

WHITTLESEY TOWN COUNCIL

Minutes of the Full Council Meeting held on Thursday 18th January 2024 at 6.30pm, at Peel House, 8 Queen Street, Whittlesey, PE7 1AY

Present: Cllr Mayor, Arman, Black, Dickinson, Dorling, Laws, Nawaz, Sennitt-Clough, Wainwright, Wicks.

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording was made as an aide memoir for the Clerk

F01/2024. Apologies for Absence

Cllr Boden, Gerstner, Turner, (personal).

F02/2024. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.

Cllr Dorling – member of Whittlesey and District Business community.

Cllr Laws – Portfolio holder for planning at FDC and will take no part in any planning discussions but will advise if requested on planning policy.

Cllr Mayor declared an interest in F05/2024 – item 2 as she is a member of the Royal British Legion.

F03/2024. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 21st December 2023.

Ratified: The minutes were proposed by Cllr Nawaz, seconded by Cllr Arman as a true record and signed by the Chair.

F04/2024 Public Forum.

11 members of the public were present.

F05/2024 Agenda Items for Discussion.

1. Budget 2024 – 2025.

In the absence of Cllr Boden the Clerk was asked to present and answer questions on the proposed budget. Cllr Dorling asked why the CCTV was being removed when the meeting was not until 7th February and suggested this was predetermined. The Clerk confirmed that Cllr Boden had stated at the F & P meeting that if this was removed it could be paid if agreed after the CCTV meeting. Cllr Dorling advised members one shop keeper had already put a camera up to project part of the building that is not covered by CCTV, he further advised that CCTV reduces anti social behaviour, assists with insurance claims and catching criminals. If it becomes known that we do not have CCTV there could be an increase in crime and it would be bad for the community. Cllr Sennitt Clough suggest by removing it as budget heading it may create more bargaining power at the meeting. Cllr Laws advised she is unable to attend the CCTV meeting but is visiting the CCTV room to view the benefit for herself. The Clerk advised the Whittlesey charity were informed in November that WTC will no longer cut the verges from Whittlesey to the Dog and Doublet, therefore £3200 can be removed from the budget, Cllr Laws advised she has regular contact with the Whittlesey Charity and to date they have not offered any information advising that it is mandatory for WTC to carry out these works at their own cost. Should any information come to light, Cllr Laws will bring forward for discussion.

- a. Cllr Dorling proposed we do not remove the budget heading, members voted three in favour, all other members voted against.
- b. Cllr Laws proposed removal of the budget heading for the CCTV, seconded Cllr Arman, with eight in favour and one against.
- c. Cllr Laws proposed the precept figure of £174,000, seconded Cllr Dickinson with a unanimous vote in favour.

2. Presentation from Matt Page on arrangements for Armed Forces Day 2024.

Mr Mage advised members that Armed Forces Day has not previously been supported in the town, following conversations with the church and various others, they would like to put on an Armed Forces Weekend. They would like to fill the town square with military vehicles for two days, St Mary's church yard have offered their land for 17 reenactment groups, from 13th century through to Zulu. They would not charge current armed forces and their immediate families, veterans or children under the age of 10. They want to work with the church, Royal British Legion, More Muzic radio will not make any money from this, local people will be involved as much as possible. The deal they have done is tickets will be £5.00, RBL will receive £2.00, the church will receive £2.00, the other £1.00 may be split between the other acts and groups. Mr James Huggins was introduced to members and has worked with Matt and has been his safety officer for the last 12 years. Mr Huggins advised there will be weapons for the reenactment so safety is a prime concern.

Cllr Nawaz proposed we support the event, this was seconded by Cllr Sennitt-Clough with a unanimous vote in favour.

The Chair advised Mr Page if they wish to ask for funding, they will need to complete the grant form and submit for discussion at F & P.

3. Key Holders

Cllr Sennitt-Clough – Suggested stricter management of WTC office keys, this does not refer to the tenants of the building both commercial and residential, a keyholder policy should be in place to minimise the risk of unauthorised access and proposed there be four eligible key holders, The Clerk, Mayor, Leader and Chair of Planning given his need to access plans and documents. Each identified person must complete a key holder form registering them as a key holder. If none of the appointed key holders are available the deputy Mayor shall be made a key holder and will complete a temporary key holder agreement form. Seconded by Cllr Laws. Cllr Wainwright asked how many key holders we currently have, he was advised we have three, The Mayor, Clerk and Cllr Gerstner, there are spare keys in the office. The Clerk retains a key log, members asked if this could be printed off and kept in her office.

Cllr Wainwright advised if the proposal is to increase security, adding more key holders decreases the security.

Following in depth discussion, it was proposed by Cllr Sennitt-Clough, seconded Cllr Arman to have a key holder policy. The Clerk to have two additional sets of keys cut.

19.23 Cllrs Sennitt-clough/Nawaz. Left the meeting.

4. EV Points – Cllr Dorling – significant (ask Eamonn for the information in this document that he read out)
 - a. The growth of electric cars and hybrid vehicles are increasing, if we wish to bring new people to the town we need to have the infrastructure in place. FDC need to put some charging points in their own car parks. He would like a communication from this council to FDC asking them to put EV points in the car park. Cllr Laws advised the CPCA Mayor had withdrawn the funding from the north of the County and she suggested that Cllr Dorling contact CPCA Mayor. Members agreed a letter be sent to the CPCA Mayor. The Clerk & Cllr Dorling will work on this.
5. Anglian Water – Cllr Wicks – In 2020 two octogenarians from Coates were left for five days without any sanitary provision, it happened to the same people in 1992. This is due to the sewage infrastructure in Coates and Eastrea and the pumping station on Aliwal Road. He sent an email to the CEO at Anglian Water, he was advised the surface storm water was to the system and causing the issue and the pumps were working at maximum capability. The equipment is not capable of coping any more especially with the projected increase in build. Cllr Wicks will be forwarding the email and response to the MP Mr Steven Barclay as he was previously involved with this Cllr Laws suggested a letter be sent advising the system needs enhancing and increasing.

F06/2024. To receive Councillor & outside body written reports.

Next police meeting Tuesday 6th February 2023

F07/2024. To report the draft minutes from the Finance & Policy Meeting on Monday 15th January 2024 and receive the minutes from Monday 16th December 2023.

Ratified: The minutes were approved, proposed by Cllr Arman and signed as a true record.

F08/2024 To report the financial documents.

- To report the bank reconciliation to 31 December 2023 – The balanced reconciliation was received
- To report the list of payments & uncashed payments - Vouchers 218 – 238, to the value of £9026.14
- To report the year-to-date figures 31 December 2023 – The year to date figures were reported.

F09/2024. To report the draft minutes from the Planning meeting on Monday 15th January 2024 and receive the minutes from Monday 18th December 2023.

Ratified: The minutes were approved, proposed by Cllr Black, seconded Cllr Wainwright and signed as a true record.

F10/2024. Consultations

There were no consultations

F11/2024 Information only

Street Scene Officer Report & CCTV report – Members received the report

Youth Council – Cllr Black advised he is still working on the youth council and he is speaking to dentists about doing checks in schools, funding is available through the government. Bringing us more relatable to youngsters in schools.

Members were circulated with the email from Cllr Gerstner regarding the A605.

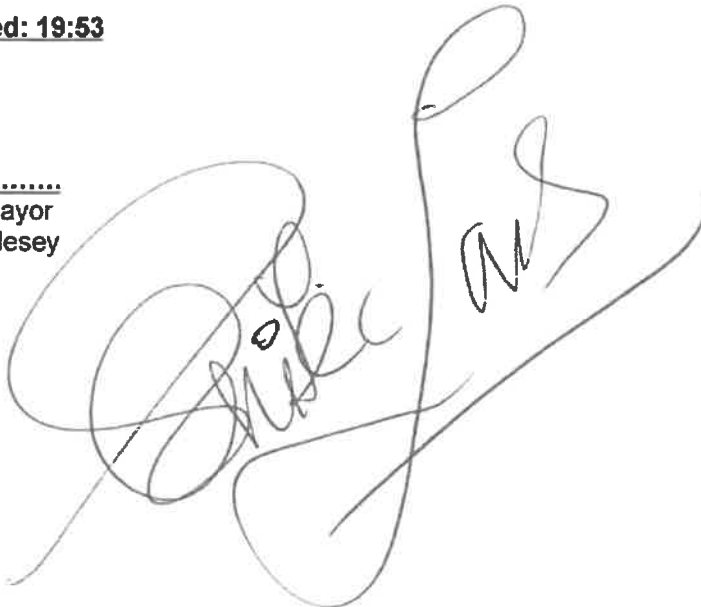
F12/2024 Invitations.

The Mayors Charity Dinner Dance – Saturday 23rd March 2023

F13/2024. Date of next meeting: Thursday 22nd February 2024

Meeting closed: 19:53

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Cllr Mrs Kay Mayor
Mayor of Whittlesey

A large, stylized handwritten signature in black ink, appearing to read 'Kay Mayor', is written over the printed name and title of the signatory.

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
63	04/12/2023		Barclays Reserve Acco		Bank Interest	Barclays	E	353.60		353.60
64	04/12/2023		Barclays Current Acco	December 2023	Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
65	04/12/2023		Barclays Current Acco	December 2023	Commercial Rent	Fenland Youth Radio	E	110.00		110.00
66	04/12/2023		Barclays Current Acco	May 2023	Coronation Insurance	Event Insurance	E	2,602.00		2,602.00
67	04/12/2023		Barclays Current Acco	December 2023	Commercial Rent	ISA-Cam Rent	E	330.00		330.00
68	04/12/2023		Barclays Current Acco	December 2023	Commercial Rent	Fenland Electrical Services	E	220.00		220.00
69	22/12/2023		Barclays Current Acco	January 2024 rent	Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
Total								6,395.68		6,395.68

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
218 Allotments	19/12/2023		Barclays Current Acco		Allotment Water	Anglian Water / wave	S	634.97	126.99	761.96
219 Office Water	19/12/2023		Barclays Current Acco		Office Water	Anglian Water / wave	S	163.19	32.64	195.83
220 Office Maintenance	19/12/2023		Barclays Current Acco	online	Office Maintenance	The Oil Tank Company Limitd	S	645.00	129.00	774.00
221 Postage	19/12/2023		Barclays Current Acco	online	Postage	Peterborough Office Supplies	E	75.00		75.00
221 Stationery	19/12/2023		Barclays Current Acco	online	Postage	Peterborough Office Supplies	S	51.45	10.29	61.74
221 Office Maintenance	19/12/2023		Barclays Current Acco	online	Postage	Peterborough Office Supplies	S	103.35	20.67	124.02
222 Pensions	19/12/2023		Barclays Current Acco	online	Pension	Cambs Pension Scheme	E	840.05		840.05
223 Phone & Internet	29/12/2023		Barclays Current Acco	online	Phone & Internet	EVAD	S	76.65	15.33	91.98
224 Phone & Internet	19/12/2023		Barclays Current Acco		Phone Lease Rental	CF Corporate	S	274.00	54.80	328.80
225 Bank Charges & Interest	19/12/2023		Barclays Current Acco	online	Bank charges	CF Corporate	E	8.50		8.50
226 Photocopier	19/12/2023		Barclays Current Acco	online	Photocopies	Ethos (formally Walters)	S	2.01	0.40	2.41
227 Office Gas	19/12/2023		Barclays Current Acco	online	Office Gas	British Gas Lite	S	448.16	89.63	537.79
228 Office Electricity	19/12/2023		Barclays Current Acco	online	Office Electric	British Gas Lite	L	222.96	11.15	234.11
229 Office Gas	19/12/2023	Final Gas bill	Barclays Current Acco	online	Office Electric	Total gas and power	L	195.74	9.79	205.53
230 Residential Rent / Costs	19/12/2023	Final Gas bill	Barclays Current Acco	online	Flat maintenance	Paul Tee Quality Painter & Dr	S	715.00	143.00	858.00
231 MNDR	19/12/2023		Barclays Current Acco	online	MNDR	Fenland District Council	E	60.00		60.00
232 Office Cleaning	19/12/2023		Barclays Current Acco	online	Office Cleaning	Clare Lynch	E	322.00		322.00
233 PAYE & NI	19/12/2023		Barclays Current Acco	online	Tax & NI	HMRC	E	984.90		984.90
234 Travel Expenses	19/12/2023		Barclays Current Acco	online	Travel Expenses	Sue Piergianni	E	38.70		38.70
235 Staff Salaries	19/12/2023		Barclays Current Acco	online	Salaries	Sue Piergianni	E	2,248.82		2,248.82
236 General Office Expenses	19/12/2023		Barclays Current Acco	online	Business Cards	Far-away Art	S	100.00	20.00	120.00
237 Website	19/12/2023		Barclays Current Acco	online	Website SLA	SG Computing Ltd	E	140.00		140.00
238 Office Consumables	19/12/2023		Barclays Current Acco	online	consumables	TLC R US LTD	S	10.00	2.00	12.00
Total								8,360.45	665.69	9,026.14