

# TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR  <b>Tel:</b> 01480 372444 <b>Email:</b> street.works@cambridgeshire.gov.uk	<b>Name:</b> TMO HIGHWAYS <b>Address:</b> BUILDING 1, ROY HUMPHREY SITE, A140, EYE, IP23 8AW  <b>Tel:</b> 01379 676462 <b>Emergency 24-hour Contact No:</b> 07870 894801 <b>Email:</b> TOM.GODBOLD@TMOHIGHWAYS.CO.UK

**The cost of this application is:**  
**£1190.00** for a Full Order or **£835.00** for an Emergency Order

**YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED**

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input checked="" type="checkbox"/>	<b>FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY</b> *** Please see Notes for Applications below.	<input type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	<b>OTHER (Please specify below)</b> – SELECT THIS BOX IF CYCLE LANE CLOSURE ETC IS REQUIRED, THEN STATE BELOW (ADDITIONAL TM)	<input type="checkbox"/>
Additional T/M Requirements	NONE <input checked="" type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/> HOURS OF OPERATION: 24/7						
<b>DESCRIPTION OF WORKS:</b>							
NEW ELECTRICAL CONNECTION							
<b>Road Name</b>	Church Street						
<b>Parish / Town</b>	Whittlesey						
<b>Road Number (i.e.: A140)</b>							
<b>Location of Works</b>	Church Street closed at junction with London Street. Closed						

	for 40m south.		
<b>Closure Start Date:</b>	04/03/24	<b>End Date:</b>	06/03/24
<b>Closure Times: 24/7 or Specify Times</b>	24/7		

<b>Working Hours: 24/7 or Specify Times</b>	08:00 – 19:00
<p><b>Diversion Route – List all roads &amp; parishes (with names and numbers if possible)</b>  These can be found on <a href="http://Roadworks.org">Roadworks.org</a> with “NSG” selected under Operational Info within the Map Layers Menu.</p> <p>Please provide a map showing the extent of the closure and diversion route.</p>	B1040, B1096, B1093, A605 and Vice Versa
<p><b>Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)</b></p>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
<p><b>Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details).</b></p> <p>Some of these can be found <a href="#">here</a></p>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
<p><b>Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)</b></p>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
<p><b>Please add any comments that you feel may assist the application</b></p>	

<b><u>Payment Details</u></b>	
Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
<b>Company Name:</b>	TMO HIGHWAYS
<b>Address:</b>	<b>Tel. No:</b> 01379 676462

<p>IF TMO HIGHWAYS – BUILDING 1, ROY HUMPHREY SITE, A140, EYE, IP23 8AW</p>	<p>Email: <a href="mailto:JO.BALDING@TMOHIGHWAYS.CO.UK">JO.BALDING@TMOHIGHWAYS.CO.UK</a></p>
<p><b>YOUR ORDER NUMBER:</b></p>	
<p>TMO/36040</p>	

**Please note: It is the applicant’s responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)**

**FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.**

**REQUIRED ADDITIONAL IMPORTANT INFORMATION**

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words “This Road will be closed “From ..... To .....” and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

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**Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths**

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:

4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRow Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.
7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

**DECLARATION:**

**All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.**

**Applicant's Signature:**.....T.GODBOLD..... **Date:** ...12/12/23.....

**Company:** .....TMO Highways.....

**Position:** .....CAD Planner.....