

WHITTLESEY TOWN COUNCIL

Minutes of the full council meeting held on Thursday 19th October 2023 at 7.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

Present: Cllr Mayor, Arman, Black, Boden, Dickinson, Laws, Mockett, Sennitt-Clough, Turner, Wainwright, Wicks, Gerstner.

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the Clerk,

Apologies for Absence: Cllr Nawaz, Dorling (personal)

F143/2023. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.

Cllr Laws – Portfolio holder for planning at FDC and will take no part in any planning discussions but will advise if requested on planning policy.

F144/2023. Presentation from Helen Dodds – Social Prescriber – Lakeside Health Care / New Queen Street. (15-minute presentation)

The social prescriber was unable to attend and will be invited to the November meeting.

F145/2023. Street Scene Officer Report & CCTV report.

Members received the report.

F146/2023. Police Report

Members received the confidential report.

F147/2023. To confirm and sign the Minutes from the Full Council Meeting held on 21st September 2023

Ratified: The minutes were approved and signed as a true record.

F148/2023 Public Forum

6 members were present.

Alan Bessant Saxongate residents' group – a couple of months ago he visited a couple who live near the pit and they were fed up with the dust, an officer at FDC stated there would be no dust, however this is not the truth. They are receiving large levels of complaints; three residents have now moved from the area. Why are we having to chase all the organisations and no one from FDC or the EA are checking on them Some people who are not part of Saxongate are very frustrated and have lost faith in the agencies. The EA have also confirmed there is a noise, it cannot be found and still continues. Residents needs to see some improvements and have done due to the change in weather.

Robert Windle- Sports Community Booklet, if you know of any organisations who are not mentioned in the book could you let him know, there is an online version on the Town Council website which can be changed immediately. There is also a What's On guide that is online and again can be updated immediately.

Park run on in two weeks has its 200th walk. This is totally run by volunteers and thanks should be passed to them.

F149/2023 Agenda items for Discussion.

1. Junior Councillors– SHS have been contacted and are keen to work with us on this, Cllr Black is working on a structure. Once this is agreed he will present to the council
2. LHI's – Cllr Gerstner impressed by new CCTV control room and the clarity of cameras, he suggested the only viable solution for High Causeway is rising bollards, a very rough estimate for bollards 20/30K. Cllr Boden proposal adopt this idea for rising bollards as WTC submission. Cllr Wicks Proposed a restriction on the A605 layby to prevent the undercutting. Cllr Black - proposed traffic calming on Mill Road
High Causeway rising bollards – proposed Cllr Boden, seconded Cllr Sennitt-Clough, 9 in favour, 2 abstentions.
Undercutting on the layby A605 – Proposed Cllr Wicks, seconded Cllr Mockett, 3 in favour no other people voted.
Mill Road traffic calming to prevent this being used as a rat run – Proposed Cllr Black, there was no seconder for the proposal.

To confirm the LHI submission this year will be for rising bollards on High Causeway.

3. Double Yellow Lines – Cllr Laws advised, there is still a few areas that require double yellow lines. It would not be cost effective under an LHI; however, the town council could fund these. One near Comptons Brook off (West Delph), extending a small area of London Street & Woolpack Lane (10 meters) and one near Scaldgate. Proposed Cllr Laws, seconded Cllr Sennitt-Clough. Cllr Boden suggested we submit this for inclusion in the WTC budget for next year and ascertain if any other councillor has DYL they wish included. Members voted unanimously in favour of this.
4. Burnthouse Farm Representation – Cllr Mrs Mayor advised the current representation was Cllr Alex Miscandlon as a district councillor, Members suggested it should be a town Councillor. Cllr Mayor proposed Cllr Nawaz, seconded Cllr Boden with a unanimous vote in favour.
5. Hanging Basket update – Cllr Mayor advised members the tendering company had not realised this was for a 3-year tender, the additional cost for years 2 and 3 is £20.00 per basket. Cllr Mrs Mayor proposed we accept this, seconded Cllr Mockett with a unanimous vote in favour.
6. Polling Places and Polling Stations – F & P agreed two matters that representations should be made to Fenland District Council by Whittlesey Town Council. Polling place review – Cllr Boden advised it is a legal requirement to have polling place reviews and one has been started by FDC. As far as WTC are concerned, there are two proposed changes, neither of which are acceptable. Polling District WHNW1, mostly to the East of Orchard Street and East Delph, in the recent by election both polling districts had to vote at St John's Ambulance which was unsatisfactory as the turnout on the day from WHNW2 was 80% greater than turnout from WHNW1. The only location that is satisfactory would be a mobile unit in the Baptist Church car park for NW1, the Baptist church is unable to accommodate the polling station within the building due to existing commitments. Cllr Boden proposed in light of the comparatively poor turnout in WHNW1 ward in comparison with the turn out in WHNW2 ward, there should be separate locations for these wards. The second issue is with polling district WHEVE5, FDC are not planning to abolish the polling district, but anyone living in Turves would need to go to Coates to vote. Cllr Boden proposed that in no circumstances should the polling place be in Coates for Turves residents, it must be in Turves. The above proposals were seconded by Cllr Wainwright with a unanimous vote in favour.

Cllr Wainwright did suggest Red Barn but was advised this is not possible at the present time due some legal issues over land.

7. West of Whittlesey Introduction – Cllr Black presented the vision (attached). Cllr Boden proposed that Whittlesey Town Council endorses in principle the WOW vision for the West of Whittlesey. The WOW vision needs to be publicised on the council's website and on social media to obtain public reaction. Cllr Boden suggested this item be brought back to Full Council in January for further consideration and in the meantime advise FDC and CPCA Mayor of the incipient WOW! vision to be included for consideration in the draft local plan. Cllr Boden and Cllr Sennitt-Clough urged him to work with people who have experience with something like this. Cllr Laws seconded this proposal and thanked Cllr Black for all his hard work. Cllr Black thanked Harriet King for her assistance with this proposal. Members voted unanimously to move forward with the proposal.
8. Shop Watch 'Whats App' Scheme – Cllr Mayor proposed a letter be delivered to all businesses giving them details of the Ely Traders Association who have set up this scheme should they wish to explore this further, however Whittlesey Town Council will not be able to take the lead on this initiative. Seconded Cllr Boden with a unanimous vote in favour.
9. Straw Bear – Members voted unanimously to allow the Straw Bear to use the chamber as their Hub on Straw Bear Day.
10. Budget – Cllr Boden advised it's the time of year to start preparing the budget, the Chair will work with the clerk to produce a draft zero budget. Further discussions at next F & P meeting and subsequent Full Council.
11. Review of Bus Services (Villages) – Cllr Wicks raised this item 2 to 3 months ago, Cllr Boden advised the CPCA Mayor is conducting a bus review, the only one for Whittlesey effected is the 31, the bus that services Coates is the 33 and comes from March, he also advised that Turves has no bus service. Cllr Boden has been pushing hard behind the scenes, three reviews for bus services taking place, bus route review, franchising review and local transport connectivity plan it has been squeezed into a tight timescale, the correct review from zero and working up is not happening, they are starting with the existing network. Some of these routes which have already been abandoned, Cllr Boden has stated that the 31 route has not been taken into consideration, it has now been agreed this will be looked at later in the review. A prime example being the late evening services from Queensgate has been brought forward and not back. There is a lack of connectivity in Fenland towns, particularly the link between Whittlesey and Wisbech. The last time there was a full review is when CCC had full responsibility and it took 3 years to complete, this new review is hoped to be completed in 4 months. Fenland has the worst public transport in the County based on the size and population of the area. Cllr Wicks requested that WTC make representation to the CPCA Mayor, Cllr Wainwright proposed a letter be sent, Cllr Boden requested the letter be drafted by Cllr Wainwright and Wicks and he would liaise with them over the content, once agreed this would be forwarded to the Clerk to be sent to the CPCA Mayor.

F150/2023. To receive Councillor & outside body written reports.

- Whittlesey Community Pantry – Helping Whittlesey – members received the report.

F151/2023. To report the draft minutes from the Finance & Policy Meeting on Monday 16th October 2023.

The draft minutes from 16th October were reported.

F152/2023 To report the financial documents.

- To report the bank reconciliation to 31st August and 30th September 2023 – The bank reconciliation was received.
- To report the list of payments & uncashed payments. Vouchers 139 – 162 to the value of £8715.14, proposed Cllr Boden, with a unanimous vote in favour.
- To report the year-to-date figures (30th September 2023) – Members received the year-to-date figures.

F153/2023. To report the draft minutes from the Planning meeting on Wednesday 4th October and receive the minutes from Monday 18th September.

Ratified: The draft minutes from 4th October were reported and the minutes from 18th September 2023 were received.

F154/2023. To report the draft minutes from the Community Projects on Wednesday 4th October

The draft minutes from 4th October 2023 were reported.

F155/2023. Consultations

Polling place review – The detail is under item F/149/2023 Item 6.

F156/2023 Information only.

Fenland Celebration Evening – Information supplied Cllr Dorling
Action on Energy – Information supplies by Cllr Dorling

F157/2023 Invitations.

Acts of Remembrance Whittlesey Parade – details attached.
Christmas Tree Festival – The Mayor and Clerk will put the WTC tree up in St Mary's.

F158/2023. Date of next meeting – Cllr Mrs Mayor proposed the November meeting be moved to the 23rd of November 2023; members voted unanimously to accept this change. Cllr Mockett asked meetings could be started earlier, this will need to be discussed further and our standing orders changed.

Meeting Closed at 9.15.



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Cllr Kay Mayor
Mayor of Whittlesey

18 - 31/8/2023

21 September 2023 (1st April 2023 to 31st March 2024)

Whittlesey Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107	29/08/2023		Barclays Current Acco	dd	Phone & Internet	EVAD	S	75.32	15.06	90.38
108	25/08/2023		Barclays Current Acco	dd	Office Gas	Total gas and power	L	123.61	6.18	129.79
109	24/08/2023		Barclays Current Acco	bas	Pension	LGSS Pension	E	796.75		796.75
110	24/08/2023		Barclays Current Acco	bas	consumables	Peterborough Office Supplies	S	77.36	15.47	92.83
110	24/08/2023		Barclays Current Acco	bas	consumables	Peterborough Office Supplies	S	25.98	5.20	31.18
110	24/08/2023		Barclays Current Acco	bas	consumables	Peterborough Office Supplies	Z	60.84		60.84
110	24/08/2023		Barclays Current Acco	bas	consumables	Peterborough Office Supplies	Z	75.00		75.00
111	24/08/2023		Barclays Current Acco	bas	Mayors Chain Case	Thomas Fattorini Ltd	S	319.93	63.99	383.92
112	24/08/2023		Barclays Current Acco	bas	Bunting for Kings Coronation	Fenland Electrical Services	S	150.00	30.00	180.00
113	24/08/2023		Barclays Current Acco	bas	Office Maintenance	Fenland Electrical Services	S	100.00	20.00	120.00
114	24/08/2023		Barclays Current Acco	bas	First Aid Cover music festival	St Johns Ambulance	S	438.90	87.78	526.68
115	24/08/2023		Barclays Current Acco	bas	Website SLA	SG Computing Ltd	E	140.00		140.00
116	24/08/2023		Barclays Current Acco	bas	Calculator and Shredder	Peterborough Office Supplies	S	275.72	55.15	330.87
117	24/08/2023		Barclays Current Acco	bas	Grass Cutting	RJ Warren	S	1,728.00	345.60	2,073.60
118	24/08/2023		Barclays Current Acco	bas	Citizens Advice	Rural CAB	E	1,775.00		1,775.00
119	24/08/2023		Barclays Current Acco	bas	Travel Expenses	Dee Laws	E	62.55		62.55
120	24/08/2023		Barclays Current Acco	bas	Window Cleaning	H20 Pure - Mark Nicholas	E	12.00		12.00
121	24/08/2023		Barclays Current Acco	bas	Cleaning products	TLC R US LTD	S	5.21	1.04	6.25
122	24/08/2023		Barclays Current Acco	bas	Office Cleaning	Clare Lynch	E	80.50		80.50
123	24/08/2023		Barclays Current Acco	bas	Office Water	Wave - Anglian Water	S	172.24	15.61	187.85
124	24/08/2023		Barclays Current Acco	bas	Tax & NI	HMRC	E	911.57		911.57
125	24/08/2023		Barclays Current Acco	bas	Hanging basket watering	Thomas Lewis landscaping	E	1,175.00		1,175.00
126	24/08/2023		Barclays Current Acco	bas	Glasses & Cutlery	Sue Piargianni	E	25.50		25.50
127	24/08/2023		Barclays Current Acco	bas	Salaries	Staff Salaries WTC	E	2,150.16		2,150.16
128	24/08/2023		Barclays Current Acco	bas	Office Gas	Total gas	L	12.27	0.61	12.88
129	24/08/2023		Barclays Current Acco	bas	Music on the Market	The Contacts - Gemma McDc	E	970.00		970.00
130	24/08/2023		Barclays Current Acco	bas	Music on the Market	Graham Roberts (James)	E	250.00		250.00
131	24/08/2023		Barclays Current Acco	bas	DUPLICATE RECORD	duplicate record	E			
132	24/08/2023		Barclays Current Acco	bas	NNDR	Fenland District Council	E	60.00		60.00
133	24/08/2023		Barclays Current Acco	bas	Office Electricity	British Gas Lite	L	247.04	12.35	259.39
134	24/08/2023		Barclays Current Acco	bas	Office Cleaning	Clare Lynch	E	161.00		161.00
135	24/08/2023		Barclays Current Acco	bas	Hanging basket watering	Thomas Lewis landscaping	E	1,175.00		1,175.00

Whittlesey Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
136 Capital Repayment 2	24/08/2023		Barclays Current Acco	bacs	PWLB Loan	PWLB	E	2,125.00		2,125.00
136 Interest Repayment 2	24/08/2023		Barclays Current Acco	bacs	PWLB Loan	PWLB	E	571.52		571.52
137 Bank Charges & Interest	24/08/2023		Barclays Current Acco	bacs	Bank Charges / Interest	Barclasy	E	8.50		8.50
138 Photocopier	24/08/2023		Barclays Current Acco	bacs	Copier Lease Rental	CF Corporate	S	638.50	127.70	766.20
Total								16,975.97	801.74	17,777.71

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
33 Office Gas	25/08/2023		Barclays Current Acco		Burthhouse Energy Grant	Burthhouse Wind Farm	E	4,000.00		4,000.00
34 Commercial Rent	14/08/2023		Barclays Current Acco	baes	Commercial Rent	Fenland Youth Radio	E	110.00		110.00
35 Commercial Rent	07/08/2023		Barclays Current Acco		Commercial Rent	Fenland Electrical Services	E	220.00		220.00
36 Commercial Rent	07/08/2023		Barclays Current Acco		Commercial Rent	ISA-Cam Rent	E	330.00		330.00
37 Residential Rent / Costs	02/08/2023		Barclays Current Acco		Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
38 Allotment Key Deposits & Re	14/08/2023		Barclays Current Acco		Allotment Payments	Allotment Holders	E	30.00		30.00
Total								6,080.04		6,080.04

11/09/23 - 30/09/23

12 October 2023 (1st April 2023 to 31st March 2024)

**Whittlesey Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
139	29/09/2023		Barclays Current Acco	online	Phone & Internet	EVAD	S	75.32	15.06	90.38
140	26/09/2023		Barclays Current Acco	online	Allot Certificate Frames	Peterborough Office Supplies	S	6.75	1.35	8.10
140	26/09/2023		Barclays Current Acco	online	Allot Certificate Frames	Peterborough Office Supplies	S	13.47	2.69	16.16
141	26/09/2023		Barclays Current Acco	online	First Aid Cover music festival	St Johns Ambulance	S	438.90	87.78	526.68
142	26/09/2023		Barclays Current Acco	online	Allot 56B refund	Rosemary Mitchley	E	30.00		30.00
143	26/09/2023		Barclays Current Acco		SLA	Bridges Fire & Security	S	513.60	102.72	616.32
144	26/09/2023		Barclays Current Acco		Trophies	Whittlesey Trophies	E	13.60		13.60
145	26/09/2023		Barclays Current Acco		Clerks & Councils Direct	Communicorp	E	14.00		14.00
146	26/09/2023		Barclays Current Acco		SLA	SG Computing Ltd	E	140.00		140.00
147	26/09/2023		Barclays Current Acco		Laptop renewal	The Computer Man	E	549.99		549.99
148	26/09/2023		Barclays Current Acco		Annual Service Plan	Business Watch	S	257.50	51.50	309.00
149	26/09/2023		Barclays Current Acco		Alarm repairs	Business Watch	S	150.00	30.00	180.00
150	26/09/2023		Barclays Current Acco		Car boot banner & signage	Print services	S	130.00	21.00	151.00
151	26/09/2023		Barclays Current Acco		Allot Water	Wave - Anglian Water	E	272.05		272.05
152	26/09/2023		Barclays Current Acco		MVAS	Fenland Electrical Services	S	1,000.00	200.00	1,200.00
153	26/09/2023		Barclays Current Acco		Pension	LGSS Pension	E	796.75		796.75
154	26/09/2023		Barclays Current Acco		Salaries	Staff Salaries WTC	E	2,150.36		2,150.36
155	26/09/2023		Barclays Current Acco		Office Gas	Total gas	L	120.72	6.04	126.76
156	26/09/2023		Barclays Current Acco		Office Cleaning	Clare Lynch	E	149.50		149.50
157	26/09/2023		Barclays Current Acco		NNDR	Fenland District Council	E	60.00		60.00
158	26/09/2023		Barclays Current Acco		Bank charges	Barclays	E	8.50		8.50
159	26/09/2023		Barclays Current Acco		PHONES LEASE	CF Corporate	S	314.00	62.80	376.80
160	26/09/2023		Barclays Current Acco		Tax & NI	HMRC	E	911.37		911.37
161	26/09/2023		Barclays Current Acco		Window Cleaner	H2O Pure Cleaning	E	15.00		15.00
162	26/09/2023		Barclays Current Acco		copies	Ethos (formally Walters)	S	2.35	0.47	2.82
Total								8,133.73	581.41	8,715.14

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
39	04/09/2023		Barclays Reserve Accc	Reserve Account Inter	Bank Charges / Interest	Barclays	Z	219.54		219.54
40	04/09/2023		Barclays Current Acco	residential rent	Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
41	04/09/2023		Barclays Current Acco	Rent	Commercial Rent	Fenland Electrical Services	E	220.00		220.00
42	04/09/2023		Barclays Current Acco	Rent	Commercial Rent	ISA-Cam Rent	E	330.00		330.00
43	04/09/2023		Barclays Current Acco	Rent	Commercial Rent	Fenland Youth Radio	E	110.00		110.00
44	15/09/2023		Barclays Current Acco	online	Training	SLCC	E	102.00		102.00
45	21/09/2023		Barclays Current Acco	Online	Precept	Fenland District Council	E	87,000.00		87,000.00
46	29/09/2023		Barclays Current Acco	Online	Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
Total								90,761.62		90,761.62

PROPOSED DEVELOPMENT PRESENTATION

WHITTLESEY



Simon Black

October Planning Meeting

2023

WEST OF
WHITTLESEY
DEVELOPMENTS



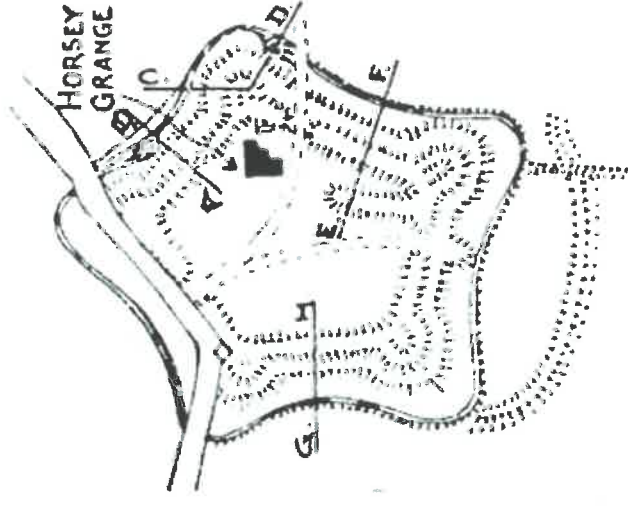
1 DEVELOPMENT OVERVIEW

MAP SCALE 1:20,000



- | | | | | | |
|-----------|--------------------------------|-----------|------------------------------|----------|---------------------------|
| 01 | HORSEY TOLL | 08 | CHURCHFIELD HOSPITALITY AREA | A | INDUSTRIAL SITE |
| 02 | RAIL FREIGHT HUB | 09 | STAR PIT | B | CRANE SITE |
| 03 | NEW WHITTLESEY TRAIN STATION | 10 | SCIENCE AND TECHNOLOGY PARK | C | POTENTIAL INDUSTRIAL SITE |
| 04 | RELOCATED BUS STATION | 11 | NATURE RESERVE | D | POTENTIAL HAULAGE SITE |
| 05 | WHITTOVE FARM VENUE | | | E | BRICKS WORKS |
| 06 | MUST FARM VISITOR CENTRE | | | | |
| 07 | BRADLEY PIT WATERSPORTS CENTRE | | | | |

01 HORSEY TOLL
CROMWELLIAN FORT
HISTORICAL ATTRACTION



Source : Peterborough Archaeology.org, FRAG

02 | A605
RAIL FREIGHT HUB
LOGISTICAL CENTRE



Recently announced £5.75 million investment by GB Rail for a hub at Whittlesey

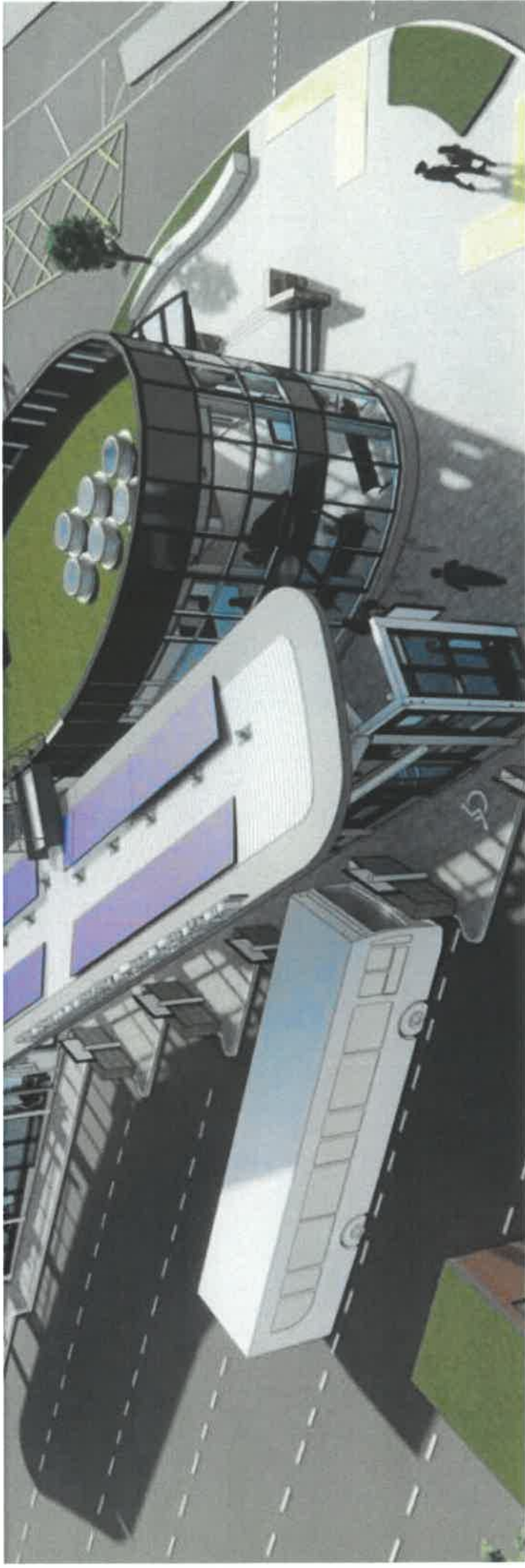
WHITTLESEA TRAIN STATION
PUBLIC TRANSPORT INFRASTRUCTURE



Source : Visuals prepared and adapted from 7N Architects, winners of RIBA & Network Rail award

04 | KINGS DYKE

WHITTLESEY BUS STATION
PUBLIC TRANSPORT INFRASTRUCTURE



Award winning Bus Station Design by SGP Architects & Masterplanners

05 | FARMLAND

GOLF COURSE

CLUB HOUSE AND WEDDING VENUE



This scheme will preserve our open green space, encouraging leisure, recreation, and hospitality.



Prepared by Urban Edge on behalf of Whittlesey Town Council

Forterra have kindly agreed a location adjacent to the Must Farm excavation, possibility of Brown Sign & viewing platform over the archaeology dig.

07 BRADLEY PIT & FEN
WATER-SPORTS CENTRE
OUTDOOR LEISURE FACILITIES

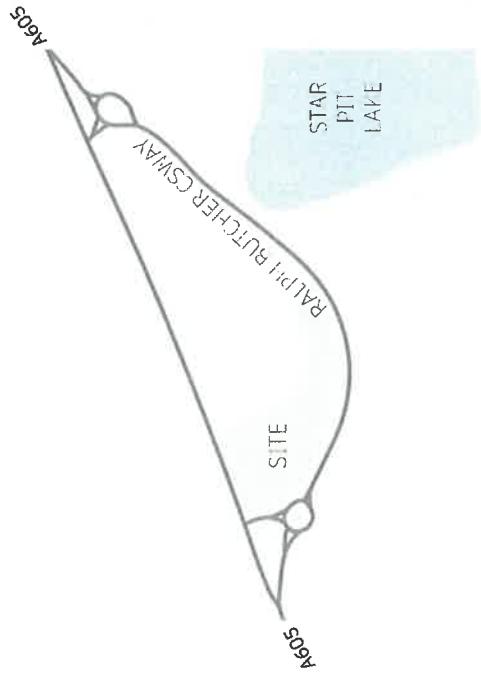


Example given as Feiry Meadows Watersport Centre

Opportunity for Water Skiing, Wake Boarding, Paddle Boarding, Kayak, Wind surf, open water swimming etc

08 CHURCHFIELD EQUESTRIAN HOSPITALITY

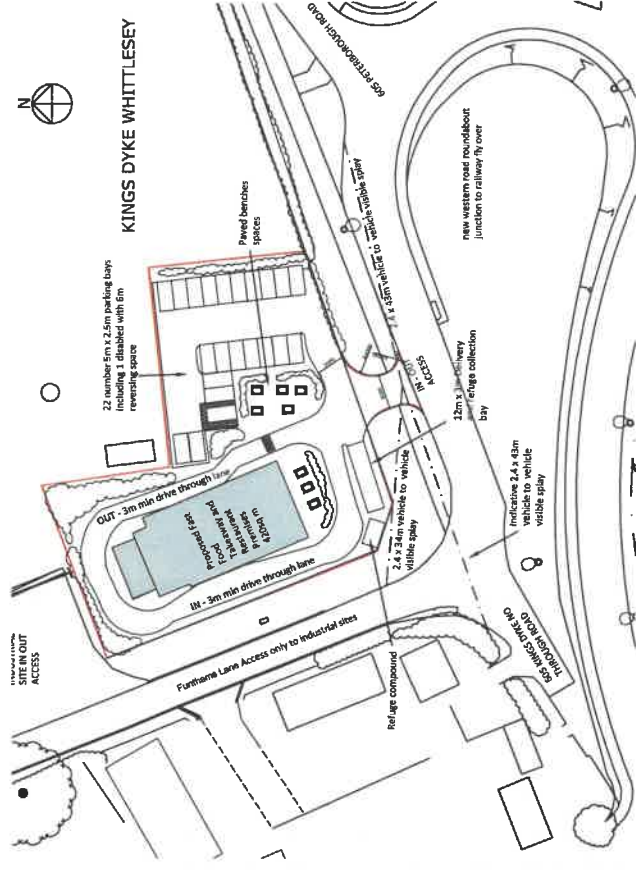
ACCOMMODATION | DINING | BAR



Offering accommodation, food, beverage & local market or similar

08 CHURCHFIELD EQUESTRIAN HOSPITALITY

ACCOMMODATION | DINING | BAR



Fast food vendor & restaurant, road side diner

Offering food outlet to local industry & commuters

09 STAR PIT
LAKE WALK
PARK RUN | PICNICS | CYCLING



Offering a bio-diverse setting for recreation and leisure (left)
Illustrative map of Rutland Water (right)



Fantastic example of restoring a former brick Pitt back to nature, largest Jurassic fossil site in the world, most bio-diverse site in Europe, home to more than 1500 species

Source: Philip Parker Associates LTD

A HORSEY BRIDGE
PROPOSED INDUSTRIAL ESTATE
COMMERCIAL UNITS



Approved Industrial Estate to North of A605 on way toward Whittlesey

①



CONTACT DETAILS

- simonblack@whittleseytowncouncil.gov.uk
- 07789885825
- Whittlesey Town Council
- Peel house
- Whittlesey
- Fenland
- PE7 1AY

