

WHITTLESEY TOWN COUNCIL

Minutes of the meeting of the Full Council held on Thursday 20th April 2023 at 7.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

Present: Cllr Mason, Miscandlon, Dorling, Mrs Windle, Mrs Mayor, Wicks, Nawaz, Mockett, Davies, Gerstner.

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made an aide memoir for the Clerk.

F51/2023 To receive apologies from absent members and the reason for the apology.

F52/2023. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F68/2023

Update on the Clerks contract and job description – Cllr Gerstner advised the contract and JD has been agreed and signed.

Cllr Miscandlon as substitute on FDC Planning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Planning may make comment but will reserve the right to change her mind should more information become available.

Cllrs Mayor and Wicks declared an interest in item F57/23 (item 6) as both are members of the Coates Fete Committee.

F53/2023. Street Scene Officer Report & CCTV report.

The report was received.

F54/2023. Police Report

Cllr Gerstner – Increased ongoing vandalism within the town, a letter to a higher authority asking for a greater police presence after 8pm when the vandalism is taking place. The mayor will action this request.

F55/2023. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 16th March 2023

Ratified: The Minutes were approved and signed as true record. Item F50/2023 paragraph 2 should read, Cllr Gerstner and not Cllr Wicks regarding a presentation on the Clerks job role.

F56/2023 Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

20 members of the public were present.

Mr Roy Bridson – Water Bailiff, members were advised of increased vandalism on the river side both he and his wife have received abuse from the children. Brown refuse bins and dog waste bins have been thrown in, this is happening between 10pm and 1am.

Mr Stephen Hodson – Heritage centre was deferred several months ago, and we were going to make a lottery bid, is there an update on this.

Mr Alan Bessant – Saxon gate - AW Jenkinson at Saxon pit, operating for two years without planning permission, their retrospective planning has now been refused, they have 6 months to appeal, can the council keep pressure on Fenland to ensure there is enforcement.

Mr Alan Bessant – understands through the agent – Hanson brick land would be open to public access, could this be moved forward. Cllr Boden is aware of this and needs to be monitored.

Mr Bessant – Suggested that a full and open consultation throughout the town should be held regarding the 15- and 20-minute zones.

Mr Philip Cumberland – could we employ a street cleaner, he thinks the cost would be about £5.00 per household, per year.

Mr Philip Cumberland – concerned not enough being done for environmental issues, most of the area is under sea level.

Mr Peter Baxter – Whittlesey needs a bypass, he has discovered CCC has responsibility for protecting health and well being for people in Cambridgeshire, this responsibility was taken on in 2013 from the NHS. CCC should be protecting people from the environmental threats, this is by law. New Chair of EA has produced a report, main findings air pollution single biggest environment threat in the UK, reducing thousands of lives each year. Air pollution and cause chronic diseases, may be association between air pollution and covid symptom, lung cancer, strokes. He has sat outside his house for 12 hours and counted 700 HGV going past his house, these are the vehicles causing the air pollution.

F57/2023 Agenda items for Discussion.

1. Kings Coronation – Cllr Mockett advised all plans are now in place and we are hoping for good weather.
2. Update of air quality monitor in Whittlesey – This item will be deferred to the May meeting (Cllr Boden). (Cllr Gerstner wanted to make the public aware that Whittlesey has a properly calibrated scientific air quality monitoring device, fitted within the Hall croft Road and Park lane school area and is live 24/7, it produces graphs, numbers, statistical information for all sorts of pollutants, the public can access via a search engine and type 'Fenland District Council air quality Whittlesey' there are peaks of pollutant in the atmosphere that he feels are of concern at certain times of the day.
3. Rejection of "15 minutes city" and "20-minute neighbourhood" planning concepts in Whittlesey – Cllr Boden was not present, so the item was deferred. Cllr Miscandlon advised there is a lot of mis information about this item, it is not part of our neighbourhood plan and has never been discussed. Cllr Dorling – the agenda item indicated the council wanted to reject the scheme; this has not been discussed in detail. Cllr Mockett asked why this is being discussed now, when people had a chance to discuss this during the NHP. Cllr Dorling proposed to have a public consultation on 15-minute city, 20 minute neighbourhood, there was no seconder, therefore the proposal failed. Cllr Boden will be asked to update members at the May meeting.

4. Whittlesey VC Holder – Cllr Davies presented information on Robert George Scott VC who was born in Whittlesey was awarded the Victoria Cross, he proposed a blue plaque at a cost of around £500.00, seconded Cllr Wicks, unanimous vote in favour, members voted unanimously for Cllr Davies who will not be a councillor to continue with this project and bring it to fruition.
5. Rural Market Town Group (free 6-month trial) – The Clerk was asked to accept the free 6-month trial.
6. Fete on the Green Coates permission request – JM has been approached by a few organisations already asking to do this to which he has declined them, Cllr Mockett proposed declining this, seconded Cllr Davies five in favour, 2 abstentions, 1 against.

F58/2023. To receive Councillor & outside body reports.

Full Council 20 April 2023 Outside Bodies report - Cambridgeshire Climate Leaders Group Eamonn Dorling – representing Whittlesey Town Council on environmental issues.

4th April 2023 via Zoom 20:00

We discussed actions by members and dedicated groups across the County and beyond. Initiatives include the provision of an e-bike for residents, tree planting, recycling, and repair workshops.

Fenland District Council have requested help putting together an event that focuses on Fenland issues. The coordinator of Natural Cambridgeshire asked if I would contribute to the event week commencing 22nd May 2023. I indicated that I would.

F59/2023. To receive the minutes from the Finance & Policy Meeting on Monday 13th March 2023.

Ratified: The minutes were approved and signed as a true record.

F60/2023 To report the financial documents.

- To report the bank reconciliation to 31st March 2023 – Cllr Miscandlon thanked the Clerk for her the work on all the finances.
- To report the list of payments & uncashed payments. - vouchers 312 to 347 to the value of £12,933.51, proposed by Cllr Miscandlon, seconded.
- To report the year-to-date figures (31st March 2023) – Members received the figures.
- The Clerk advised the AGAR has been prepared and the internal Auditor booked.

F61/2023. To receive the minutes from the Planning meeting on Wednesday 5th April 2023

Ratified: The minutes were approved and signed as a true record.

F62/2023. To receive the minutes from the Community Projects meeting on Wednesday 5th April 2023

Ratified: The minutes were approved and signed as a true record.

F63/2023. Consultations

There were no consultations.

F64/2023 Information only.

Middle Level Commissioners letter

New tenant – The Clerk advised the office that was occupied by Young Technicians will be vacated on 30th April 2023 and a new tenant will be moving in immediately.

Cllr Mrs Windle advise that she and Mr Windle will be attending the May meeting to present two pieces of artwork for the council chamber.

F65/2023 Invitations.

There were no invitations.

F66/2023. Date of next meeting – (Annual Meeting) Thursday 18th May 2023

F67/2023. Exclusion of the Public, including the Press.

F68/2023. To discuss those items previously agreed at agenda item FP52/2023.

Cllr Gerstner advised the clerks' contract; Job description and spinal review has all been signed off and is retained within the Town Clerks confidential file.

Cllr Dorling advised members that all plaques for WTC trees will have the following wording, 'Whittlesey Town Council 2022' , proposed Cllr Dorling, seconded Cllr Gerstner.

Cllr Mockett thanked all councillors who will be standing down for the service over the last four years.

Meeting Closed: 8:50

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Cllr Dave Mason
Mayor of Whittlesey

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
312	27/03/2023		Barclays Current Acco	online	Bank Charges / Interest	Barclays	E	10.00		10.00
313	27/03/2023		Barclays Current Acco	DD	Photocopiers	Ethos (formally Walters)	S	91.85	18.37	110.22
314	27/03/2023		Barclays Current Acco	DD	Telephone & Internet	EVAD	S	94.56	18.91	113.47
315	27/03/2023		Barclays Current Acco	online	Sanitary Units	Phis Group	S	40.57	8.11	48.68
316	10/03/2023		Barclays Current Acco	online	Interpretation panel deposit	Far Away Art	S	357.50	71.50	429.00
317	27/03/2023		Barclays Current Acco	online	Expenses	Sue Piergianni	E	43.20		43.20
318	29/03/2023		Barclays Current Acco	online	Subscription	ALCC	E	50.00		50.00
319	29/03/2023		Barclays Current Acco	online	Salaries	Sue Piergianni	E	1,880.71		1,880.71
320	29/03/2023		Barclays Current Acco	online	Salaries	Clare Lynch	E	190.00		190.00
321	29/03/2023		Barclays Current Acco	online	Office Electric	Opus Energy	S	285.90	57.18	343.08
322	29/03/2023		Barclays Current Acco	online	Donation	Whittlesey in Bloom	E	1,000.00		1,000.00
323	29/03/2023		Barclays Current Acco	online	Printing costs	Creation Booth	E	90.00		90.00
324	29/03/2023		Barclays Current Acco	Online	Tax & NI	HMRC	E	1,421.26		1,421.26
325	29/03/2023		Barclays Current Acco	online	IT support	The Computer Man	E	192.99		192.99
326	29/03/2023		Barclays Current Acco	online	Portaboo	Cambridgeshire County Coun	E	694.00		694.00
327	29/03/2023		Barclays Current Acco	online	Road Closure Training	Cambridgeshire County Coun	E	556.00		556.00
328	29/03/2023		Barclays Current Acco	online	MVAS	Fenland Electrical Services	S	480.00	96.00	576.00
329	29/03/2023		Barclays Current Acco	online	Website SLA	SG Computing	E	140.00		140.00
330	29/03/2023		Barclays Current Acco	online	stamps	Peterborough Office Supplies	E	34.00		34.00
330	29/03/2023		Barclays Current Acco	online	stamps	Peterborough Office Supplies	S	50.19	10.04	60.23
330	29/03/2023		Barclays Current Acco	online	stamps	Peterborough Office Supplies	S	9.98	2.00	11.98
331	29/03/2023		Barclays Current Acco	online	Subscription	Local Council Support Servict	E	110.00		110.00
332	29/03/2023		Barclays Current Acco	online	Citizen Trophies	Whittlesey Trophies	E	35.54		35.54
333	29/03/2023		Barclays Current Acco	online	Consumable	TLC R US LTD	S	8.75	1.75	10.50
334	29/03/2023		Barclays Current Acco	online	Computer	Dell	S	579.00	115.80	694.80
335	29/03/2023		Barclays Current Acco	online	Interpretation Board Balance	Far-away Art	S	357.50	71.50	429.00
336	31/03/2023		Barclays Current Acco	online	Consumable	Peterborough Office Supplies	S	49.29	8.58	57.87
336	31/03/2023		Barclays Current Acco	online	Consumable	Peterborough Office Supplies	S	86.60	17.32	103.92
336	31/03/2023		Barclays Current Acco	online	Consumable	Peterborough Office Supplies	E	34.00		34.00
337	31/03/2023		Barclays Current Acco	online	Website SLA	SG Computing Ltd	E	140.00		140.00
338	28/03/2023		Barclays Current Acco	online	Locks & Keys	The Lock Shop	S	27.00	5.40	32.40
339	28/03/2023		Barclays Current Acco	online	MVAS Maintenance	Fenland Electrical Services	S	120.00	24.00	144.00
340	28/03/2023		Allot 53 Key refu	online	Allot Key Refund	William Jones allot 53	E	30.00		30.00

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
341	28/03/2023	Allot 6A Key Deposits & Re	Barclays Current Acco	online	Allot Key Refund	Sharon Vaughan Allot 6A	E	30.00		30.00
342	28/03/2023	Office Maintenance	Barclays Current Acco	online	Window Cleaning	H2O Pure Cleaning	E	10.00		10.00
343	28/03/2023	Office Gas	Barclays Current Acco	DIRECT DEBIT	Office Gas	Total gas & power	S	485.62	97.13	582.75
344	28/03/2023	Photocopier	Barclays Current Acco	DIRECT DEBIT	PHONES LEASE	CF Coporate	S	274.00	54.80	328.80
345	31/03/2023	Office Maintenance	Barclays Current Acco		Solar Panel maintenance	Will Guy electrical Limited	S	1,142.92	228.58	1,371.50
346	31/03/2023	Travel Expenses	Barclays Current Acco		Expenses	Haq Nawaz	E	90.09		90.09
347	28/03/2023	Pensions	Barclays Current Acco		Pension	LGSS Pension	E	703.52		703.52
Total								12,026.54	906.97	12,933.51

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
107	29/03/2023		Barclays Current Acco		Bank Charges / Interest	Barclays	E	0.30		0.30
108	29/03/2023		Barclays Current Acco	online	ISA-CAM Rent	ISA-CAM Rent	E	300.00		300.00
109	29/03/2023		Barclays Reserve Acco	online	Bank Charges / Interest	Barclays	E	96.17		96.17
110	29/03/2023		Barclays Current Acco		Parking Post on CCC Land, Loc	Cambridgeshire County Coun	E			
111	31/03/2023		Barclays Current Acco		Room Hire Council Chamber	DC Site Series	E	40.00		40.00
112	31/03/2023		Barclays Current Acco		Parking Post on CCC Land, Loc	Cambridgeshire County Coun	E	85.00		85.00
113	31/03/2023		Barclays Current Acco	online	Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
114	31/03/2023		Monmouth Building St	yearly interest	Bank Charges / Interest	Monmouth Building Society	E	298.85		298.85
115	31/03/2023		Barclays Current Acco		Office Rent	Fenland Youth Radio	E	300.00		300.00
116	31/03/2023		Barclays Current Acco		PAT Testing	Fenland Youth Radio	E	54.00		54.00
Total								2,564.36		2,564.36