

WHITTLESEY TOWN COUNCIL

Minutes of the Full Council meeting held on Thursday 16th March 2023 at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

Present: Cllr Mason, Gerstner, Nawaz, Boden, Mrs Laws, Mockett, Wicks, Davies, Munns, Mrs Mayor, Dorling, Miscandlon, Cllr Connor (CCC)

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the Clerk.

F33/2023 To receive apologies from absent members and the reason for the apology.

Cllr Whitwell & Cllr Windle (Personal)

F34/2023. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F50/2023

Hanging basket watering – Cllr Mockett

Presentation regarding the clerk's spinal review and pay scale review – Cllr Gerstner

Cllr Miscandlon as substitute on FDC Panning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Panning may make comment but will reserve the right to change her mind should more information become available.

Cllr Mrs Laws – Portfolio Holder for Planning at FDC will attend the meeting and will contribute if asked by the Chair for advice and clarification on any policy matters.

F35/2023. Street Scene Officer Report & CCTV report.

Members received the report.

F36/2023. Police Report

Cllr Mason advised members the new Sgt Chris Arnold was in the process of organising the next meeting. Cllr Wicks requested more speeding exercises. Cllr Miscandlon advised there was an increase in e-scooters, could this be noted Cllr Mrs Laws advised they are looking to bring the police together to look at ASB and e-scooters. They have an identification number on them if the police get to know the routes used, and there is reoccurring use without lights, and on pedestrian pavements, they will be warned once and their registration taken, if caught a second time the scooter will be crushed. We have two PCSO's now and two more being trained up. Cllr Gerstner advised on police officers the police have asked what people would like as their priorities over the next three months.

F37/2023. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 16th February 2023

Ratified: The minutes of the meeting were approved and signed as a true record. Proposed Cllr Boden, seconded Cllr Miscandlon with a unanimous vote in favour.

F38/2023 Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

There were three members of the public present.

Mr Steve Robertson – Why are councillors on laptops and Tablets. The mayor advised we are now paperless where possible hence why councillors are using their electronic devices.

F39/2023 Agenda items for Discussion.

1. Mayors Collar & Chain – Cllr Mrs Laws suggested WTC purchase the platinum medallion for the late queen and a new medallion for the coronation. The cost is £1477.64, this would include a new velvet backing and re gilt. The new block case would be £358.31. Proposed Cllr Davies, seconded Cllr Nawaz, one abstention, one against nine in favour
2. Hanging Basket Watering – This item will be dealt with under the confidential section.
3. Kings Coronation – Cllr Mockett updated the council advising three bands booked, permission has been obtained from Whittlesey Charity for use of North Green Coates, and FDC for use of the Manor. Toilets have been booked for the Manor as have the rides from Bourne Leisure. FDC have confirmed no SAG is required as it is the coronation weekend. Cllr Mason is seeking quotation for adverse weather conditions insurance. The initial lottery application has been rejected and has now been resubmitted.

Standing orders were suspended at 7.53 to allow Cllr Connor to present the latest on the LHI.

4. LHI – Update – A virtual meeting with Cllr Boden and Joshua Rutherford had been held regarding the reduction of the speed limit on Kings Delph, the initial cost was 6k higher than the proposed quote, the cost has been revised would be a contribution of 1500, plus an additional 1500 to get the scheme underway. Cllr Boden confirmed the meeting had been positive. The continuation of this zone through to Coates is on the LHI submission. Proposed Cllr Miscandlon, seconded Cllr Wicks for the costs to WTC to be £3,000. This was unanimously agreed.
5. CCC 20mph blanket speed limit – Cllr Connor advised if WTC go with the speed limit, we can reduce the expenditure as we will not be paying for the Church Street & Ramsey Road. Should we pursue the offer from CCC we would have to reconsult, the works would be completed before March 2024. Cllr Boden advised there was good public support for this initiative and the blanket would delay this further, we would also have limited say on other areas to be included. Cllr Boden advised that despite this being a county initiative, we may not get all the roads, Cllr Connor advised the A605 would not be reduced, all roads off would be, however new developments would not be during this initiative, but will be added later. Wisbech, Chatteris and March have rejected the blanket cover. Cllr Boden suggested we relocate some MVAS to the 20mph zones. Cllr Miscandlon proposed we go with the 20 mph in the designated areas already agreed, seconded Cllr Mrs Laws with a unanimous vote in favour. Cllr Connor to notify Josh Rutherford and Jacob Hobbs. The Clerk will email county and advise we will not be pursuing the blanket cover.

Standing orders were resumed.

6. Kings Charles framed portrait – Cllr Mason requested this item be deferred to the new council so keep a watching brief.
7. Cllr Dorling suggested contingency plans are in place to ensure the smooth working of the council after the election, he did suggest that any chairs of committees prepare a document of items they may have been working on and give to the Clerk. Cllr Dorling also requested for others to be on the bank mandate, it is easier for people with Barclays accounts. However, anyone could put their details forward. Cllr Laws and Gerstner offered to be on the account.

F40/2023. To receive Councillor & outside body reports.

Cllr Gerstner has attended the following events during February and March

22nd February I attended the Whittlesey Business Community monthly meeting.



27th February I attended the 50th anniversary of the Community Payback Team at their HQ in Huntingdon along with several magistrates and the Police & Crime Commissioner. Many will remember Kenny Carrington who worked in our area for many years.....He is based in Cambridge now.

27th February I attended the Whittlesey Festival meeting.

7th March I attended the Golden Age Partner meeting at Chatteris organised by FDC .

7th I attended the AGM of the Whittlesey Mud Walls Group. At this meeting along with Cllr Whitwell (Chair) it was decided the group can no longer exist as a standalone group due to lack of membership. It has been decided to become a sub-group of the Whittlesey Society (several of us belong to that group). The remaining funds (£260.00) will be ring-fenced within the WS funding. (FDC's Rebecca Robinette has been fully informed)

9th March I attended the Whittlesey Extravaganza monthly committee meeting.

14th I attended Cambridgeshire & Peterborough Community Resilience Group Offering support and aid to vulnerable/isolated and those suffering financial hardship.

Cllr Boden – FDC cabinet meeting - Whittlesey relief road strategic outline business case project board, objective is to set up a project board, like the one for the railway station, which will provide and oversee into the delivery and deal with any issues to be considered and decisions made. It would be the vehicle for which any key strategic issues including the financial or legal can be acknowledged, recorded, and monitored. Responsibilities of the project board will be the design, delivery, and implementation, of the project. The project board consist of four voting membership, portfolio holder for transport, Cllr Seaton who will be the chair, Cllr Boden, Cllr Laws, and one representative from CCC as the local highway authority. Cllr Boden also suggested that Cllr Connor should request that he join the board. Cllr Miscandlon and Mockett offered to be nominated. Cllr Boden advised the inception report has been completed as WTC paid for this, the next part of the report should be finished within the next 6 to 12 months.

Standing orders were suspended at 8.35.

Cllr Connor advised he would be happy to be nominated to be on this project board.

Standing orders were resumed. 8.36

F41/2023. To report the draft minutes from the Finance & Policy Meeting on Monday 13th March 2023 and receive the minutes from Monday 13th February 2023.

Ratified: The minutes from the meeting on the 13th of February 2023 were approved as a true record and the minutes from Monday 13th March were reported.

1. Solar Panel update – Cllr Boden advised members the charger was being supplied but was on back order.
2. Whittlesey in Bloom donation – Cllr Boden advised members the donation had been approved at F & P Cllr Mrs Mayor declared an interest in this item.

F42/2023 To report the financial documents.

- To report the bank reconciliation to 28th February 2023.
- To report the list of payments & uncashed payments.
- To report the year-to-date figures (to 28th February 2023) vouchers 278 – 311 to the value of £45113.94

F43/2023. To report the draft minutes from the Planning meeting on Monday 13th March 2023 and receive the minutes from Wednesday 1st March 2023

Ratified: The minutes from 1st March were received and the minutes from 13th March were reported.

F44/2023. To report the draft minutes from the Community Projects meeting on Wednesday 1st March 2023 and receive the minutes from Wednesday 1st February 2023.

Ratified: The Minutes from 1st February 2023 were received and the minutes from 1st March 2023 were reported.

Cllr Mrs Mayor advised she and Cllr Whitwell would be conducting an allotment inspection on Thursday 23rd March 2023.

F45/2023. Consultations

There was no consultation.

F46/2023 Information only.

Cllr Mason advised that Whittlesey Emergency Food Aid would be conducting a review of all recipients and working with the Rural Citizens Advice to see if there are any additional funds may be available.

Duck race – Cllr Mrs Mayor advised everything was ready for the duck race.

F47/2023 Invitations.

There were no invitations.

F48/2023. Date of next meeting – Thursday 20th April 2023


F49/2023. Exclusion of the Public, including the Press.

F50/2023. To discuss those items previously agreed at agenda item FP34/2023.

Hanging basket watering – Cllr Mockett presented the three tenders to Members; each tender was discussed, and members selected tender B' Mr Lewis. The Clerk will advise Mr Lewis and arrange a meeting with him and Cllr Mockett so they can agree on the locations for all the planters. Cllr Mockett also proposed the contractor be paid monthly; members agreed unanimously to this.

Cllr Wicks gave a presentation on the Clerks increased job role and the proposed salary increase. After discussed the council approved the proposals submitted by Cllr Gerstner and the HR group.

Meeting closed 9.50.


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Cllr David Mason
Mayor of Whittlesey

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
279 Photocopier	01/02/2023		Barclays Current Acco	Lease	Copier Lease	CF Corporate	S	638.50	127.70	766.20
280 Bank Charges & Interest	06/02/2023		Barclays Current Acco	online	Bank Charges / Interest	Barclays	E	8.95		8.95
281 Capital Repayment 2	09/02/2023		Barclays Current Acco	online	PWLB Loan	PWLB	E	2,125.00		2,125.00
282 Interest Repayment 2	09/02/2023		Barclays Current Acco	online	PWLB Loan	PWLB	E	588.84		588.84
288 Subscriptions	09/02/2023		Barclays Current Acco	online	Lottery Licence	Fenland District Council	E	20.00		20.00
286 CCTV SLA	09/02/2023		Barclays Current Acco	online	CCTV	Fenland District Council	E	10,740.00		10,740.00
287 Website	09/02/2023		Barclays Current Acco	online	Website SLA	SG Computing	E	140.00		140.00
289 Office Maintenance	09/02/2023		Barclays Current Acco	online	Plant Room Boiler	Superior Plumbing Services	S	14,594.00	2,918.80	17,512.80
290 Allotment Key Deposits & Re	09/02/2023		Barclays Current Acco	online	Allot Key Refund	Joe Langley	E	30.00		30.00
291 Allotment Key Deposits & Re	09/02/2023		Barclays Current Acco	online	Allotment 11A key refund	Russell Langley	E	30.00		30.00
294 Subscriptions	09/02/2023		Barclays Current Acco	online	Renewal	Information commissioners o	E	35.00		35.00
293 Stationery	09/02/2023		Barclays Current Acco	online	Postage	Peterborough Office Supplies	S	110.55	22.11	132.66
293 Postage	09/02/2023		Barclays Current Acco	online	Postage	Peterborough Office Supplies	E	68.00		68.00
295 Office Maintenance	09/02/2023		Barclays Current Acco	online	Radiators and taps	Superior Plumbing Services	S	3,222.15	644.25	3,866.40
292 Allotment Key Deposits & Re	09/02/2023		Barclays Current Acco	online	Allotment 11b key refund	Louise Duguid	E	30.00		30.00
283 Office Maintenance	15/02/2023		Barclays Current Acco	online	Solar Panel maintenance	Will Guy electrical Limited	S	2,285.83	457.17	2,743.00
284 Music Festivals	15/02/2023		Barclays Current Acco	online	Bunting	The Cotton Bunting Compan	S	475.00	95.00	570.00
285 MWAS	15/02/2023		Barclays Current Acco	online	MVAS Maintenance	Fenland Electrical	S	455.00	91.00	546.00
278 Section 137 / GPC Donations	22/02/2023	FC 16/2/2023	Barclays Current Acco	online	Donation	Whittlesey Cricket Club	E	750.00		750.00
302 Travel Expenses	28/02/2023		Barclays Current Acco	online	Mileage	Dave Mason	E	18.45		18.45
297 Office Maintenance	28/02/2023		Barclays Current Acco	online	Window Cleaning	H20 Pure - Mark Nicholas	E	10.00		10.00
306 Office Maintenance	28/02/2023		Barclays Current Acco	online	Trade Recycling	Fenland District Council	E	132.77		132.77
300 Staff Salaries	28/02/2023		Barclays Current Acco	online	Salary	Mrs S Piergianni	E	1,880.71		1,880.71
298 Office Water	28/02/2023		Barclays Current Acco	online	Office Water	Wave - Anglian Water	S	84.28	6.68	90.96
303 Office Consumables	28/02/2023		Barclays Current Acco	online	Office Cleaning	TLC R US LTD	S	17.37	3.48	20.85
299 Office Maintenance	28/02/2023		Barclays Current Acco	online	Fire Alarm Call out	Bridges fire and security	S	52.00	10.40	62.40
304 Office Consumables	28/02/2023		Barclays Current Acco	online	Consumable	Peterborough Office Supplies	E	28.36		28.36
296 Office Electricity	28/02/2023		Barclays Current Acco	online	Office Electric	Opus Energy	L	204.52	10.23	214.75
301 Office Cleaning	28/02/2023		Barclays Current Acco	online	Cleaner	Clare Lynch	E	160.00		160.00
305 Allotment Key Deposits & Re	28/02/2023		Barclays Current Acco	online	Allot Key Refund	Allot 19	E	30.00		30.00
308 Pensions	28/02/2023		Barclays Current Acco	online	Pension	LGSS	E	703.52		703.52
310 Remembrance	28/02/2023		Barclays Current Acco	online	Civic Wreaths	The Royal British Legion Whi	E	80.00		80.00

Whittlesey Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
311 Office Gas	28/02/2023		Barclays Current Acco		Office Gas	Total gas and power	S	586.00	117.20	703.20
309 Phone & Internet	28/02/2023		Barclays Current Acco	online	Telephone & Internet	EVAD	S	69.27	13.85	83.12
307 Office Maintenance	28/02/2023		Barclays Current Acco	online	MVAS Maintenance	Fenland Electrical Services	S	160.00	32.00	192.00
Total								40,564.07	4,549.87	45,113.94