

# WHITTLESEY TOWN COUNCIL

You are summoned to Annual Meeting of the Council which will be held on Thursday 19<sup>th</sup> May at 7.30pm at Peel House, 8 Queen Street, Whittlesey,

Yours faithfully

11<sup>th</sup> May 202

*S B Piergianni*

Susan Piergianni  
Clerk of the Council

## A G E N D A

**F63/22. To Elect the Mayor & Leader to the Council for the year until May 2023**

**F64/22. To sign the Declaration of Acceptance of Office.**

**F65/22. To Elect the Deputy Mayor & Deputy Leader to the Council for the year until May 2023.**

**F67/22 To receive apologies from absent members and the reason for the apology.**

**F68/22. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item. (see guidance notes at the end of the agenda).**

**F69/22 Street Scene Officer Report & CCTV report.**

**F70/22 Police Report**

**F71/21. To confirm and sign the Minutes from the Full Council Meeting held on Thursday 21<sup>st</sup> April 2022**

**F72/22. To appoint members to Committees and working party (Outside bodies will be appointed at June FC meeting)**

### COMMITTEES

- Finance & Policy
- Planning
- Community Projects

### WORKING PARTY

- Neighbourhood Plan
- Heritage Centre
- HR
- Website
- Property Working Group

**F73/22 Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

**F74/22 Agenda items for Discussion.**

1. LHI – Results and Applicant Costs
2. Parking at Peel House – Cllr Wicks
3. Charging Points – Cllr Mason
4. Civil Parking Enforcement – Update from Cllr Boden
5. Southern Relief Road – Update on progress from Cllr Boden

**F75/22. To receive Councillor & outside body reports.**

**F76/22. Finance & Policy**

To report the draft minutes from the Finance & Policy meeting held on Monday 16<sup>th</sup> May 2022 and received the minutes from Tuesday 19<sup>th</sup> April 2022

**F77/22 To report the financial documents.**

- To report the bank reconciliation to 30<sup>th</sup> April 2022
- To report the list of payments & uncashed payments.
- To report the year-to-date figures (2022)
  
- To consider the following donations that were discussed at F & P on Monday 16<sup>th</sup> May 2022
  1. St Jude's Catholic Church – Revised application
  2. Summer Reading Challenge
  3. Whittlesey Street Pride Group

**F78/22. AGAR**

The RFO must sign and date 'Section 2 – Accounting statements 2021/22 before it is presented to the authority.

- a. Consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2021/22 Part 3')
- b. Consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2021/22 Part 3')
- c. Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.
- d. Internal Auditor report for information

**F79/22. To report the draft minutes from the Planning meeting on Monday 16<sup>th</sup> May 2022 and receive the minutes from Wednesday 4<sup>th</sup> May 2022**

**F80/22. To report the draft minutes from the Community Projects meeting on Wednesday 4<sup>th</sup> May 2022.**

**F81/22. Consultations**

1. CCC Transports Stakeholder engagement Survey 2022 – Draft Fenland Transport Plan – Cllr Boden
2. LGBCE – Consultation – Cllr Boden

**F82/22 Information Only.**

1. HM Majesty's Platinum Jubilee – Letter

**F83/22 Invitations.**

**F84/22. Date of next meeting – Thursday 30<sup>th</sup> June 2022**

## **GUIDANCE NOTES**

### **Exclusion of the public from meetings for confidential items of business**

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"

### **Notes on members' interests**

#### *Disclosable Pecuniary Interests*

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
  - (a) relates to him or her, or*
  - (b) is an interest of -*
    - (i) the member's spouse or civil partner; or*
    - (ii) a person with whom the member is living as husband and wife; or*
    - (iii) a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
  - (a) any employment or profession carried out for profit or gain;*
  - (b) any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
  - (c) any current contracts with the Council;*
  - (d) any beneficial interest in land/property within the Council's area;*
  - (e) any licence for a month or longer to occupy land in the Council's area;*
  - (f) any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
  - (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### *Other Interests*

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area,*  
*or*
  - (b) it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*