

WHITTLESEY TOWN COUNCIL

Minutes of the Full Council held on Wednesday 20th January 2022 at 7.30pm
at Peel House, 8 Queen Street, Whittlesey, PE7 1AY

Present: Cllr Mason, Dorling, Gerstner, Mrs Laws, Mrs Mayor, Miscandlon, Mockett, Munns, Nawaz, Wicks

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: This is made as an aid memoir for the Clerk

F01/2022. To receive members' apologies for absence and the reason for the absence.

Cllrs Mrs Windle & Whitwell (personal), Davies (No apologies were given)

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the Clerk.

F02/2022. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.

Cllr Miscandlon as Substitute on FDC Panning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Panning may make comment but will reserve the right to change her mind should more information become available.

Cllr Mrs Laws – Portfolio Holder for Planning at FDC will attend the meeting and will contribute if asked by the Chair for advice and clarification on any policy matters.

F03/2022. Police Matters – A/PS Joe Punton & PCSO Katrina Walker

A/PS Punton advised members he has taking over for Richard Lugg whilst he is on secondment, he is supported by a team of five, including PC Gary Stabler who will be our local officer alongside PCSO Katrina Walker, he is hoping an additional officer will join the team in the next few months. A/PS Punton also advised that Andy Morris is the Acting Inspector

F04/2022. Fenland District Council Environment Newsletter and CCTV report.

Members questioned the usefulness of the CCTV and are aware that other market towns are having the same discussion, this led to the police being asked if it benefits them. A/PS Punton advised he would see if he could get the statistics on the usage.

Cllr Boden advised he has been in email correspondence with Richard Lugg regarding using the CCTV to ticket vehicles using High Causeway and obtain prosecution. With the new cameras the quality is very good and would be able to do this, A/PS Punton will investigate this further.

Cllr Mockett would be happy to stand into the police meeting on teams if Cllr Mason is unavailable to attend.

Cllr Munns questioned the lack of information on the CCTV report and that it differed from PCSO Walkers information. PCSO Walker and PS Punton will investigate this .

F05/2022. To confirm and sign the minutes of the meeting of Whittlesey Town Council held on Thursday 16th December 2021

Ratified: The Minutes were approved and signed as a true record.



F06/2022. Public Forum

To allow any member of the public to address the council. Time allowed is 15 minutes in total, to be divided equally between the total number of people wishing to speak.

Mr Stephen Hodson – pleased to see the Heritage Centre is on the agenda and have we got a signed lease for the building? He has been studying all the planning and questions why CCC highways are not commenting on any planning applications and why they think the roads in the area can cope.

F07/2022. Agenda items for discussion.

- A. Local Highway Improvement – Panel Representatives (deadline to submit 21st January 2022)
– Panel meeting is 2nd February 2022
1. 30 mph on A605 – Kings Delph to Kings Dyke – Cllr Miscandlon will be presenting this to the Panel. Members discussed this and questioned if this was a cost-effective scheme as CCC have now determined that the speed over the new bridge will be 40mph and they will not allow 30 mph. This reduction in speeding is for the benefit of the residents in Kings Delph area. Can the MP intervene as this is a safety issue?
 2. High Causeway – Cllr Boden will be presenting on the bollards and how they will make the area safer.
- B. Whittlesey Heritage Centre – A decision has been made to delay the proposed Whittlesey Heritage Centre at Kings Dyke Nature Reserve by six months. This is due to the shortfall at present in funding and the difficulties arising out of the prevailing COVID situation. Whilst the building of the Centre will be delayed the seeking of full planning permission and the terms of the lease will continue with a prospective revised opening of the Centre in April 2023
- C. Nat West Bank – Cllr Mrs Laws – advised a 215 notice has been issued and the owner has until mid-April to issue a challenge. The owner is now in a legal process so cannot get away from doing the works. Cllr Mrs Laws advised If the owner does not comply, FDC will pay for the repairs and recoup the money and if this is not collected, FDC will take him to court.
- D. WEFA – Cllr Mason reported as follows: I know many of you have been concerned over the future of Whittlesey Emergency Food Aid and I would like to take this opportunity of thanking all those who have given their support over what has been a difficult period
- E.
- All those who were identified as being in need over Christmas were serviced with festive supplies with the continued permission of Whittlesey Christian Church and my thanks to all who pulled together to make this happen and in Sue and Joe Jennings who worked tirelessly
- I am delighted to inform you that after a meeting of WEFA officials with Cambridgeshire County Council, Fenland District Council, Whittlesey Library, and an NHS representative an agreement has been reached to allow WEFA to continue permanent operations in the single storey brick building in the rear car park of Whittlesey Library. At the time of writing, I have completed the formal paperwork and await a date to make the necessary transfer of premises
- A new constitution will be drawn up and an election of officers of WEFA will take place shortly under my continued Chairmanship and formal agreements with local supermarkets in supplying food are being negotiated. Anyone requiring assistance should contact WEFA on their new number of 07375143146
- F. Armed Forces Covenant – Cllr Wicks proposed that the council signs up to the covenant, it is more a recognition and promotion of the interests of individuals who have accepted the monarchs shilling and served the country. Seconded Cllr Nawaz unanimous vote in favour.

F08/2022. To receive councillor and outside body representative reports.

Cllr Wicks – attended a virtual loneliness meeting to address loneliness in the area, interviews will be done by council offices to show the actions that are going on and where people can turn to get help. Both ccc and Care Network are active members of the group. Neighbourhood Watch are going to pick up this scheme as well and are currently supporting six people. Cllr Mason advised that St Andrews Church support the Thursday Club which also look after the lonely

F09/2022. To receive the draft minutes of the Finance & Policy Meeting held on Monday 17th January 2022.

Ratified: the minutes were reported.

- A. Obtain ratification for any donations agreed by F & P on Monday 17th January 2022
1. Rural CAB £6800 this was proposed by Cllr Boden, seconded by Cllr Miscandlon with a unanimous vote in favour.
 2. Whittlesey in bloom – This was proposed by Cllr Boden, seconded by Cllr Miscandlon with a unanimous vote in favour.
 3. 3 x risk assessments – Cllr Boden advised members the Clerk is working through the Risk Assessments and Policies and Proposed the following Risk Assessments be approved and implemented, this was seconded by Cllr Mockett with a unanimous vote in favour.
 - a. Office Reception
 - b. Council Chamber
 - c. Covid
 4. 1 x policy – The General Power of Competence' Proposed Cllr Boden, seconded Cllr Miscandlon with a unanimous vote in favour

F10/2022. To consider the financial documents (attached) & discuss agenda items.

- A. Bank reconciliation to the 31 December 2021 – This was received
- List of payments and uncashed payments for December 2021 – Vouchers 220 to 248 to the value of £19,302.78, Proposed by Cllr Boden, seconded by Cllr Miscandlon with a unanimous vote in favour.
- B. Year-to-date figures (2021/22) – The figures were received
- C. Budget 2022/2023
- Considerable discussion took place on draft 1 to create draft 2 budget Cllr Boden suggested that membership of CAPALC be deferred to the next year's budget, but Cllr Laws wished it would be discussed at the next F & P Meeting.
- Cllr Boden proposed a precept of 172,000, this was seconded by Cllr Miscandlon, there was one abstention, all other Cllrs were in favour of the increase of £985.00
- Cllr Boden advised members at the recent F & P meeting paperless meetings were discussed briefly and would go back on the next F & P Agenda.

F11/2022. To receive the draft minutes of the Planning meeting held on Wednesday 12th January 2022 and receive the minutes of the meeting from Monday 13th December 2021.

Ratified: The minutes from 12th January, were approved with a note of the changes, Cllrs Mrs Mayor and Munns gave apologies, these were not noted in the minutes and the minutes from the Monday 13th December 2021 were approved and signed as a true record.

F12/2022. To receive the draft minutes of the Community Projects Meeting held on Wednesday 12th January 2022

Ratified: The Minutes of the meeting were approved and signed as a true record.

F13/2022. Information Only.

There was no information

F14/2022. Invitations.

Mayors Civic ball Saturday 12th March 2022

F15/2022. Date of next meeting – 17th February 2022

Meeting Closed: 8:42



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Cllr Dave Mason
Chairman
Whittlesey Town Council

**Whittlesey Town Council
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
249	Bank Charges & Intere	06/01/2022		Barclays Current Acco Bacs		Bank Charges / Interest	Barclays	E	10.00		10.00
250	Office Electricity	18/01/2022		Barclays Current Acco Bacs		Office Electric	Opus Energy	S	737.87	147.57	885.44
251	Office Cleaning	05/01/2022		Barclays Current Acco Bacs		Consumable	TLC r Us Ltd	S	5.00	1.00	6.00
252	Office Maintenance	25/01/2022		Barclays Current Acco Bacs		Window Cleaning	H2O Pure Cleaning	E	10.00		10.00
253	Travel & Expenses	25/01/2022		Barclays Current Acco Bacs		Mileage	Dave Mason	E	14.40		14.40
254	Civic Expenses	25/01/2022		Barclays Current Acco Bacs		Lottery Licence	Fenland District Council	E	20.00		20.00
255	IT	25/01/2022		Barclays Current Acco Bacs		IT support	The Computer Man	E	22.50		22.50
256	Travel & Expenses	25/01/2022		Barclays Current Acco Bacs		Mileage	Alex Miscandlon	E	22.50		22.50
257	Allotment Key Deposits	25/01/2022		Barclays Current Acco Bacs		Allot Key Refunds & Depo:	Wenham Allot 85A	E	30.00		30.00
258	Office Cleaning	25/01/2022		Barclays Current Acco Bacs		Expenses	Sue Piergianni	E	19.81		19.81
259	Postage	25/01/2022		Barclays Current Acco Bacs		Expenses	Sue Piergianni	E	7.65		7.65
260	Subscriptions	25/01/2022		Barclays Current Acco Bacs		Expenses	Sue Piergianni	E	14.39		14.39
261	Office Maintenance	25/01/2022		Barclays Current Acco Bacs		Alarm Call out fee	Business Watch	S	35.00	7.00	42.00
262	Office Maintenance	25/01/2022		Barclays Current Acco Bacs		Alarm Call out fee	Bridges Fire & Security	S	75.00	15.00	90.00
263	Office Maintenance	25/01/2022		Barclays Current Acco Bacs		Alarm Fob	Bridges Fire & Security	S	112.50	22.50	135.00
264	Website	25/01/2022		Barclays Current Acco Bacs		SLA	SG Computing Limited	E	140.00		140.00
265	Office Cleaning	25/01/2022		Barclays Current Acco Bacs		Office Cleaning	Clare Lynch	E	147.50		147.50
266	Subscriptions	25/01/2022		Barclays Current Acco Bacs		Membership	SLCC	E	234.00		234.00
267	Music Festivals	25/01/2022		Barclays Current Acco Bacs		Bunting	The Cotton Bunting Com	S	237.50	47.50	285.00
268	MVAS	25/01/2022		Barclays Current Acco Bacs		MVAS Maintenance	Fenland Electrical Servic	S	240.00	48.00	288.00
269	Allotments	25/01/2022		Barclays Current Acco Bacs		Hedge cutting	CGM Group	S	250.00	50.00	300.00
270	Office Maintenance	25/01/2022		Barclays Current Account		Scaffolding	DJ Scaffolding	E	312.50		312.50
271	Mayors Allowance	25/01/2022		Barclays Current Account		Mayors Allowance	Dave Mason	E	450.00		450.00
272	Office Consumables	25/01/2022		Barclays Current Acco Bacs		Consumable	Peterborough Office Sup	E	6.37		6.37
273	Office Maintenance	25/01/2022		Barclays Current Acco Bacs		Fire board and signs	Peterborough Office Sup	S	93.24	18.65	111.89
274	Stationery	25/01/2022		Barclays Current Acco Bacs		Stationery	Peterborough Office Sup	S	117.03	23.41	140.44
275	Music Festivals	25/01/2022		Barclays Current Acco Bacs		Cable covers and tape	Peterborough Office Sup	S	56.78	11.36	68.14
276	Office Cleaning	25/01/2022		Barclays Current Acco Bacs		Office Cleaning	Peterborough Office Sup	S	118.32	23.66	141.98
277	PAYE & NI	25/01/2022		Barclays Current Acco Bacs		Tax & NI	HMRC	E	621.69		621.69
278	Rural CAB	25/01/2022		Barclays Current Acco Bacs		Rural CAB	Rural CAB	E	1,600.00		1,600.00
279	Staff Salaries	25/01/2022		Barclays Current Acco Bacs		Salary	Salaries	E	1,757.15		1,757.15
280	Heritage Centre	25/01/2022		Barclays Current Acco Bacs		Heritage Centre	Castle Construction Con	S	1,650.00	330.00	1,980.00
281	Heritage Centre	25/01/2022		Barclays Current Acco Bacs		Heritage Centre	Greenhatch Group	S	2,720.00	544.00	3,264.00
282	Heritage Centre	25/01/2022		Barclays Current Acco Bacs		Heritage Centre	Environmental Building S	S	2,800.00	560.00	3,360.00
283	Heritage Centre	25/01/2022		Barclays Current Acco Bacs		Heritage Centre	CJB Management Ltd	S	4,500.00	900.00	5,400.00

284	Heritage Centre	25/01/2022	Barclays Current Acci bacs	Heritage Centre	Urban Edge	S	5,000.00	1,000.00	6,000.00
285	Heritage Centre	25/01/2022	Barclays Current Acci bacs	Heritage Centre	Rolton Group	S	2,480.00	496.00	2,976.00
286	Pensions	25/01/2022	Barclays Current Acci bacs	Pension	LGSS Pension	E	647.30		647.30
287	Whittlesey In Bloom	25/01/2022	Barclays Current Acci bacs	Donation	Whittlesey In Bloom	E	500.00		500.00
288	CCTV SLA	25/01/2022	Barclays Current Acci bacs	CCTV	Fenland District Council	E	10,740.00		10,740.00
289	Office Maintenance	25/01/2022	Barclays Current Acci bacs	Trade Recycling	Fenland District Council	E	19.86		19.86
290	Phone & Internet	25/01/2022	Barclays Current Acci bacs	Telephone & Internet	EVAD	S	62.87	12.57	75.44
							38,638.73	4,258.22	42,896.95

Total

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
63	23/12/2021		Barclays Reserve Accc		Bank Charges / Interest	Barclays	E	0.70		0.70
64	05/01/2022		Barclays Current Acco	bacs	ISA-CAM Rent	ISA-Cam Rent	E	300.00		300.00
65	05/01/2022		Barclays Current Acco	bacs	Fenland Youth Radio	Fenland Youth Radio	E	300.00		300.00
66	05/01/2022		Barclays Current Acco	bacs	Bank Charges / Interest	Barclays	E	0.23		0.23
67	05/01/2022		Barclays Current Acco	PIN 000044	Allot Key Refunds & Deposits	Allotment Holders	E	180.00		180.00
68	04/01/2022		Barclays Reserve Accc	bacs	Bank Charges / Interest	Barclays	E	0.79		0.79
Total								781.72		781.72