

WHITTLESEY TOWN COUNCIL

Minutes of the Full Council Meeting held on Thursday 17th February 2022 at 7.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY

Present: Cllr Mason, Miscandlon, Dorling, Mrs Windle, Mrs Laws, Wicks, Mockett, Boden, Mrs Mayor, Whitwell, Gerstner, Connor (CCC)

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: This is made as an aide memoir for the Clerk

F16/2022. To receive members' apologies for absence and the reason for the absence.

Cllr Davies & Munnst (work)

F17/2022. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item

Cllr Miscandlon as Substitute on FDC Panning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Panning may make comment but will reserve the right to change her mind should more information become available. Cllr Mrs Mayor also declared an interest in Agenda item F49/21 Saxon Pit.

Cllr Mrs Laws – Portfolio Holder for Planning at FDC will attend the meeting and will contribute if asked by the Chairman for advice and clarification on any policy matters.

Cllr Wicks & Whitwell declared an interest on F25/2022, item A donation for Coates Fete.

F18/2022. Presentation by Charlotte Chittenden – Social Prescribing Link Worker.

Presentation is as written by Ms Chittenden.

Where has Social Prescribing Come From?

Social Prescribers are new roles identified within the Additional Reimbursed Roles Scheme. In the Cambridgeshire and Peterborough area they are mostly employed by the NHS within the Primary Care Networks of General Practice Groups.

Some are employed by the Voluntary sector.

It has been recognised that Social Prescribing or Personalising Care can reduce pressure on services such as the NHS and Social Care while improving people's lives, strengthening theirs and the community they live in's resilience by simply asking the question 'What matters to me' and promoting self-empowerment.

Professional's report that significant amounts of time are spent dealing with the consequences of wider social issues such as poor housing, debt, stress, and loneliness.

Whittlesey has two Social Prescribing Link Workers who are employed by the Two Different Organisations: Jenner Healthcare formerly Octagon and Lakeside Healthcare.

Social Prescribing has been in our area for some time, though I have only been in post 12 months, previously working at Jenner Health centre and having lived in the Whittlesey community for a number of years.

Aims



- reduce the amount of time professionals spend dealing with socio-economic issues such as
 - social isolation and loneliness
 - emotional wellbeing
 - loss of confidence/purpose
 - accessing work/training
 - debt/housing
 - lifestyle choices
 - hoarding
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- improve people's overall wellbeing by connecting them with other statutory and voluntary organisations
- increasing community resilience (building stronger communities by promoting existing groups and creating new ones to enable people to get support within their local community)
- help patients address socio-economic issues which impact on their health themselves

How do I Socially Prescribe to someone?

- Give one to one support with the patient encouraging them to co—produce a personal support plan, based on what is important to them, and how they might see themselves achieving their identified goals.
- Provide support over time without constraints to make the necessary changes by
 - Supporting them to engage with other agencies and support groups (e.g., debt counselling, housing advice, disability Peterborough, carers support service, etc.).
 - Providing Flexibility to adapt to things that may change throughout their journey
 - connecting with networks in their local community (joining a dance class, having a befriender, learning how to paint, etc. – the options are endless)
 - developing relationships with other people by making new friends, speaking to people in their local community, positively engaging with other services
- Support can be F2F in the surgery and via telephone/web-based platforms in the first instance. I may visit people in their homes if more appropriate.

How do I Support the Community and Ensure Sustainability?

- Connect with local community groups to ensure their services are fully accessible and that they have the necessary measures in place to support patients (e.g., safeguarding, appropriately trained volunteers, etc.)
- Help promote them to potential members and other Services for example How Are You Fenland?
- Have knowledge on funding or initiatives available to provide valuable resources
- Link Community Group leaders with others to provide support to one another

Personally, I have also been chairing the “Whittlesey Focus on Community Group” to identify our local priorities which has led to sub meetings and proactively implementing new resources such as the Phoenix Youth Provision.

I also provide a physical presence on behalf of the practices I represent at the community meetings to offer reassurance in the wake of the pandemic, to demonstrate to my patients I encourage the activity and recognise it as good for their wellbeing and to offer those groups the opportunity for me to promote them based on experience.

How might a local councillor or community group leader access Social Prescribing for someone they are supporting?

It is worth having a conversation with the person about which surgery they are registered with before recommending their social prescribing service and encouraging them to contact their surgery.

At Jenner Healthcare I have developed a social prescribing information page on the new website www.jennerhealthcare.co.uk under Help & Support. Patients can email in, or they may contact the reception team to request a referral.

Some patients will be offered social prescribing while in consultation with the clinicians.

If in doubt I would be happy for councillors to email capccg.jhcsocialprescriber@nhs.net and I will do my best to assist.

F19/2022. Police Matters

1. Kat has given out thirty fixed penalty notices for parking offences in Whittlesey since January 1st.
2. Sgt Punton will be speaking to CCTV to come up with a solution for the High Causeway issues. This may involve Kat attending CCTV for a certain number of hours in a week/month to review CCTV, identify offenders and subsequently do some enforcement work.
3. I will also be speaking to CCTV regarding their monitoring hours and how viable it is to monitor Whittlesey cameras for longer periods due to the money spent by the council.

F20/2022. Fenland District Council Environment Newsletter and CCTV report.

Members received the newsletter; however, the CCTV report was absent, the Clerk will chase.

F21/2022. To confirm and sign the minutes of the meeting of Whittlesey Town Council held on Thursday 20th January 2022

Ratified; The Minutes were approved and signed as a true record.

F22/2022. Public Forum

To allow any member of the public to address the council. Time allowed is 15 minutes in total, to be divided equally between the total number of people wishing to speak.

Six members of the public were present.

A neighbour had asked Mrs Day to make the following comments:

She is already registered on the CCC website and has objected to the Johnsons application in the past. and managed this time to log on and submit another objection, however when she tried to log her husband's objection, she was unable to. Other residents have had the same issue, she is also still waiting for the confirmation email showing her objection has been received. She would like to know the following: Why hasn't this been fixed? Is this stopping problem with their system preventing people from objecting?, Why don't CCC reply to say they received the objection? CCC website is obviously not working correctly. Why has this not been fixed

Mr Windle

Big Bash 2 'The Sequel – Sunday 26th June – It will be more ambitious this year, trying to encourage groups to do events in the week leading up to this, for example the WTC Music Event is on the 19th and Armed Forces Day on the 23rd. Mr Windle also advised Fenland Youth Radio moving forward nicely, always looking for new presenters and people to interview

F23/2022. Agenda items for discussion.

- A. Heritage Walk – Cllr Mrs Laws advised members that the walk will delivery options for resident and visitors to explore a circular route around the centre of Whittlesey using a number of different tools. These include using a mobile phone app, a route brochure available to download, view online or in print and physical information boards and wayfinding signage at key intervals. In addition to this the project will improve footpath surfaces along the route, ensure dropped kerbs are provided at every crossing point and replace a number of old and

tired safety railings. Routes towards Kings Dyke Nature Reserve and the new Whittlesey Heritage Centre, Lattersey Natures Reserve , Whittlesea Railways Station and along the river at the Bower will also be signposted as part of the project. There are twenty-one notice boards in total which will be installed on the public highway along the core route. To improve accessibility the project will also install 7 new benches to ensure regular resting places are provided. A donation of 2K has been secured from Jones Brothers Construction towards the installation of the infrastructure and the Growing Fenland Funding from the Combined Authority will cover the cost of the remaining works. The project budget also covers the full cost of all infrastructure provision, a printed supply of brochures, hosting fees for the mobile phone app and includes a maintenance budget for the new benches and information boards. The route signage will be in the form of bespoke wayfinding arrow shaped markers attached to existing posts and lap columns. The cost of these will be minimal with small supply of spare signs also provide in case replacements are required. On completion of the project, it is proposed that ownership of the new benches and the information boards is passed to Whittlesey Town Council, this will include a £15k maintenance budget for this infrastructure. The figure has been calculated based on the original supply and install cost (32K) and an estimated maintenance and repair costs over a 10 year

Cllr Gerstner asked if the Bower Tow path could be considered, Cllr Mrs Laws advised they are still trying to obtain additional grant funding. Cllr Nawaz asked if this route had appropriate lighting and would it bring in funding, Cllr Mrs Laws advised this would be a tourist attraction and therefore would bring people into the town. Cllr Laws proposed that on completion of the project WTC adopt the information signage and benches and will be given an initial maintenance budget of £15,000, this was seconded by Cllr Boden with a unanimous vote in favour.

- B. Nat West Bank – Change of use from bank to Café, does not require planning permission as it falls under user class ‘E,’ another meeting with the Conservation Officer and Environmental Health team is due to take place. The 215 notice is still in effect and the owner has until middle April to ensure all building and maintenance works are up to standard, if not this will lead to prosecution. Cllr Boden advised the pavement is wide enough for the ‘Pavement Licence,’ however the tactile pavement should not be encroached upon. FDC website shows the pavement licence as being granted on 14/2/22, however Cllr Mrs Mayor has contacted FDC, and this is an error on their system, no decision has been made.
- C. Barratt David Wilson – Bus Stops – Cllr Mrs Laws advised members that there is a need for the two bus stops (East and Westbound) when this development is finished, also with Aldi being on the site, residents will need a place to catch buses. Cllr Boden support the bus stops East and West, he understands RTPI electronic signage will not be the responsibility of WTC but wanted assurance that the maintenance sum comes to WTC. Cllr Mrs Laws confirmed she had agreement for this. CCC are not saying the roundabout needs to be improved (Cemetery Road), if they thought that was an issue, the application would not be approved. Cllr Mrs Laws proposed that WTC take over the bus stops and accept the 20K budget from FDC. This was seconded by Cllr Boden with a unanimous vote in favour.
- D. Duck Race – Cllr Mrs Mayor – the duck race will be Monday 18th April 2022, Cllr Mrs Mayor proposed we do two days selling on Friday 1st April 2022 and Saturday 16th

F24/2022. To receive councillor and outside body representative reports.

Cllr Wicks – Advised members he had attended the following outside bodies: Loneliness Group, Social Inclusion, phoenix Youth Project.

Cllr Mrs Windle – Advised members following the WEFA AGM a new constitution had been agreed. The Chairman is Cllr David Mason, the Secretary Cllr Julie Windle & Treasurer Mrs Sue Jennings, the committee members are Mr Jo Jennings & Mrs Sue Piergianni

Cllr Mrs Mayor advised members of the damage to the allotment’s boundary hedge following and RTA. The Clerk is speaking to the contractor to make the area safe and will also pursue a claim through the insurance company.

F25/2022. To receive the draft minutes of the Finance & Policy Meeting held on Monday 14th February 2022 and receive the minutes from Monday 17th January 2022.

Ratified: The draft minutes were reported and the minutes from Monday 17th were approved and signed as a true record.

- a. Donation for Coates Fete – This item was deferred to the March F & P meeting.
- b. Smoking & Vaping Policy – This was proposed by Cllr Boden, seconded by Cllr Mrs Mayor with a unanimous vote in favour.
- c. Evacuation Procedure – This was proposed by Cllr Boden, seconded by Cllr Mrs Mayor with a unanimous vote in favour.

F26/2022. To consider the financial documents (attached) & discuss agenda items.

- A. Bank reconciliation to the 31 January 2022 – The bank reconciliation was received.
- B. List of payments and uncashed payments for January 2022 – The payment list for vouchers 249 -290 to the value of £42,896.95 was proposed by Cllr Boden with a unanimous vote in favour.
- C. Year-to-date figures (2021/22) – The figures were received

F27/2022. To receive the draft minutes of the Planning meeting held on Monday 14th February 2022 and receive the minutes of the meeting from Wednesday 2nd February 2022

Ratified: The minutes from the Planning meeting on Wednesday 2nd February 2002 were approved and signed as a true record and the minutes of the Planning meeting on Monday 14th February were reported.

F28/2022. To receive the draft minutes of the Community Projects Meeting held on Wednesday 2nd February 2022 and receive the minutes of the meeting from Wednesday 12th January 2022

The minutes from the Projects meeting on Wednesday 12th January 2022 were approved and signed as a true record and the minutes of the Projects meeting on Wednesday 2nd February were reported.


F29/2022. Information Only.

Dinner Dance 8th March 2022

F30/2022. Invitations.

F31/2022. Date of next meeting – Thursday 17th March 2022

Meeting Closed:



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Cllr David Mason
Mayor of Whittlesey

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
291	28/02/2022		Barclays Current Acco	Online	Heritage Centre	Roilton Group	S	2,500.00	500.00	3,000.00
292	28/02/2022		Barclays Current Acco	Online	Office Gas	Total gas	S	1,863.88	372.77	2,236.65
293	28/02/2022		Barclays Current Acco	Online	Pension	LGSS Pension	E	647.30		647.30
294	28/02/2022		Barclays Current Acco	online	Tax & NI	HMRC	E	621.69		621.69
295	28/02/2022		Barclays Current Acco	online	Salary	S Piergianni	E	1,757.15		1,757.15
296	28/02/2022		Barclays Current Acco	online	Salary	Clare Lynch	E	145.00		145.00
297	28/02/2022		Barclays Current Acco	online	Subscription	Sue Piergianni	E	28.78		28.78
298	28/02/2022		Barclays Current Acco	online	Eye Test	Sue Piergianni	E	36.00		36.00
299	28/02/2022		Barclays Current Acco	online	Clerks & Councils Direct	Communicorp	E	100.00		100.00
300	28/02/2022		Barclays Current Acco	online	Office Plumbing, Leak and Boil	Jim Brannigan]	E	530.00		530.00
301	28/02/2022		Barclays Current Acco	online	Window Cleaning	H20 Pure - Mark Nicholas	E	10.00		10.00
302	28/02/2022		Barclays Current Acco	online	MVAS Maintenance	Fenland Electrical	S	540.00	108.00	648.00
303	28/02/2022		Barclays Current Acco	online	SLA	SG Computing	E	140.00		140.00
304	28/02/2022		Barclays Current Acco	online	Allotment maintenance	D J Dale	S	250.00	50.00	300.00
305	28/02/2022		Barclays Current Acco	online	Bank Charges / Interest	Barclays	E	8.50		8.50
306	28/02/2022		Barclays Current Acco	online	Scaffolding	DJ Scaffolding	E	250.00		250.00
307	28/02/2022		Barclays Current Acco	online	medallions	Crest Regalia	S	59.12	11.83	70.95
308	28/02/2022		Barclays Current Acco	online	Duck Race Tickets	Creation Booth	E	90.00		90.00
309	28/02/2022		Barclays Current Acco	online	Stationery	Peterborough Office Supplies	S	15.44	3.09	18.53
310	28/02/2022		Barclays Current Acco	online	stamps	Peterborough Office Supplies	E	66.00		66.00
311	28/02/2022		Barclays Current Acco	online	Milk, Signage	Peterborough Office Supplies	E	25.36		25.36
312	28/02/2022		Barclays Current Acco	online	Fire Marshall Hi Vis	Peterborough Office Supplies	S	13.98	2.80	16.78
313	28/02/2022		Barclays Current Acco	online	Subscription	Information commissioners o	E	35.00		35.00
314	28/02/2022		Barclays Current Acco	dd	DUPLICATE RECORD	duplicate record	S			
315	23/02/2022		Barclays Current Acco		power supply	Fenland Electrical	S	150.00	30.00	180.00
316	28/02/2022		Barclays Current Acco		Telephone & Internet	EVAD	S	60.40	12.08	72.48
317	14/02/2022		Barclays Current Acco		PWLB Loan	PWLB	E	2,125.00		2,125.00
318	14/02/2022		Barclays Current Acco		PWLB Loan	PWLB	E	623.48		623.48
319	14/02/2022		Barclays Current Acco		Office Electric	Opus Energy	S	1,565.86	313.18	1,879.04
320	22/03/2022		Barclays Current Acco		Salary	Clare Lynch	E	150.00		150.00
Total								14,407.94	1,403.75	15,811.69

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
69 Commercial Rent	07/02/2022		Barclays Current Acco		ISA-CAM Rent	ISA-Cam Rent	E	300.00		300.00
70 Commercial Rent	14/02/2022		Barclays Current Acco		Young Tech Rent	Fenland Youth Radio	E	300.00		300.00
71 Residential Rent / Costs	14/02/2022		Barclays Current Acco		Flat A & B Rent	Peterborough city council	E	1,390.04		1,390.04
72 Heritage Centre	14/02/2022		Barclays Current Acco		Heritage Centre	CPCA	E	19,150.00		19,150.00
73 Sundry Parish Maintenance	24/02/2022		Barclays Reserve Acct		Platinum Trees	Whittlesey Residents Platinur	E	100.00		100.00
Total								21,240.04		21,240.04