

WHITTLESEY TOWN COUNCIL - Finance & Policy Committee

Minutes of the Meeting held on Monday 14th February 2022 at 6.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY.

Present: Cllr Boden, Mrs Mayor, Nawaz, Mockett, Davies, Miscandlon, Dorling

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the Clerk.

FP09/2022 - To receive apologies from absent Members.

Cllr Mason (Ex officio)

FP10/2022 -To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items.

There were no apologies for absence.

FP11/2022 – Public Forum – 15 minutes

There were no members of the public present.

FP12/2022 - To confirm and sign the Minutes from the Finance & Policy Committee on Monday 17th January 2022

Ratified: The minutes were approved and signed as a true record.

FP13/2022 - Financials.

1. Bank Reconciliation to 31st January 2022 was received
2. Year to date Figures – were received
3. Payment List for approval – vouchers 249 – 290 total £42896.95 were proposed by Cllr Mockett and seconded by Cllr Davies.

FP14/2022 – Agenda Items for Discussion

1. Bullying & Harassment Statement – Members discussed in depth the 'Statement' with the general consensus being they did not like the logo of the hand and the wording 'Stop Bullying', however there were elements in the statement that were of use, the Clerk will look at using 'Civility & Respect' logo and incorporating some of the wording into the document for the discussion at the next F & P meeting. This document would just be a poster that would be displayed, the council would still have a full 'Bullying and Harassment' policy in place.
2. Smoking & Vaping Policy – The revised policy was proposed by Cllr Boden, seconded by Cllr Miscandlon with a unanimous vote in favour of submitting this to Full Council for ratification.
3. Evacuation Policy – The revised policy was approved with the following amendments, there must be two muster points. Point A for a fire would be outside Coles Barbers on Queen Street, Point B in case of any explosion would be under the Buttercross. Members agreed that should the fire alarm sound outside of a test, the tenants from the flats should also evacuate the building. The Clerk will send a communication to PARCA. The commercial Tenants will be sent a copy of the policy to ensure they evacuate the premises. The Clerk will also reaffirm to the groups who use the chamber of the correct procedure.
4. Equality & Diversity Policy – Deferred to March F & P Meeting

5. CAPALC Affiliation – Members discussed this in depth, Cllr Dorling advised he is using the training and has found it especially useful. Cllrs Mockett & Nawaz asked if a member of the team from CAPALC could come and give a presentation to the Council. The Clerk will investigate this but advised they could also have a zoom meeting to better understand CAPALC, Cllr Mockett asked for the cost of membership and was advised it is £1640.44 which works out to 0.12p per elector. Cllr Boden asked for a vote, there were five in favour of continuing with CAPALC and three against. This item to be put on the Full Council Agenda for March.
6. Paperless Meetings – Members discussed this item and concluded it would be the way forward and asked the Clerk to contact all Cllrs to ensure they have a tablet or laptop which would allow them to view the information at a Council meeting. Members also agreed that if a Councillor did not have or did not want to use their equipment a hard copy of the paperwork would be provided. Cllr Boden suggested the Clerk update members with the responses at the F & P meeting in March and include on the Full Council Agenda for March.

FP15/2022 - Donation Requests.

The Clerk advised the donation request for the Coates Fete had been missed off this agenda but had been included as an item for discussion at Full Council.

FP16/2022– Date of Next Meeting – Monday 14th March 2022

Meeting Closed 7.32.



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Cllr Chris Boden
Chairman
Finance & Policy Committee

