

WHITTLESEY TOWN COUNCIL – Finance & Policy Committee

Minutes of the meeting held on Monday 13th December 2021 at 6.30pm at Peel House, 8 Queen Street, Whittlesey, PE7 1AY

Present: Cllr Boden, Miscandlon, Mockett, Nawaz, Wicks, Davies 6.45.

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

FP44/2021 - To receive apologies from absent Members.

Cllr Dorling (personal),

FP45/2021- To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items.

There were no declarations of interest.

FP46/2021 – Public Forum – 15 minutes

1 Member of the present.

FP47/2021 - To confirm and sign the Minutes from the Finance & Policy Committee on Monday 19th July 2021.

Ratified; The Minutes of the meeting were approved and signed as a true copy.

FP48/21. Financials.

1. Bank Reconciliation to 30th November 2021 – members received the reconciliation.
2. Year to date Figures – Members received the year-to-date figures
3. Payment List for approval – The vouchers from 189 to 219 to the value of £19,290.93 were proposed by Cllr Miscandlon, seconded by Cllr Mockett with a unanimous vote in favour.

The Chairman thanked the Clerk for her work on ensuring all the figures were accurate and well presented.

FP49/2021 - Donation Requests.

1. The Thursday Club – Following discussions, Cllr Wicks proposed £600.00 be donated to The Thursday Club, this was seconded by Cllr Miscandlon with a unanimous vote in favour.
2. St Andrews Church – Members discussed the application for 10K at length. Cllr Nawaz recommended a one-off payment, seconded Cllr Miscandlon, 4 in favour and 1 abstention. Cllr Mason who was present at the meeting but did not partake was asked to send an email to all F & P members advising how the balance of the funds was being achieved. The Clerk was asked to forward this document to all members when received.

Both above donations will require ratification at the Full Council on Thursday 16th December 2021.

FP50/2021 Agenda Items for Discussion

1. Budget 2022/23 – Members viewed the budget version (0) which shows at the end of 2023 a potential surplus of 19K. There are still some items which need clarification and will continue to be discussed at the next F & P and subsequent council, these are the Capital Expenditure

and Revenue figures for the Heritage Centre, the NHP figure and the 10K that has been budgeted for the heating costs at Peel House.

2. Council Polices – The Clerk handed out a list of proposed policies for the Council that need to be reviewed, the amount of these is significantly less than the 35 that used to be in place, this is due to HSE stating that if less than 5 employees, policies / Risks do not need to be written down, However the Clerk has advised it is good practice to have some written policies.

Meeting Closed: 19:30

FP51/2021– Date of Next Meeting – Monday 17th January 2022

CP Boden

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Cllr Chris Boden
Chairman
Finance & Policy Committee

[Signature]