

# WHITTLESEY TOWN COUNCIL

**Please note that if members of the public wish to attend they must contact the Town Clerk by telephone (01733 351296) or e-mail (clerk@whittleseytowncouncil.gov.uk).**

Dear Councillors

You are summoned to attend a Full Council Meeting which will be held on Thursday 20<sup>th</sup> January 2022 at 7.30pm at Peel House, 8 Queen Street, Whittlesey.

Yours faithfully

14<sup>th</sup> January 2022

*S C Piergianni*

Clerk of the Council

## A G E N D A

**F01/2022. To receive members' apologies for absence and the reason for the absence.**

**F02/2022. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item. (See guidance notes at the end of the agenda).**

**F03/2022. Police Matters – A/PS Joe Punton, PC Gary Stabler & PCSO Katrina Walker**

**F04/2022. Fenland District Council Environment Newsletter and CCTV report.**

**F05/21. To confirm and sign the minutes of the meeting of Whittlesey Town Council held on Thursday 16<sup>th</sup> November 2021**

**F06/2022. Public Forum**

To allow any member of the public to address the council. Time allowed is 15 minutes in total, to be divided equally between the total number of people wishing to speak.

**F07/2022. Agenda items for discussion.**

- A. Local Highway Improvement – Panel Representatives (deadline to submit 21<sup>st</sup> January 2022) – Panel meeting is 2<sup>nd</sup> February 2022 – Cllr Mason
- B. Whittlesey Heritage Centre – Cllr Mason
- C. Nat West Bank – Cllr Mrs Laws
- D. WEFA – Cllr Mason
- E. Armed Forces Covenant – Cllr Wicks

**F08/2022. To receive councillor and outside body representative reports.**

**F09/2022. To receive the draft minutes of the Finance & Policy Meeting held on Monday 17<sup>th</sup> January 2022.**

- A. Obtain ratification for any donations agreed by F & P on Monday 17<sup>th</sup> January 2022

**F10/2022. To consider the financial documents (attached) & discuss agenda items.**

- A. Bank reconciliation to the 31 December 2021
- B. List of payments and uncashed payments for December 2021 2021

- C. Year-to-date figures (2021/22)
- D. Budget 2022/2023

**F11/2022. To receive the draft minutes of the Planning meeting held on Wednesday 12<sup>th</sup> January 2022 and receive the minutes of the meeting from Monday 13<sup>th</sup> December 2021.**

**F12/2022. To receive the draft minutes of the Community Projects Meeting held on Wednesday 12<sup>th</sup> January 2022**

**F13/2022. Information Only.**

**F14/2022. Invitations.**

**F15/2022. Date of next meeting – 17<sup>th</sup> February 2022**

## **GUIDANCE NOTES**

### **Exclusion of the public from meetings for confidential items of business**

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"

### **Notes on members' interests**

#### *Disclosable Pecuniary Interests*

- (1) *Members are required to declare any disclosable pecuniary interest and, unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter at the meeting and must leave the room whilst the matter is being debated or voted on.*
- (2) *A member has a disclosable pecuniary interest if it*
  - (a) *relates to him or her, or*
  - (b) *is an interest of -*
    - (i) *the member's spouse or civil partner; or*
    - (ii) *a person with whom the member is living as husband and wife; or*
    - (iii) *a person with whom the member is living as if civil partners and the member is aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests include -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the member in respect of expenses incurred carrying out his or her duties as a member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the member (or person in (2)(b) above) has a beneficial interest;*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

#### *Other Interests*

- (4) *If a member has a non-disclosable pecuniary interest or a non-pecuniary interest, he or she is required to declare that interest but may remain and participate in discussion and voting.*
- (5) *A member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of the member or a member of his or her family or a person with whom the member has a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which the member has been elected or otherwise of the authority's administrative area,*  
*or*
  - (b) *it relates to or is likely to affect any of the descriptions referred to above but in respect of a member of the councillor's family (other than specified in (2)(b) above) or a person with whom the member has a close association and that interest is not a disclosable pecuniary interest.*