

WHITTLESEY TOWN COUNCIL

Minutes of the meeting held on Thursday 18th November 2021 held at Peel House, 8 Queen Street, Whittlesey, PE7 1AY at 7.30pm

Present: Cllr Mason, Boden, Dorling, Gerstner, Mrs Laws, Mrs Mayor, Miscandlon, Mockett, Munns, Whitwell, Wicks, Mrs Windle.

Officer in Attendance: Mrs Sue Piergianni

F149/21. To receive members' apologies for absence and the reason for the absence.

Cllr Davies (work), Cllr Nawaz no reason for the apology.

F150/21. To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.

Cllr Miscandlon as Substitute on FDC Panning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Panning may make comment but will reserve the right to change her mind should more information become available.

Cllr Mrs Laws – Portfolio Holder for Planning at FDC will attend the meeting and will contribute if asked by the Chair for advice and clarification on any policy matters.

F151/21. Fenland District Council Environment Newsletter and CCTV report.

The report was received

F152/21. To confirm and sign the minutes of the meeting of Whittlesey Town Council held on Thursday 21st October 2021.

Ratified: The Minutes were approved and signed as a true record.

F153/21. Public Forum

To allow any member of the public to address the council. Time allowed is 15 minutes in total, to be divided equally between the total number of people wishing to speak.

Four members of the public were present.

Mr Hodson – He has heard that Royal Haskoning who carried out the survey for a relief road, have advised there is a business case for the relief road and would like to push to have the combined authority agree to fund stage 1 of this project. Mr Hodson would request that support be given to Cllr Boden to endeavour to move this project forward.

F154/21. Agenda items for discussion.

1. Peel House heating system – Councillor Dorling advised two companies have submitted options the third company has declined to offer a solution, Cllr Dorling advised this will be discussed at the next Property Working Group Meeting.
2. A605 Local Highway Improvement (LHI) application (deferred from meeting 21st October), Cllr Connor advised the Highways department will be carrying out their due diligence and reporting back to the Town Council in December and if the proposals are agreed, they will move forward to the February panel meeting. Cllr Boden expressed disappointment that they would be happy for WTC 20 mph zone either side of the B1040, but not on the B1040 itself. The PCC supports the 20-mph zone as do residents. Officers have suggested cushions as a deterrent to speeding. There are two issues, the cushions will not cover the entirety of the road, and secondly they are not the desired solution, they can also cause noise issues. Cllr Boden suggested an alternative that being, taking it to the Full Council at CCC whereby their policy which has been approved for 20mph zones is being contravened by their own

officers. Cllr Wicks advised HGV's will amplify noise if cushions are installed. Cllr Boden proposed that he and Cllr Connor put out a simple communication to residents on Church Street and Ramsey Road giving options of speed cushions or 20 mph, the letter will include a response slip that can be collected or dropped to Peel House.

3. Whittlesey Heritage Centre –(This is Cllr Masons report written in 1st person) This project is now well underway under the control of Cllrs Miscandlon, Dorling and myself as the Property Working Group and my thanks to the Councillors who have given their approval by e-mail to the appointment of the Project Team which at present consists of Project Manager, Architects, Landscape Designers, Quantity Surveyors, Civil Engineers Mechanical and Electrical Engineers.

At our last meeting we received valuable advice and support from Cllr Mrs Dee Laws, FDC Portfolio Holder for Planning on the way forward in submitting our planning application.

A meeting has taken place with Tim Darling of Forterra plc to discuss finer points of the lease agreement for land south of the Kings Dyke Nature Reserve and I have contacted our solicitors, Browne and Jacobson, to request them to represent our interests.

I have also had a meeting with Domenico Cirillo of the Cambridgeshire and Peterborough Combined Authority to set up a Fee Forecast and Cashflow chart to allow access to funding of £500,000 set aside for this project. A drawdown of funds for professional fees up to the end of 2021 of £21,755 has been requested.

In anticipation of further funding being required I have written to a number of potential local donors seeking their financial commitment to this project.

A full Development Programme has been supplied to all Councillors detailing aspects of Team Assembly, Design, Planning, Procurement and Works on Site. The timelines on this programme anticipate a completion date of the project during September 2022.

This project, whilst inspired by the Bronze Age findings at Must Farm, will extend further to encompass a comprehensive history of Whittlesey which will not only be of interest to the local community but is also designed to enhance tourism in the area and boost the local economy.

I trust that I can count on the continued support both of this Council and the local community.

Cllr Boden asked if any action had been taken to reduce the specification to keep the cost closer to the £500,000 and no 1m. Cllr Mason advised 'We are currently dealing with professional fees and have a timeline for this, and we need something the public can be proud of, Cllr Mason is trying to source other funding towards the project.

4. Public Toilets – Cllr Gerstner advised members of the ongoing concerns and issues of Whittlesey's only public toilets located behind Wetherspoons on the Market Place. There are three unisex toilets which are paid for at 20p and a unisex disabled toilet which is free to those with a radar key, it can be accessed by also paying 20p. For the past 2 years there has been numerous issues including flooding and ongoing vandalism. Throughout this period Cllr Kay Mayor has taken up on behalf of WTC to communicate with FDC on updates. There has been issues with repairs/suppliers/contractors. In September 2021, all 3 toilets had been repaired and were in operation, in early October the light fitting in one was vandalised, mid Oct a second toilet suffered damage. Cllr Gerstner suggested that WTC ask FDC to fix all three toilets but to have only one open at any time along with the disabled toilet. If the open toilet were then to have issues, the reserved toilet could be open whilst toilet 1 was repaired. Cllr Mrs Mayor will liaise with the Clerk and give all details to allow an official email to go from WTC to FDC.
5. State of empty buildings Whittlesey – Cllr Gerstner advised members about the ongoing concerns and issues of Whittlesey's empty buildings particularly Nat West Bank & The Ottoman. Cllr Mrs Laws advised that CNC Building Control and liaising with the owner to board up the building and make safe this will allow the traffic Management to be removed. Cllr Mrs Laws also advised members the FDC Conservation Officer is dealing with this with the owners of the property and CNC building control. Cllr Laws advised she will chase both and report back at the December Meeting.
6. Boundary Review – Cllr Boden informed members that due to the projected changes in electorates by 2027, an obligatory review was started to change the wards at FDC, this will also change the wards in Whittlesey. A recommendation will be made to FDC Full Council on the 8th of December 2021 and if

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agreed then to the boundary commission as the scheme they wish to recommend. This Members agree for this item to be further discussed at the December meeting of the Full Council.

7. Neighbourhood Plan – The draft policies for the neighbourhood plan have been submitted to members for comment. Cllr Mrs Laws advised that Saxon Pit had not been included in the NHP, if members were in agreement, a footnote could be included that Saxon Pit could be used for commercial development. Cllr Wicks advised the Coates map was incorrect, this will be corrected.

F154/21. To receive councillor and outside body representative reports.

Cllr Wicks – in discussion with the 'Connect' Cambridgeshire team to get a youth drop in Coates, some of the obstacles like DBS and insurance have been resolved with the church offering to help. There will be a specific date and time, initially one day a month. These was suggested by youth in the village, and until they can quantify numbers it will stay at one day a month.

Cllr Boden advised members that the southern relief road will be discussed at the next CPCA board meeting under agenda item 2.2 appendix 4, which lists the pipeline projects for the CPCA area, number one on that is the Whittlesey southern relief road. The Mayor of the CPCA has advised he is looking forward to a very informative discussion with Cllr Boden. Members were advised that the Cumulative impact assessment for the A605, had taken into account all known planning applications, what has not been taken into account is the developments that have come forward in the last 12 to 18 months.

F155/21. Finance and Policy.

There are no minutes to report; however, the following matters, under agenda item F156/21, require approval.

F156/21. To consider the financial documents (attached).

- a. The bank reconciliation to 31st October 2021 was received
- b. The year-to-date figures to 31st October 2021 were received
- c. The list of payments and uncashed payment to 31st October 2021 – the list of payments pertaining to vouchers 177 to 188 to the value of £4454.46 were proposed by Cllr Boden, seconded by Cllr Miscandlon with a unanimous vote in favour. The Clerk advised that moving forward a copy of the payments and received would be an appendix to the minutes

Cllr Mason advised members that the £1000.00 set aside as a donation for the remembrance parade had been used appropriately, the remaining balance was £350.00 which he suggested by given to the RBL local poppy appeal. This was proposed by Cllr Wicks, seconded Cllr Miscandlon with a unanimous vote in favour.

F157/21. To receive the draft minutes of the Planning meeting held on 3rd November 2021 and receive the minutes from Monday 18th October 2021.

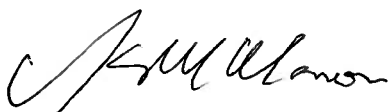
Ratified: The minutes from the 18th October were approved and signed as a true copy and the minutes from the 3rd November were reported.

F158/21. Information Only - There was not information.

F159/21. Invitations. - There were no invitations.

F160/21. Date of next meeting – Thursday 16th December 2021; to commence at 7.30 pm.

Meeting Closed: 20:48



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Cllr David Mason
Mayor of Whittlesey

Whittlesey Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
189	26/11/2021		Barclays Current Acc	NOVEMBER 2021	Salary	Salaries	E	1,756.95		1,756.95
190	26/11/2021		Barclays Current Acc	Online	Boiler Repairs	Cambridge Boilers	Z	1,741.00		1,741.00
191	26/11/2021		Barclays Current Account		Pension	LGSS Pension	E	647.30		647.30
192	26/11/2021		Barclays Current Acc	Online	Tax & NI	HMRC	E	621.89		621.89
193	26/11/2021		Barclays Current Acc	Online	Consumable	Peterborough Office Sup	S	73.84	13.49	87.33
194	26/11/2021		Barclays Current Acc	Online	Donation	Citizens Advice Rural Car	E	1,600.00		1,600.00
195	26/11/2021		Barclays Current Acc	Online	Allotment maintenance	D J Dale	S	780.00	156.00	936.00
196	26/11/2021		Barclays Current Acc	Online	Remembrance Reception	Ivy Leaf	E	415.00		415.00
197	26/11/2021		Barclays Current Acc	Online	Office Cleaning	Thorokleen	S	344.65	68.93	413.58
198	26/11/2021		Barclays Current Acc	Online	Locum Clerk Cover	Terry Jordan	E	356.70		356.70
199	26/11/2021		Barclays Current Acc	Online	Hosted Email Accounts	Vision ICT	S	234.00	46.80	280.80
200	26/11/2021		Barclays Current Acc	Online	Scaffolding	DJ Scaffolding	Z	250.00		250.00
201	26/11/2021		Barclays Current Acc	Online	Locks & Keys	The Lock Shop	S	204.50	40.90	245.40
202	26/11/2021		Barclays Current Acc	Online	MVAS Maintenance	Fenland Electrical Servic	S	140.00	28.00	168.00
203	26/11/2021		Barclays Current Acc	Online	SLA	SG Computing Limited	E	140.00		140.00
204	26/11/2021		Barclays Current Acc	Online	Office Water	Wave	S	99.62	8.40	108.02
205	26/11/2021		Barclays Current Acc	Online	Cabs for Jobs	Whittlesey Community C	E	94.50		94.50
206	26/11/2021		Barclays Current Acc	Online	Alarm Call out fee	Bridges Fire & Security	S	75.00	15.00	90.00
207	26/11/2021		Barclays Current Acc	Online	Stationery	Peterborough Office Sup	S	60.55	12.11	72.66
208	26/11/2021		Barclays Current Acc	Online	Subscription	NSALG	E	66.00		66.00
209	26/11/2021		Barclays Current Acc	Online	Remembrance Reception	Sue Piergianni	E	62.49		62.49
210	26/11/2021		Barclays Current Acc	Online	Alarm Call out fee	Business Watch	S	35.00	7.00	42.00
211	26/11/2021		Barclays Current Acc	Online	Trophies	Whittlesey Trophies	E	26.59		26.59
212	26/11/2021		Barclays Current Acc	Online	Lights xmas	TLC r Us Ltd	E	13.50		13.50
213	26/11/2021		Barclays Current Acc	Online	Window Cleaning	H20 Pure Cleaning	E	10.00		10.00
214	26/11/2021		Barclays Current Acc	DD	Telephone & Internet	EVAD	S	59.45	11.89	71.34
215	26/11/2021		Barclays Current Acc	DD	Bank Charges / Interest	Barclays	E	8.88		8.88
216	26/11/2021		Barclays Current Account		PWLB Loan	Public Works Loan Board	E	6,000.00		6,000.00
217	26/11/2021		Barclays Current Account		PWLB Loan	Public Works Loan Board	E	2,054.40		2,054.40
218	26/11/2021		Barclays Current Account		Office Gas	Total Gas & Power	S	413.78	82.76	496.54
219	26/11/2021		Barclays Current Account		Office Electric	Opus Energy	S	345.05	69.01	414.06
					Total	Total		18,730.64	560.29	19,290.93

Whittlesey Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
54	01/11/2021		Barclays Reserve Accc	Online	Bank Charges / Interest	Barclays	E	0.67		0.67
55	01/11/2021		Barclays Current Acco	Online	Bank Charges / Interest	Barclays	E	0.06		0.06
56	01/11/2021		Barclays Current Acco	Online	ISA-CAM Rent	ISA-Cam Rent	E	300.00		300.00
57	01/11/2021		Barclays Current Acco	Online	Young Tech Rent	Young Tech Rent	E	300.00		300.00
58	26/11/2021		Barclays Current Acco		Flat A & B Rent	Peterborough City Council	E	1,390.04		1,390.04
Total								1,990.77		1,990.77