

WHITTLESEY TOWN COUNCIL

For the health, safety, and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meetings will be held remotely until 6th May 2021.

Minutes of the Annual Meeting of the Council held on Tuesday 4th May 2021 via Zoom.

Present: Cllr Mason, Mrs Laws, Mrs Windle, Miscandlon, Whitwell, Dorling, Wicks, Boden, Davies, Gerstner, Munns, Mrs Mayor, Cllr David Connor (County Council)

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO*

Recording: The Recording is made as an aide memoir for the Clerk.

F79/21. To Elect the Mayor & Leader to the Council for the year until May 2022

Cllr Miscandlon proposed Cllr Mason continue as Mayor for year until May 2022, seconded Cllr Mrs Dee Laws there was no other propositions this was carried unanimously. Cllr Mason proceeded to thank the Town Clerk Sue Piergianni for all her hard work and support over the past year. Cllr Mason advised his charities the past year were East Anglian Children's Hospice, East Anglian Air Ambulance, The Stroke Association. He would advise members of the Charities for this year at the next meeting.

F80/21. To sign the Declaration of Acceptance of Office.

The declaration was signed by the Mayor.

F81/21. To Elect the Deputy Mayor & Deputy Leader to the Council for the year until May 2022

Cllr Mason proposed Cllr Mrs Laws as the Deputy Mayor and her Consort would be Cllr Mrs Kay Mayor, this was seconded by Cllr Miscandlon with a unanimous vote in favour. The declaration was signed by the Deputy Mayor.

F82/21. To sign the Declaration of Acceptance of Office.

The declaration was signed by the Deputy Mayor.

F83/21. To receive apologies from absent members and the reason for the apology.

There were no apologies.

F84/21 To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda item.

Cllr Miscandlon as Substitute on FDC Panning may make comment but will reserve the right to change his mind should more information become available.

Cllr Mrs Mayor as a member of FDC Panning may make comment but will reserve the right to change her mind should more information become available.

Cllr Mrs Laws – Portfolio Holder for Planning at FDC will attend the meeting and will contribute if asked by the Chairman for advice and clarification on any policy matters.

F85/21. To appoint members to Committees

The Mayor advised members that the existing WTC Committees and Outside Bodies will continue until the next regular meeting.

F86/21. To confirm and sign the Minutes from the Full Council Meeting of the Council held on the 22nd of April 2021.

The Minutes were approved and will be signed as a true record as soon as possible, with one note that Cllr Munns had been listed twice in the list of attendees.



F87/21. Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes in total to be split equally between the total amount wishing to speak.

There were five members of the public present.

F88/21. Agenda items for Discussion.

1. **Delegated Power for the Clerk** – The Council agreed to give delegate powers to the Clerk to make any necessary payments for the next two months. Any payments outside of this will be discussed with the Chair of Finance & Policy and the Mayor. The Clerk will continue to provide a list of payments monthly to the council. This was proposed by Cllr Boden, seconded by Cllr Mrs Laws with a unanimous vote in favour.
2. **Planning** - All planning recommendation will be made by the individual Councillor for the ward, the Clerk will then discuss with the Chairman of Planning prior to submitting these decisions to Fenland District Council. Fenland will be advised that all responses until further notice will be Cllrs own recommendation and not those of the Town Council as a whole. This was proposed by Cllr Miscandlon, seconded by Cllr Mrs Laws with a unanimous vote in favour.
3. **Future Meetings** – The next meeting of the Council will be Thursday 24th June 2021 at 7.30pm, proposed Cllr Mason, seconded Cllr Miscandlon with a unanimous vote in favour.

AGAR

The RFO* must sign and date 'Section 2 – Accounting statements 2020/21 before it is presented to the authority. The Clerk confirmed she had signed and dated section 2 prior to the commencement of the meeting. At the meeting, the documents must be approved in the following order:

- a. Consider and approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2020/21 Part 3')
- b. Consider and approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2020/21 Part 3')
- c. Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given. The accounting statements were approved and would be signed by the Mayor as soon as possible prior to sending to External Auditor. Proposed Cllr Mrs Laws, seconded Cllr Boden with a unanimous vote in favour.

F90/21 To report the draft minutes from the Planning Meeting on Thursday 29th April 2021 and receive the minutes from the Planning meeting on the 7th of April 2021.

The draft minutes from Thursday 29th April 2021 were reported and the minutes from 7th April were received. Cllr Miscandlon thanked Cllr Mrs Laws for all her advice during the meetings.

F91/21. To receive the minutes from Community Projects Committee held on Thursday 29th April 2021.

The minutes were received.

F92/21. Date of next meeting – 24th June 2021

Meeting Closed: 19.58



Cllr David Mason
Chairman
Whittlesey Town Council

*RFO – Responsible Financial Officer