

WHITTLESEY TOWN COUNCIL

FINANCE & POLICY COMMITTEE

Minutes of the meeting held on Monday 18th January 2021 at 6.30pm via zoom.

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meetings will be held remotely until further notice.

Present: Cllr Boden, Miscandlon, Dorling, Mrs Mayor. Mason,

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: The recording is made as an aide memoir for the clerk

FP01/2021 - To receive apologies from absent Members.

Cllr Davies was not present, and no apologies were received.

FP02/2021- To receive members' declarations of disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any agenda items.

There were no declarations.

FP03/2021 – Public Forum – 15 minutes

There were no members of the public present.

FP04/2021 - To confirm and sign the Minutes from the Finance & Policy Committee on Monday 21 December 2020.

Ratified: The Minutes were approved and signed as a true record.

FP05/21. Financials. –

- 1 Bank Reconciliation for year-end 31st December 2020 – This was received.
- 2 Year to date Figures – Members received the YTD figures.
- 3 Payment List for approval. Vouchers 173 to 192, to the value of £13,854.52 were proposed Cllr Mrs Mayor, seconded Cllr Mason with a unanimous vote in favour.
- 4 Budget 2021/2022 – The Chairman advised we have not yet received an update on the Tax Base grant figure and unless we do prior to Thursdays meeting the precept if agreed at Full Council on Thursday 21st January 2021 will remain at £171015.00, therefore no increase on the financial year 2020/2021.

Cllr Boden advised he had now included in the new budget the following expenditure requested by Councillors.

- a. £3,000 - The first Coates Village Fete – Cllr Whitwell
- b. £10,000 – Additional MVAS cameras – Cllr Miscandlon
- c. £2250. – Election costs, this is low due to other elections taking place on the same day.

Cllr Boden advised a decision has been made on the procurement process for the heritage centre building, FDC will hold the budget however the funding agreement will be between CPCA and Whittlesey Town Council and not Fenland District Council.

Cllr Boden confirmed after changes to the budget and advised we should end of the financial year with a surplus of £23139.00. This was proposed by Cllr Boden, seconded by Cllr Mrs Mayor with a unanimous vote in favour. Cllr Boden will finalise the budget to accompany the minutes for Full Council.

FP6/2021 - Donation Requests.

There were no donation requests.

FP7/2021 Agenda Items for Discussion

Policies and Procedures update (The Chairman wishes the policies below to be agreed prior to any new ones being discussed)

- a. Evacuation Procedure
- b. Financial Regulations
- c. Grant Applications
- d. Smoking & Vaping

Members recommended the above policies and procedures be submitted to Full Council on 21st January 2021 for approval.

FP8/2021– Date of Next Meeting – Monday 15th February 2021

Meeting Closed: 19.10

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Cllr Boden
Chairman
Finance & Policy Committee