

Whittlesey Town Council

FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee held on Monday 17th February 2020 at 6.30pm at Peel House, 8 Queen Street, Whittlesey

Present: Cllr Boden, Mrs Mayor, Dorling, Miscandlon, Mason

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO.

Recording: The recording is made as an aide memoir for the Clerk.

FP01/2020 - To receive apologies from absent Members.

Davies (work), Bristow (unwell)

FP02/2020- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP10/2020.

There were no declarations.

FP03/2020 – Public Forum - 10 Minutes

There were no members of the public present.

FP04/2020 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on Monday 18th December 2019

Ratified: The minutes from the F & P meeting held on Monday 18th December 2019 were approved and signed as a true record.

FP05/20. Financials. –

- Bank Reconciliation for year-end 31st March 2020 – The Chairman advised members that the items listed under financial had already been approved at the Full Council meeting on the 12th February, therefore there was no need to cover them again as there had been no changes. The Chairman suggested that perhaps the F & P meeting should be moved to before the Full Council, or the Full Council meeting be moved a week back. The Clerk confirmed that several years ago the F & P meeting was the first Wednesday of the Month, however this had not been a monthly meeting. Cllr Boden suggested that the council therefore have their meetings in week 2, 3 and 4. This item will be discussed again.
- Variance reports, Year to date Figures, Payment List for approval, Uncashed Payments were all presented at the Full Council meeting on 12th February 2020.

FP06/2020 Agenda Items for Discussion

- National Insurance - WTC cannot take a break for the NI, this was not well publicised when it was brought in in 2014, therefore we have to pay £11,371.00, the accountants who do the payroll have apologised. The Clerk to contact the accountants and ask them to contact HMRC and advise that WTC wish to pay this by cheque, this will duly be paid on the 31st March 2020. Cllr Boden will advise
- Election Costs – Cllr Boden advised the invoice has been received. £16,674.60, there are no poll card charges in this figure as Fenland District Council picked up the cost. Cllr Boden proposed this payment is made, seconded by Cllr Miscandlon with a unanimous vote in favour. This will be subject to Full Council approval. Cheques to be send out on the 31st March 2020.



- Internal Auditor – The Clerk advised members that Mr Russell Wright has emailed to say he is going to retire, The Clerk suggested emailing him and asking him to reconsider for this year as he understands the Income and Expenditure that has been associated with the purchase of the police station. The Clerk will report back to the meeting.
- Grosvenor House – The Chairman suggested to members that a site meeting to discuss the handing back of the building, The Clerk advised she had emailed his agent, but no response has been forthcoming. The Clerk to email again and if no response, send a letter by recorded mail to Mr Ailsby and copy in his solicitors and Mattioli Wood the pension trust. Cllr Boden asked if Cllr Mason would check his findings regarding the lease and report back to the meeting. The Clerk advised she had inspected Grosvenor House during the high winds and on the last inspection, it was evident that a roof tile had been dislodged, she will contact the roofing people to get them to positing the tile in the correct place to ensure no further damage occurs.

FP07/2020 - Donation Requests.

There were no donation requests

FP08/2020 – Information

There was no information.

FP09/2020– Date of Next Meeting – Monday 16th March 2020

FP10/2020 - Exclusion of the Public, including the Press.

Meeting Closed:

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Cllr Chris Boden
Chairman
Finance & Policy Committee

