

# Whittlesey Town Council

## FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee held on Monday 21<sup>st</sup> October 2019 at 6.30 at Peel House, 8 Queen Street, Whittlesey, PE7 1AY

**Present:** Cllr Boden, Mason, Dorling, Miscandlon, Cllr Mrs Mayor, Davies,

**Officer in Attendance:** Mrs Sue Piergianni – Town Clerk

**Recording:** The recording of the meeting will be retained until the minutes are approved.

### **FP83/19 - To receive apologies from absent Members.**

Cllr Bristow (Personal) – this will be until further notice; members approved this absence.

### **FP84/19.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP92/40.**

There were no declarations and no items to be discussed as follows.

### **FP85/19 – Public Forum - 10 Minutes**

Cllr Wicks requested a dog foul bin in Thornham Way play area, the current bin is an open bin, is not emptied by FDC and causes an unpleasant odour. The cost to Whittlesey Town Council is £170.00.

Pondersbridge – bus shelter – no formal decision was made a Full Council for the adoption of this bus shelter and he asked if WTC consider the financial adoption of this shelter. Cllr Wicks asks if a policy or community arrangement agreement could be put in place for the ongoing maintenance and cleaning.

SID in Coates now in place and appears to be doing the job, it is an education for residents. We have had many suggestions for SIDS in and around Whittlesey, Cllr Bristow has previously suggested one on Station Road, Cllr Laws has suggested one for Stonald Road, he believes the cost are around £2500.00 per SID, could the council consider purchasing some for any areas around the town.

### **FP86/19 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on Monday 16<sup>th</sup> September 2019**

Ratified: The minutes were approved and signed as a true record, Cllr Boden advised members he had committed in these minutes to investigate the salaries and pension and report back at the October meeting.

### **FP87/19. Financials. –**

- Bank Reconciliation for year-end 31<sup>st</sup> March 2020. These were presented to Full Council on 13<sup>th</sup> October 2019
- Variance reports – reported at Full Council on 13<sup>th</sup> October
- Salaries and pensions – There was one error in the figures produced to the 30<sup>th</sup> Sept, a figure had been put into pension and not NI, this was just a cost centre change. After this was taken into account and the staff salaries other than the town clerk the figures do make sense. The PAYE/NI is both the council and Clerks contribution and change cost centre 77 to clearer identify what is in this account. The numbers are not martially out for what you would expect. Cllr Dorling advised that the council has not formally noted what the pension is and therefore should be minuted again. The Chairman suggested it be on the next F & P agenda.
- Year to date Figures reported at Full Council on 13<sup>th</sup> October
- Payment List for approval reported at Full Council on 13<sup>th</sup> October
- Uncashed Payments – There were no uncashed payment.



## **FP88/19 Agenda Items for Discussion**

- GDPR – The Chairman asked the Clerk to presenting her findings to members. The Clerk advised following conversations with other Clerks and Carol Pilson she will put a pack together with some guidelines but will not over burden people with excess information.

As far as GDPR these are some of the pitfalls you may wish to consider.  
Cllrs should follow GDPR regulations,  
Code of conduct already in their manual

- Budget 2020/21 – Cllr Boden will be meeting with the Clerk to discuss a draft budget. This will be circulated to all members at Full Council in November, asking members for any comments. This will enable as many people as possible to voice their opinion and make bids for what should / should not be included. The Chairman advised the election costs should be in before the year end.
- Speed Indicators (SIDS). – a wider application of SIDS around Whittlesey was suggested by Cllr Mr Wicks in the public forum, this does need to be raised at Full Council, The Clerk to put this item on the Full Council Agenda for November. Cllr Miscandlon advised the one is Coates is in place and being effective. He has been in touch with the manufacturer to obtain the brackets which would allow the SID to be moved to any approved CCC lamppost. We currently only have one set of brackets and therefore the SID cannot be moved. £502.80 would purchase three brackets and one heavy duty steel tripod. Proposed by Cllr Mason, seconded Cllr Miscandlon, unanimous vote in favour.
- Pondersbridge Bus Shelter – Cllr Boden advised there had been an agreement at Full Council in October that in principle we would proceed with this, depending on the work that will be completed by FDC. Cllr Miscandlon had been approached by Justin Wingfield who suggested a site visit with the ward Cllrs to enable clarification on the works. Cllr Miscandlon will organise before the next Full Council Meeting.
- Cllr Boden pointed members back to the suggested that had been made in the public section by Cllr Wicks regarding a standard community engagement agreement for cleaning and maintenance. Member were not totally in favour of the community cleaning the shelter and wished this to be added to the Full Council agenda.
- Dog Foul Bins – Cllr Mrs Kay advised that if this is one of the large bins it should be emptied more frequently to prevent it being full.
- Young technicians – all members supported the project, Cllr Mason advised that as we have advertised, we will be renting the rooms out to bring in a commercial rent, we should continue to do this. It was agreed that Cllr Miscandlon investigate this further and possibly have a subsequent meeting. Cllr Miscandlon will report back to the next meeting.

## **FP89/19- Donation Requests.**

There were no donation requests, however Cllr Mrs Mayor advised the donation request for the Christmas Lights had actually been read incorrectly, they had requested 5k for the project and not 3.5k. Members agreed this be discussed again at Full Council.

**FP90/19 – Information** - There was no additional information.

**FP91/19– Date of Next Meeting – 18<sup>th</sup> November 2019**

**FP92/19. Exclusion of the Public, including the Press.**

**Meeting Closed 19.26.**

*CP Boden.*

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Cllr Chris Boden  
Chairman  
Finance & Policy Committee

*JAW*  
*11<sup>th</sup> Dec 2019*

*JAW*