

# WHITTLESEY TOWN COUNCIL

## Community Project Committee

**Minutes of the community projects committee held on Wednesday 10<sup>th</sup> June 2019 at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey.**

**Present:** Cllr Mrs Mayor, Whitwell, Mrs Windle, Davies, Munns

**Officer in attendance:** Mrs Sue Piergianni – Town Clerk

**Recording:** DS25. Ds2

**CP15/19 - To receive apologies from absent Members -** There were no apologies

### **CP16/19 – To Elect a Chairman**

Cllr Mrs Windle proposed Cllr Mrs Kay Mayor, this was seconded by Cllr Whitwell, with a unanimous vote in favour

### **CP17/19 – To Elect a Vice Chairman**

Cllr Mrs Windle proposed Cllr Ray Whitwell, this was seconded by Cllr Davies, with a unanimous vote in favour.

**CP18/19 - To confirm and sign the Minutes from the last meeting of the Project Committee on Wednesday 3<sup>rd</sup> April 2019.**

**Ratified:** The minutes were approved as a true record.

**CP19/19 - Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP23/19.**

There were no declarations.

### **CP20/19- Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes total.

1 member of the public present.

Mr Robert Windle enquired if the council could obtain a list of all the organisations and their contact details, this would help all the organisations and prevent the comments that appeared on Facebook regarding the lack of people at the 75<sup>th</sup> memorial. Many people thought it was a council event but had not been publicised. The Chairman advised we have tried to do this before, but the information is only as good as the people who submit it. This may be something the projects team can revisit. The Mayor offered to put something in her article about local organisations contacting the town council to give them all the contact details.

### **CP21/19 – Agenda Items for discussion**

- Community Allotment – Mr Steve Osborne (WAGS)
  - Cllr Mrs Mayor will contact Mr Osborne to discuss when he can attend so he can give us an update on the community allotment.
- Allotment Waiting List, Allotment Payments, Allocation of Allotments & Evictions
  - The Clerk advised there are 12 people on the waiting list, 5 full size plots available and 6 people who appear to not have paid. The Clerk will contact all the people who have not paid and ask what their intention is. The Clerk advised there were more on the waiting

list that wanted half allotment, The Clerk to see if any of the full available allotments are next to each other and could be split into half allotments. Members agreed to carry out inspections on the following dates: Dave/Kay/Gary - 25<sup>th</sup> June 2019, 17<sup>th</sup> July at 8.30 (All projects members), 2<sup>nd</sup> August 2019 at 8.30. Ray/Dave. Cllrs Davies and Munns were asked to represent the Project Committee at Allotment Society meetings, Cllr Mrs Mayor will accompany them to the first one.

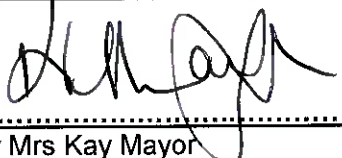
- The Bower – SP – Angle Iron
  - The Clerk advised the Angle Iron has been delivered and the wood ordered from Middle Level in 2 metre lengths.
- Tommy's
  - Cllr Mrs Mayor advised the planning application for Whittlesey has been submitted to FDC and is up for discussion at the planning meeting on 10<sup>th</sup> June 2019. Cllr Mrs Mayor will obtain a price for the installation in Whittlesey. The Tommy for Coates is being kept by a resident, it does not need planning permission for the installation, Cllr Mrs Mayor to discuss installing this inside the boundary of the Coates war memorial.
- Manor Benches
  - Cllr Whitwell advised the benches to have been painted by the payback team.
- Hanging baskets
  - The Clerk advised these will be put up on Sunday 16<sup>th</sup> or Monday 17<sup>th</sup>, the watering contractor has been liaising with the hanging basket contractor. The Clerk will discuss with both contractors and email members. Cllr Mrs Mayor advised that FDC will not be putting any baskets up on the Market Place this year, they have given Whittlesey in Bloom the opportunity to take these over, however they will not be planted 2019. Cllr Whitwell advised that we need to put the advert out for the 'Invitation to Tender' for the planting of the hanging baskets for the next four years. Cllr Mrs Mayor will put an advert in both magazines.
- Music Events 2019
  - Band & Support acts update – The Clerk advised the pre event notification had been submitted to FDC, the Clerk has used one form for all three events. The Clerk also confirmed the license has been obtained. The Clerk to email FDC to ensure the Buttercross is cleaned and extra bins are provided.
  - Sponsorship – Cllr Mrs Mayor confirmed McCains are sponsoring St Johns ambulance for all three events and Forterra are supporting the August event. The advertising posters have been changed to show the sponsorship. Forterra have asked to have a banner on the front of the trailer, members agreed to this, Cllr Mrs Mayor to contact McCains to see if they wish to display a banner as well.
  - SAG Paperwork – The SAG paperwork has been submitted and approved by FDC. Cllr Whitwell will produce the list mobile numbers and emergency codes for the stewards.
    - Cllr Munns raised concern that the August music festival clashes with the Coates Patanque day. Cllrs will consider moving the date in 2020.

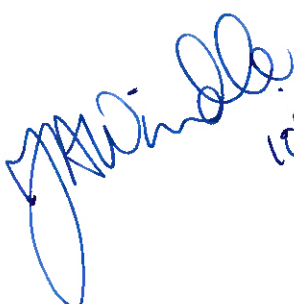
**CP22/19 Date of next meeting – 8<sup>th</sup> July at 6pm, this was scheduled for the 3<sup>rd</sup> July 2019**

**CP23/19 To discuss those items previously agreed at agenda item CP19/19**

There were no items for discussion

**Meeting closed: 19:15**

  
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Cllr Mrs Kay Mayor  
Chairman  
Community Projects Committee

  
10<sup>th</sup> July 2019.

