

Whittlesey Town Council

FINANCE & POLICY COMMITTEE

Minutes of the Finance and Policy Committee held on Monday 18th March 2019 at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey

Present: Cllr Dorling, Mrs Jolley, Miscandlon, Mason, Butcher

Officer in Attendance: Mrs Sue Piergianni – Town Clerk

Recording: DS2500.

FP21/19 - To receive apologies from absent Members. (18.31)

Cllr Bristow (personal)

FP22/19.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP30/18.

There were no declarations

FP23/19 – Public Forum - 10 Minutes

There were no members of the public present.

FP24/19 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on Monday 18th February 2019

Approved: The Minutes were approved and signed as a true record.

FP25/19 Agenda Items for Discussion (18:35)

- Allotment payments – Members discussed the allotment costs and overspend for the past three years, the Clerk advised this was due to new fencing on the Eastern boundary that had not been budgeted for, along with a new contractor having to be appointed for the hedge cutting as the previous company had ceased trading. The additional spend for this year is a new padlock with keys for all allotment holders as the old padlock was broken and - was over 15 years old. The Clerk will produce a spreadsheet with all the income and expenditure for the past 5 years.
- Policy for issuing documents for Full Council – The Chairman presented a draft policy to the committee for comment which could be adopted by the Full Council to reduce the length of the Full Council meetings.
- VAT Update – The Clerk advised that following the recent SLCC briefing she had discussed the Town Council's VAT position with Crispin Taylor National Financial Advisor, however there were some discrepancies between this and other information the Clerk had obtained. Cllr Mason and Dorling had also received some information (VAT notice 749) for Local authorities and similar bodies, the issue with this information is it is generic, and the Town Councils Project is unique. The Clerk suggested she contact the company recommended by FDC who specialise in Parish and Town Council VAT. Members agreed the Clerk follow this action.



- Credit Card – The Clerk advised that Barclays suggested a credit card with a limit, in place of a debit card, the Clerk to investigate further and report back to F & P. Members advised the Clerk should be able to have a card on the account without being a signatory the account.

- **FP26/19. Financials.**

- Bank Reconciliation for year-end 31st March 2019
- Year to date Figures
- Payment List for approval
- Uncashed Payments

The Chairman advised members that there were no changes to the financials from those presented at Full Council on 13th March 2019.

FP27/19- Donation Requests.

- Whittlesey Festival – members discussed the donation, Cllr Miscandlon proposed £4500.00, this was seconded by Cllr Mason, with a unanimous vote in favour.

Cllr Butcher suggested the Town Council hold back on some donations until the new offices and community building is up and running.

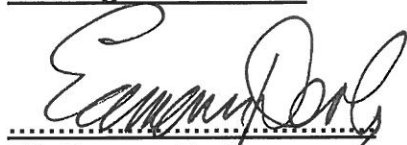
FP28/19 – Information.

There was no additional information.

FP29/19– Date of Next Meeting – 15th April 2019

FP30/18. Exclusion of the Public, including the Press.

Meeting Closed 19:17



Cllr Eamonn Dorling
Chairman
Finance & Policy Committee

