Whittlesey Town Council
FINANCE & POLICY COMMITTEE

Minutes of the Finance & Policy Committee held on Monday 19th November 2018 at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey

Present: Cllr Dorling, Butcher, Mason, Miscandlon, Mrs Jolley, Bristow

Officer in attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: DS25198.DS2

FP71/18 - To receive apologies from absent Members.

There were no apologies.

FP72/18.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP70/18.

There were no declarations

FP73/18 – Public Forum.

There were no members of the public.

FP74/18 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on Monday 17th September 2018.

Ratified: The minutes were approved and signed as true record.

FP75/18 Agenda Items for Discussion

- Financial Regulations – The Financial regulations were discussed, the Clerk advised there were some changes to the model financial regulations, but as WTC are not members of CAPALC, she was unable to obtain a copy. The Clerk will carry out some further research on the changes and report back to the committee.

- Smoking & Vaping Policy – The amended policy was proposed by Cllr Mrs Jolley, seconded Cllr Bristow with a unanimous vote in favour.

- 2019/2020 Budget Planning – the Chairman advised several budget areas have not received input from members, with a few exceptions the draft budget had been prepared by the Chairman and the Clerk. The Chairman advised he had received an estimate from FDC for the election costs should all wards be contested, the Chairman suggested WTC should budget for the full cost to cost. Cllr Bristow advised this had been discussed at a private meeting and the Chairman should wait for the next private meeting and its subsequent outcome. The Clerk advised they should not be discussing a private meeting in a committee meeting of Finance & Policy committee where she was present.

- The Chairman suggested new budget headings which would include, the maintenance of the three bus shelters (1 in Coates and 2 at Kings Dyke), the contribution towards the portaloo that
will be installed at Kings Delph, the Chairman also advised the utility costs would be a variable this year due to the usage of the police station and the retention of Grosvenor House, as we would still need to run the gas and electric, however we would be better equipped for the 2020/21 budget.

- Mayors Chain – Members discussed the two options for either 11 links or 25 links, Cllr Mason offered two additional suppliers who carry out this type of work, the Clerk was asked to obtain two further quotes for the 11 or 25 links, the velvet back, the new block case and the chain cleaned.

**FP76/18. Financials.**

- Bank Reconciliation for year-end 31st March 2019 – Members were advised there were not changes to the figures that had been presented to Full Council on the 14th November 2018
- Year to date Figures – No change since Full Council on 14th November 2018
- Payment List for approval – No change since Full Council on 14th November 2018
- Uncashed Payments - There were no uncashed payments.

**FP77/18 - Donation Requests.**

- Manor field Whittlesey Park Run – Park Run Limited – Cllr Butcher proposed £300.00, seconded by Cllr Mason with a unanimous vote in favour.
- Whittlesey in Bloom – Cllr Miscandlon proposed £200.00, seconded Cllr Mrs Jolley with a unanimous vote in favour.

**FP78/18 – Information**

There was no additional information.

**FP79/18 – Date of Next Meeting – 17th December 2018**

**FP80/18. Exclusion of the Public, including the Press.**

Meeting Closed 19.15

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Cllr Eamon Dorling
Chairman
Finance & Policy Committee