

# WHITTLESEY TOWN COUNCIL

## FULL COUNCIL

### Minutes of the meeting of the Full Council on Tuesday 11<sup>th</sup> September 2018 at 7.30 at Grosvenor House, Grosvenor Road, Whittlesey

**Present:** Cllr Mrs Windle, Miscandlon, Butcher, Whitwell, Mrs Laws, Dorling, Wicks, Mrs Mayor, Bristow, Cllr David Connor - CCC

**Officer in Attendance:**

Mrs Sue Piergianni – Town Clerk

**Recording:**

DS250112.DS2

**F150/18. To receive apologies from absent members and the reason for the apology.**

Curtis (work), Mason (illness), Mrs Jolley (illness), Cllr Garratt

**F151/18 Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F169/18**

- Land Ownership – CB
- Opening of Tenders for the external decoration of Grosvenor House.

Councillors Mrs Laws and Miscandlon as members of FDC Planning Committee advised that should Planning applications be discussed they may comment, but reserve the right to change their minds should more information become available later

**F152/18 – Presentation from Mr Jonathan Digby – CEO Aspire Learning Trust.**

Cllr Bristow declared a personal interest.

Mr Digby advised the planning for the extension of New Road School was due to be determined on the 20<sup>th</sup> October 2018 if all goes according to plan, the building work would commence in Spring 2019 and open in 2020. The LA have agreed to the expansion of New Road to a PAN of 60, doubling the size of the school and Kier have won the construction contract.

The present pan is as follows:

Park Lane 6  
New Road 30\*  
Alderman Jacobs 90  
Coates 30  
Total 210 primary places available

SHSCC 180 (186\* year 7)

Mr Digby gave a detailed explanation of the new site and how it will look, it will now have two storeys, with the older pupils being housed on the first floor, they have held public consultations with

**F134/18. To confirm and sign the Minutes from the Full Council Meeting held on Wednesday 13<sup>th</sup> June 2018.**

**Ratified:** The minutes were approved and signed as a true record.

F112/18 Mrs Igbo and not Mr.

**F135/18 Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes in total.

Three members of the public were present.

Mr Baxter – Referred members to a strategic environmental assessment, this assessment must be raised and is legal requirement. Mr Baxter cannot find one of these and has taken advice and suggests this would mean that the bridge cannot proceed as this is an EU requirement.

**Standing Orders were suspended to allow a response.**

Cllr Mason has taken this forward via Paul Medd,- FDC who in turn has contacted Graham Hughes, a response will be back with Cllr Mason by the end of the week.

Cllr Connor also advised that CCC would have looked at all the required documents, he confirmed traffic will travel quicker when the bridge is in place and therefore the pollutants would be not constantly in front of people's house.

**Cllr Mrs Windle resumed the meeting.**

Mr Gerstner – asked why there was only 2 hours enforcement in Whittlesey in one month by Street Scene. He also brought up the attendance of Cllr Garratt at the Full Council where he has only attended one meeting in eleven, especially when the public attend more than the Cllrs.

Cllr Gerstner – the Zebra crossings are in poor condition and need painting.

**Standing orders were suspended again.**

Cllr Connor advised he will take this up with highways tomorrow.

**Cllr Mrs Windle resumed the meeting.**

**F136/18 Information Only.**

- AJS School Council Newsletter & thank you card.

**F137/18 Invitations.**

- There were no invitations.

**F138/18 Consultations**

- There were no consultations

**F139/18 To report the minutes from the Finance & Policy Meeting on Monday 18<sup>th</sup> June 2018.**

The minutes were reported

**F140/18 To report the financial documents**

- To report the bank reconciliation - The bank reconciliation was approved.



- To report the list of payments & list of uncashed payments approved the cheque list vouchers 62 to 84 to the value of £7572.89
- To report the year to date figures (2018/2019) we are 26% of the year with a spend of 22% year to date.
- To consider the donation request from SHSCC for costumes at their performance at the Broadway, Peterborough. (forms attached). Cllr Boden proposed £2000.00, seconded Cllr Miscandlon 5 in favour, one against.

20.13 Cllr Mrs Laws joined the meeting.

**F141/18 To report the minutes from the Planning Meeting on Monday 18<sup>th</sup> June 2018.**

The minutes were reported.

**F142/18 – To report the minutes from the Community Projects Committee on Monday 5<sup>th</sup> June. – Resignations and appointments.**

Cllr Mrs Windle advised that Cllr Mrs Mayor has resigned as Chairman and from the Community Projects Committee. Cllr Whitwell has taken over as Chairman.

Cllr Bristow will join the committee – Proposed Cllr Mrs Laws, Seconded Cllr Miscandlon with a unanimous vote in favour

Cllr Mrs Mayor updated members on the green ribbon dog scheme. Cllr Mrs Mayor and resident Mr Sutton have been in discussion with FDC who are now speaking to the council in Falkirk who set this up first. It has been ascertained that FDC will need to hold a licence for this which will allow Whittlesey to move forward with this. The cost of the licence is £500.00, they would like to have a table and launch this at the Whittlesey Festival. The Green ribbon that was initially used to display the support has now been superseded by a badge. Cllr Mrs Mayor advised that Mr Sutton is working hard with FDC to move this project forward and Cllr Mayor would be happy to continue working with Mr Sutton on this project. Cllr Mrs Mayor advised that the UK Kennel Club have received a dog recognition award, the scheme has also been featured at Crufts and was finalist at the Innovation and waste management awards. Cllr Mrs Mayor feels we can approach the Glassmoor Wind farm for funding for the badges and dog waste bags to hand out to anyone who participates. Cllr Mrs Mayor will pursue this further.

**F143/18 To receive verbal reports from members who have attended meetings with outside bodies.**

Cllr Dorling – ‘Shape the Future and Share the Vision’, he and the Clerk attended the course. One of the items that was flagged up during the GDPR session was Councillors using their own personal email addresses for council business. Cllr Dorling and the Clerk to investigate this.

Cllr Mrs Mayor – Hereward Community Rail partnership meeting – 2.5 million funding is available this financial year, the quick wins from this funding will be a waiting shelter and ticket machine additionally the solar stud lighting scheme will be in place for this winter. The public preferred option for Whittlesey was option one and this has been recommended.

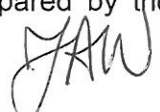
**F144/18. To discuss any planning applications received from Fenland District Council for comment including: -**

**There are no planning applications for discussion.**

To receive the list of planning application decisions.

**F145/18. Agenda items for Discussion.**

**Must Farm** – Cllrs Miscandlon, Dorling and Mason met with representatives of Peterborough City and Cambridgeshire County Council to discuss the contents of the final report prepared by the



consultants, Fourth Street on future options for storing and displaying of artefacts connected with the recent Bronze Age finds at Must Farm.

Of six options submitted it was the unanimous decision that Option 4 was the preferred option this is a 150 square metre building be constructed on the site of the Kings Dyke nature reserve.

The building would house a Visitor centre with flexible exhibition space, a classroom and events area with associated visitor facilities of catering, toilets car parking etc.

The concept of the building would interpret "A Story of Whittlesey" from Bronze Age through to present day working alongside other locations at Peterborough, Whittlesey Museums and Flag Fen bronze Age Centre.

The capital expenditure for this project is estimated at £325,000 for which an application will be made to the Heritage Lottery Fund and other grant awarding bodies. Initial annual income is estimated at £128,500 with expenditure estimated at £186,000 – a shortfall of £57,500 per annum.

For this project to move forward a sum of £30,000 is required to engage consultants to draw up a business plan to form the body of our application. Contributions will be made from Cambridgeshire County Council, Cambridgeshire, Peterborough Combined Authority, Fenland District Council and it is requested that Whittlesey Town Council make a further contribution of £5,000 towards this project.

Cllr Boden was concerned about the shortfall also the cost of the land that would be needing to be purchased to create this building.

Cllr Mason advised that the land on which this will be build will be gifted and therefore no cost for the land, members were also advised that there is no visitor centre anywhere in this country that makes a profit, they all make a loss for example Flag Fen has made a loss of 100K over the past year.

Cllr Mrs Mayor asked if FDC have been involved, Cllr Mason confirmed that FDC (Mark Buckton and Richard Cassidy) have been involved but were unable to attend the meeting on Monday. Gillian Beasley will convene a meeting with Richard and Mark to bring them up to speed. Cllr Mason proposed £5000,00 towards the business plan, seconded Cllr Miscandlon, with unanimous vote in favour.

**Neighbourhood Plan** – Cllr Mrs Laws waiting for information from FDC regarding development plans and full report by the next NHP meeting which will go towards the drafting of the policies. Cllrs Mrs Laws is speaking with URBED re drawing up policies. The next meeting will be next week where Katie McAndrew will be joining the meeting.

**Property working group update** – A Decision Notice from Fenland District Council to convert the former police station in Queen Street into Council Offices, meeting rooms and Council Chamber with refurbishment of two three bedroomed flats above for sub-let has been granted.

The Property Working Group have met with our architects, Swann Edwards on site to agree details of layout of the premises, refurbishment and decoration of individual areas and to agree a list of priorities.

Preparation of Building Regulation Drawings and associated notes are currently in progress and expected to be completed by the end of July 2018.

The collation of architectural, landscape, structural design and consultant packages to be progressed along with a bill of quantities to enable us to produce an accurate budget and the production of tender documents to be completed by the end of August 2018.

Our priorities are to draw up a specification for a new heating system and for work to commence on constructing the outer shell of the proposed Council Chamber in the autumn. Most of the remaining work is minimal internal re-construction and decoration.



Local suppliers and contractors have been identified who will be supplied with a Pre-Qualification Questionnaire.

Local schools have been contacted to assist in the production of a suitable name for the new premises.

It is to be hoped that the community of Whittlesey will benefit from the installation of public electrical vehicle charging points and use of meeting rooms for local organisations at a minimal cost.

Consideration is also being made to grant funding from both central government and local grant awarding bodies.

**Whittlesea Station Lighting** - covered earlier in the meeting by Cllr Mrs Mayor

**Syrian Refugees** –The Syrian Refugee situation has been put back to December pending the other more urgent work being completed. Dan Horn at FDC is aware of the delay

**Whittlesey Masterplan** – The Growing Fenland Masterplan Group now consists of Cllrs Boden, Curtis and Mrs Laws, Stephen Hodson from the Business Forum and two students from Sir Harry Smith Community College. and will meet under Cllr Mason's Chairmanship within the next two weeks. This project will be the first to be considered in the Fenland District ahead of both Chatteris and March.

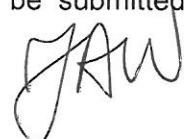
**Kings Dyke Crossing** – Cllr Connor advised he had not heard anything about the bridge not going ahead. 13.6 million still with CCC, lawyers are working on the final stages of the contracts. CCC and Keir are working on the final price as they are nearing the end of the design stage. The next meeting will be in September. Cllr Dorling asked if the cost comes back higher than 13.6, how will this be funded. Cllr Connor advised this will have to go back to the General Purposes Committee and the money will have to be found to complete the project as this is a very valuable project for Whittlesey and Fenland.

**SIDS in Coates** - Richard Lumley has met with David Crosby from the Police, they have advised that the scheme should not go ahead due to the comments from the police i.e. the council could be charged with corporate manslaughter if an accident was to happen. The scheme could be transferred. Due to the nature of the comments from PC Crosby, CCC have backed off from completing this LHI. PC Crosby also stated in his report that it was a straight road with open fields, however the area concerned is a large bend, Cllr Boden suggested that the site had not been visited and the comments were based on a desk top study. Cllr Boden suggested a letter be sent to Jason Ablewhite and Chief Constable Alec Wood, members viewed the draft letter and agree unanimously for the letter to be sent. Cllr Boden to email the letter to the Clerk for onward distribution.

**Kings Dyke Layby** – Cllr Mrs Windle advised she has attended a meeting regarding the Kings Dyke Layby meeting and the toilet facilities, a further site meeting has been arranged to discuss the locations and what type of toilet could be installed. Cllr Mrs Windle will feed back at the next meeting.

**Local Highway Improvement Funding** – Deadline for submissions 31<sup>st</sup> July 2018

- Cllr Mrs Laws on behalf of Cllr Whitwell asked if we group yellow lines together where the town council consult with the local police, CCC would be quite willing to look at areas that require yellow lines. Cllr Mrs Laws asked members to check their wards for any yellow lines. If there are no areas submitted to Cllr Laws, she will suggest interactive cameras for Stonald Road. Cllr Mrs Mayor suggested the junction of East Delph and Hemmerley Drive and even though not her ward, the A605 Whitmore Street into Broad Street then onto Church Street, there is an area here that allows two or three cars park and it causes many problems with traffic backing up on the A605 and onto Broad Street. Cllr Boden proposed a scheme be submitted for



multiple sets of double yellow lines in Whittlesey and the council fund 10% of the scheme seconded Cllr Mrs Laws with a unanimous vote in favour.

- Cllr Miscandlon advised he had received a request from Cllr Wicks for a footpath in Pondersbridge from the last house to the existing path. Cllr Miscandlon did not have any further information. Members agreed that this submission be made by the County Councillor.
- Cllr Connor suggested following discussions with Mr Halford (Pondersbridge resident) interactive signs for Pondersbridge be the second submission from the town council with a 10% contribution. MVAS cameras and a buildout. The detail for the submission will confirmed after the meeting at Pondersbridge on the 18<sup>th</sup> July 2018. This was proposed Cllr Boden, seconded Cllr Mrs Mayor with a unanimous vote in favour.
- Cllr Boden start planning a consolidated approach for next year to batch LHI's the example being the yellow lines that we are now submitting this year.

10.00 standing orders were suspended.

### **F146/80 Ward Matters**

Cllr Miscandlon - A meeting has been arranged with Andy Caddy regarding the SID locations in Coates and Eastrea.

Cllr Mason – The homeless man outside the Coop is presenting some issues to residents, both Cllr Mason and Cllr Mrs Laws have tried to find his housing etc with FDC being involved. It seems he is living in Whittlesey. Cllr Mason and Mrs Laws don't want Whittlesey to end up like Bridge Street in Peterborough, the homeless man is in breach of the 1824 Vagrancy Act. Members requested that the police be informed about him and request they act as he is in contravention of the Act. This was proposed by Cllr Mason, seconded Cllr Mrs Laws with a unanimous vote in favour.

Cllr Boden – Heron Foods, three deliveries a day, the vehicle stops on the A605, Heron have agreed to keep the deliveries outside of peak hours. However, two days ago they arrived at peak time and caused chaos, after contacting Heron it was discovered that it was a new driver who put the Whittlesey delivery 2<sup>nd</sup> and not 3<sup>rd</sup>.

Cllr Connor – East Anglian Resources Limited (EARL) on Station Road. The appeal hearing was proposed for the 13<sup>th</sup> July, however due to the submission of a new planning application, they cannot enforce the appeal. The planning is for the yard and not the owners. Cllr Connor will keep members updated.

Cllr Mrs Windle asked if there was an update on Ramsey Road, Cllr Connor did not have any additional information.

### **F147/18. Date of next meeting – Wednesday 12<sup>th</sup> September**

### **F148/18. Exclusion of the Public, including the Press.**

### **F149/18. To discuss those items previously agreed at agenda item F131/18.**

- Land Ownership

Meeting closed 10.20

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Cllr Mrs Julie Windle  
Mayor of Whittlesey

