

WHITTLESEY TOWN COUNCIL



Community Project Committee

Minutes of the Community Projects meeting held on Wednesday 1st February 2017 at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Garratt, Mrs Mayor, Whitwell, Mason & Wicks

Officer in attendance: Mrs S Piergianni – Town Clerk & RFO

Recording: DS2500100.DS

CP07/17 - To receive apologies from absent Members.

There were no apologies

CP08/17- To confirm and sign the Minutes from the last meeting of the Project Committee of 4th January 2017.

Ratified: The Minutes were approved.

CP09/17 – Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP13/17

There were no declarations

CP10/17- Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes total.

There were no members of the public present.

CP11/17 – Agenda Items for discussion

- Allotment Inspection – Members carried out an inspection 25th January 2017 on specific allotments that had been previously noted as being overgrown and duly written to. Following the recent inspection, the Clerk was requested to continue with the eviction of two of the allotments (88B and 54), Members will carry out a further inspection on the 25th February, the evicted allotments will be returned to the council on the 1st March 2017.
- Allotment Waiting List – Members suggested advertising the allotments in 'The Fens Magazine' and on the website. The Clerk advised there are currently 4 vacant allotments, she is in the process of offering these out. There is currently 8 on the waiting list.
- Allotment Pathway - The Clerk to contact Mr Brown and obtain a firm price for the works to the pathway.
- Notice Boards for the villages – Members agreed the current location of a notice board was suitable, this would be removed and the new one installed. Coates – Cllr Wicks to mark on the plan the required location, the Clerk can then write to FDC and the Whittlesey Charity to obtain their permission. Turves & Pondersbridge – The Clerk confirmed that she had received maps from CCC showing both suggested locations were on the CCC highway and as such may require traffic management, this will be further discussed with the Highways Officer Les Middleton, the Clerk also advised WTC would need to complete paperwork and submit to CCC prior to the installation of these, the contractor would need to carry out a study of the land to ensure no utilities would be damaged, the contractor would also have to demonstrate they had a minimum of £5

million Public Liability Insurance. Cllr Whitwell will liaise with the Clerk once he has met with Les Middleton

- Music Events – Cllr Garratt advised members that all acts were now booked, he is just waiting for pictures to enable the advertising to commence. For the group that are performing as part of their college work experience, they will not be paid, but WTC will issue tickets for a lunch for them, there are approximately six of them in the group David Bailey will be asked if he would be happy to do the posters again, Cllr Mason will liaise with David Bailey. Cllr Whitwell will start working on the SAG paperwork. The Clerk to obtain costs for the bunting and also for the installation of this on the Market Place
- Contracts – Members discussed the contractors price for the centre hedge and questioned the cost as they are doing both hedges at the same time, surely this would be a lower cost as the equipment would already be on site. The Clerk to ascertain if a better price could be achieved, if not members voted unanimously to proceed. The Clerk to also advise the contractor that we do require both the front and centre hedge to be cut at the same time.
- Route 63 Cycle way – Cllr Whitwell advised one of the new locks has been removed and replaced with another lock that WTC does not have a key for. Cllr Whitwell is checking the law surrounding the installation of CCTV that could be used to monitor the area. Cllr Whitwell advised members that Full Council had approved the installation of speed cushions for the roadway leading to the field of dreams. CCC offered their services to complete the installation or suggested that WTC obtain their own contractor. Cllr Whitwell will view the area and obtain prices and installation for the speed cushions.
- Bower footpath – Cllr Garratt has met with Middle Level as the bank and some of the pathway tarmac is eroding away, the County Council need to be involved but are stating they have no money, Middle level have offered to provide the timber to support the bank, however not offered any further support. The Clerk advised members that this area was repaired approximately 6 years ago, Cllr Whitwell to contact Les Middleton to discuss further.
- Duck race – Cllr Mrs Mayor has spoken to St John's Ambulance who will check the ducks and liaise with the Clerk. Cllr Mrs Mayor has spoken to the Vets at the car park of the Hero of Aliwal as this premise will be in their ownership, she has asked for permission to use the car park on Easter Monday, a representative from the Broadway Vets will contact the Clerk. The Clerk is meeting with Graham from Booth Creation w/c 6th March to organise the tickets, the licence documents have been completed and the cheque raised. The posters are ready and just waiting for the confirmed changes. Cllr Mrs Mayor advised she will speak to Wrights about selling the tickets, the Clerk suggested Mandy at Dawsons would possibly also sell them giving us an outlet at either end of town. Cllr Mason suggested he speak to the Business Forum to assist with the sale of this.
- Refuse bin for Eastrea – members agreed the purchase of a dog waste bin from Fenland District Council to be located between 127 Wype Road and the Railway Crossing, the bin will be located on Lake Drove, the total cost will be £153.80 including installation, this was proposed by Cllr Wicks, seconded Cllr Mason, unanimous vote in favour.

CP12/17 Date of next meeting – 1st March 2017

CP13/17 To discuss those items previously agreed at agenda item CP09/17.

There were no items for discussion


.....
Cllr Steve Garratt
Chairman
Community Projects Committee