

FULL COUNCIL

MINUTES OF THE MEETING OF THE FULL COUNCIL ON WEDNESDAY 8th JUNE 2016 AT 7.30 AT GROSVENOR HOUSE, GROSVENOR ROAD, WHITTLESEY.

Present: Cllr Miscandlon, Curtis, Butcher, Mason, Boden, Whitwell, Mrs Laws, Wicks, Mrs Windle, Mrs Jolley, Dorling

Officer in Attendance: Mrs Sue Evans – Town Clerk & RFO

Recording: DS2500.68.DS2

F103/16. To receive apologies from absent members and the reason for the apology

Cllr Bristow (Holiday), Cllr Garratt & Cllr Mrs Mayor (prior engagement).

F104/16. Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number F124/16

- Grosvenor House
- Property working group update
- Confidential Minute F102/16 from Annual meeting on 11th May 2016

F105/16 Police matters including CCTV Report

PCSO Moll was unable to attend, but furnished Cllrs with the following information.

Compared to the period last year 12th May – 8th June

Crimes down from 70 to 30

Incidents down from 264 to 220

There are no particular crime hotspots, one burglary (attempt) has been recorded. The team are monitoring the ASB activity along the cut between Coronation/ Victory Avenue. It was brought to my attention there was a spree of graffiti tags in the town, only one crime has been reported and one victim made aware but as of yet nothing else. Has anyone else been made aware of this? Apparently a car was sprayed!? It's important that people call 101 to get a crime raised or it looks like nothing is going on. If we do not know then we definitely cannot help.

Officers continue to deal with the constant issues of parking, whether this is down High causeway, the schools or people blocking the Police station on a daily basis. It is a problem shared with other towns not just here. Personally, I have spoken to dozens of drivers, issue several tickets but still people go down High Causeway.


PC Kajzer and PS Di-Meo have both been extracted from Whittlesey recently for shift cover but remain on the books here with Tracey and myself. The Police station is still without an enquiry officer due to staffing levels so it remains closed to the public.

The Following questions were asked by members and would be sent to PCSO Moll and Sgt De Meo for a response.

Cllr Dorling Where should residents go if they wish to report a crime in person, letter to go to new PCC asking this question.

What about shift cover as Ben and Rem have been extracted from Whittlesey, who will cover us.

PCSO Moll was congratulated on his work within Whittlesey.



Grass Cutting – the area near his home was 14 to 18” long, the contractor attended Tuesday in the rain and made an absolute mess, Mr Gerstner would like someone at FDC made accountable.

Mr Gray-Esson – Eastrea

Kings Dyke – a member of the street pride team wrote to Steve Barclay who in turn he will be contacting CCC.

Criminal Damage at Eastrea – Cllr Mrs Mayor had advised that she would be speaking to the Police, she duly did and currently the police have not been in contact with Mr Gray Esson.

F111/16 Information Only.

- Peterborough Local Plan Update letter
- Anglia Level Crossing Reduction Scheme letter. Cllr Butcher attended the consultation he feels that these would be a good safety measure. The crossings that are being closed should be published on WTC Website.
- Whittlesey Conservation Document – Cllr Miscandlon advised that this is being discussed at FDC and Whittlesey should be next on the list.

F112/16 Invitations.

There were no invitations.

F113/16 To receive the minutes from the Planning Meeting on Wednesday 27th April 2016.

The Minutes were received.

F114/16 To report the draft minutes from the Planning Meeting on Wednesday 25th May 2016.

There were no comments on the draft minutes these will go forward for approval to the June Planning Meeting .

F115/16 To receive the minutes from the Community Projects Meeting on Wednesday 27th April 2016.

The Minutes were received.

F116/16 To report the draft minutes from the Community Projects Meeting on Wednesday 25th May 2016.

There were no comments on the draft minutes these will go forward for approval to the June Planning Meeting .

F117/16 To receive the minutes from the Finance & Policy Committee Meeting Monday 25th April 2016.

The Minutes were received.

F118/16 To report the draft minutes from the Finance & Policy Committee Meeting 23rd May 2016.

There were no comments on the draft minutes these will go forward for approval to the June Planning Meeting .

- To report the bank reconciliation.
- To report the list of payments – (the payment list is on the new system. The attached document is the exhaustive list of payments from 1st April 2016.

- To report the year to date figures

Cllr Boden asked if the Clerk could also present members with the list of unrepresented payments for the next meeting.

F119/16. To discuss any planning applications received from Fenland District Council for comment including:-

F/YR16/0334/F Erection of a single storey office building involving demolition of existing buildings – 237A Station Road, Whittlesey.

The Town Council have no objection and therefore recommend approval.

F/YR16/0362/F – Erection of a 2 storey 2 bed dwelling – Land South West of 4 Willow Lane Fronting Wash Lane, Whittlesey.

The Town council recommend refusal on the following three grounds.

Over intensification of site.

The proposed property will overlook 4 Wash Lane

CCC have said that there are no highway issues, however Washlane is a single track leading to four properties, the problem with the development is 2 car parking spaces have been made available to the property, however there is not additional parking, therefore there is insufficient parking on a single track road.

However, if FDC decide to grant permission Whittlesey town council would like to make the following three recommendations

Construction restriction – no builder or tradespersons vehicles are to be parked on Wash Lane.

Condition – The existing old building on the site needs to have a survey completed to see if it is of historical interest.

Condition – North Level have advised the Soakaway is insufficient for the dispersal of surface water. A connection should be made to the main drain.

F/YR16/0369/F – Erection of 2 storey and single storey side extensions involving demolition of conservatory to existing dwelling – 21 Low Cross, Whittlesey.

The Town Council have no objection and therefore recommend approval.

F/YR16/0371/F - Erection of 2 storey side and rear extension to existing dwelling involving the demolition of existing conservatory – 152 Stonald Road, Whittlesey.

The Town Council have no objection and therefore recommend approval.

F/YR16/0375/F – Erection of 2 x 3 bed and 2 x 2 bed single storey dwellings with associated access road and garages (including garage to serve existing dwelling); alterations to 45 Bassenhally Road including demolition of carport and 2 storey side extension and total demolition of 45A Bassenhally Road and outbuildings – 45-45A Bassenhally Road, Whittlesey

F/YR16/0375/F – Erection of 2 x 3 bed and 2 x 2 bed single storey dwellings with associated access road and garages (including garage to serve existing dwelling); alterations to 45 Bassenhally Road including demolition of carport and 2 storey side extension and total demolition of 45A Bassenhally Road and outbuildings – 45-45A Bassenhally Road, Whittlesey

The Town Council recommend refusal of this application on the following grounds.

Over Intensification of site

Lack of amenity Space

The use of an un-adopted road to enter the site will affect the amenity space of existing properties.

However, if FDC decide to approve this application, Whittlesey Town Council would request the following action.

A comprehensive Asbestos survey is carried out and submitted to FDC prior to any demolition taking place on the site.

F/YR16/0377/F – Erection of a 2 storey side extension to existing dwelling – 2 Dapple Gardens, Whittlesey.

The Town Council have no objection and therefore recommend approval, however the space on the ground floor under the 1st floor extension must be retained as car parking as per the plans.

F/YR16/0289/F – Erection of a 2 storey, 3-bed dwelling with associated parking including 2 spaces to serve 30 Park Lane, involving demolition of existing outbuildings at Lane North of 30 Park Lane, Whittlesey – Application has been withdrawn.

APP/DO515/2/16/3143188 – F/YR15/0450/F – Erection of 1 x 4 bed farm house and 3 x 3 bed barn style dwellings – 70 Fieldside, Coates. The Appeal is dismissed.

F120/16. Agenda items for Discussion.

- Whittlesey Town Council Website – Cllr Dorling advised members that the Website has been up and running for six months, and is improving every month with new information. Cllr Dorling thanked Cllr Mrs Laws, Wicks and the Town Clerk for the work that has been undertaken on the site. During the first six months, over 2000 sessions were commenced and over 7000 pages has been looked at. Cllr Boden volunteered to check all the wards and the streets that should be in the wards.
- Boundary Review – Cllr Boden presented the proposed submission members agreed the submission. The Clerk to email and post the submission to the LGBCE.

F121/16. Ward Matters

Cllr Boden has been advised that the Whittlesey Charities have concluded there is pigeon problem at the Town Hall and are happy for enforcement action to take place, however have no way of contributing towards this action

Cllr Butcher advised members that the leisure Strategy Consultation was part of the Fenland District Council Comprehensive Spending Review.

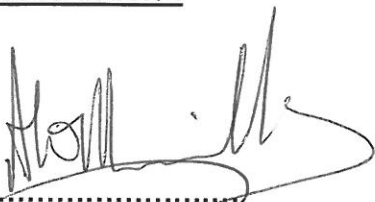
Cllr Mrs Windle advised members that the Benches on the Bower will be painted on Saturday 11th June with the assistance of Street Pride and the Community Payback Team, work will start at 9.30 if any Cllrs wish to attend. Members were also advised that the banks along the Bower are in a terrible state, Middle Level have said they won't be able to do anything until middle of July at earliest. Members were reminded of an agreement between FDC, CCC and Middle level in 2015, the Clerk has furnished Cllr Windle with the copy email and she will chase all parties.

F122/16. Date of next full Council meeting – Wednesday 13th July 2016 at 7.30 at Grosvenor House.

F123/16. Exclusion of the Public, including the Press. - Cllr Curtis left the meeting 9.51.

F124/16. To discuss those items previously agreed at agenda item F104/16

Closed at 10.04



Cllr Alex Miscandlon
Mayor of Whittlesey

Whittlesey Town Council

DRAFT PAYMENTS LIST: Vouchers 1 to 77

Vchr.	Cheque	Cde.	Name	Description	Amount
1	100213	21	Alex Miscandlon	Mileage	64.80
2	100214	21	Kay Mayor	Mileage	33.48
3	bacs	79	SG Computing Ltd	Web Site monthly fee	80.00
4		17	Fenland District Council	election costs	0.00
5	100200	38	Linda Clampin	Allot 78 key refund	20.00
6	100201	65	New Road Primary School	Donation	1,000.00
7	100202	21	Sue Evans	expenses	11.25
8	100202	7	Sue Evans	expenses	32.48
9	100203	18	LCR	Subscription	17.00
10	100204	19	SLCC	Regional Conference	72.80
11	100205	38	Julie Charlton	Allot 7 Key refund	30.00
12	100206	67	Whittlesey Festival	Donation	3,500.00
13	100207	38	Geoff Ward	Allot 70 key refund	30.00
14	100208	38	Martin Baldry	Allot 50 key refund	5.00
15	100209	38	Val Januszek	Allot 61 key refund	10.00
16	100210	38	Neil Osbourne	Allot 81B key refund	30.00
17	100211	7	Stuart Saberton	computer issue	30.00
18	100212	16	Whittlesey Trophies	citizen Trophies	104.52
19	100215	65	Sir Harry Smith Prom	Donation	250.00
20	bacs	36	H20 Pure - Mark Nicholas	Window Cleaning	15.00
21	bacs	9	Peterborough Office Supplies	envelopes	15.95
22	bacs	9	Peterborough Office Supplies	Stationery	132.82
23	bacs	9	Peterborough Office Supplies	Stationery	24.55
24	bacs	36	Fenland District Council	Bin Emptying	122.34
25	bacs	18	Scribe	Annual Software Licence	294.00
26	DD	13	Frontier Voice and Data	Phone and internet	96.85
27	dd	37	Fenland District Council	Non Domestic Rates	726.00
28	bacs	39	British Gas	Office electric	191.20
29	bacs	22	Barclays	Bank interest	26.15
30		22	Barclays	Bank interest	25.37
31	bacs	76	Tracey Davies	Salaries	52.00
32	bacs	78	LGSS	Pension	811.96
33	bacs	76	Sue Evans	Salaries	1,595.64
34	bacs	36	H20 Pure - Mark Nicholas	Window Cleaning	15.00
35	bacs	9	Peterborough Office Supplies	Storage box and paper	27.40
36	bacs	8	Peterborough Office Supplies	Stamps	108.00
37	bacs	4	Abblitt & Co Ltd	Payroll	450.00
38	bacs	23	Nick Hancox Solicitors	Allotment agreement solicitors	813.60
39	bacs	79	SG Computing Ltd	Web Site sla	80.00
40	DD	13	Frontier Voice and Data	Telephone and Internet	96.00
41	DD	37	Fenland District Council	Non Domestic Rates	726.00
42	DD	39	British Gas	Office electric	12.56
43	DD	39	British Gas	Office Gas	712.66
44	bacs	35	Mayur & Uhbi Mistry	Refund to Osteopaths for May overpayment	300.00
45	100222	36	Brittania Fire & Security	Fire Alarm maintenance	192.00
46	100221	77	HMRC	Tax and NI	386.56
47	100220	20	Mr E Dorling	Water	15.76
48	100217	21	Kay Mayor	Travel Expenses K Mayor	23.40
49	100219	20	Dee Laws	Refreshments for Mr Rudlin	13.60
50	100218	21	Alex Miscandlon	Travel Expenses	124.40
51	100216	65	Party Packs	Union Flags	37.89
52	bacd	39	Anglian Water	Office Water	80.32
53	bacs	5	R Wright	Internal Auditor	275.00
54	bacs	76	Tracey Davies	Salaries	48.00
55	bacs	36	NRG Mike Todd	EPC for Grosvenor House	250.00
56	100223	77	HMRC	Tax and NI	386.76
57	BACS	76	Sue Evans	Salaries	1,595.44
58	100224	65	Sir Harry Smith Prom	Donation to SHS Gardening Projects	300.00
59	100225	65	Cambridgeshire County Council	Summer Reading Challenge	500.00
60	BACS	78	LGSS	Pension	811.96
61	BACS	78	LGSS	Pension	811.96

Whittlesey Town Council
DRAFT PAYMENTS LIST: Vouchers 1 to 77

Vchr.	Cheque	Cde.	Name	Description	Amount
62	bacs	14	Zurich	Insurance	824.71
63	bacs	9	Peterborough Office Supplies	Stationery	59.16
64	bacs	7	Peterborough Office Supplies	Stationery	25.30
65	bacs	76	Tracey Davies	Salaries	48.00
66	bacs	76	Sue Evans	Salaries	1,595.44
67	bacs	12	Walters Limited	copies	264.65
68	bacs	79	SG Computing Ltd	Web Site monthly fee	80.00
69	bacs	36	H20 Pure - Mark Nicholas	Window Cleaning	15.00
70	bacs	82	St Johns Ambulance	Music event medical cover	280.50
71	dd	37	Fenland District Council	Non Domestic Rates	726.00
72	dd	13	Frontier Voice and Data	Phone and internet	108.62
73	100227	38	Mr B Smith	Allot Key refund 77A	30.00
74	100228	77	HMRC	Tax and NI	386.76
75	bacs	38	Anglian Water	Allotment water	98.64
76	bacs	22	Barclays	Bank Charges	52.63
77	100226	82	Dave Mason	Music event band payments	410.00
TOTAL					23,650.84