



FINANCE & POLICY COMMITTEE

Minutes of the meeting of the Finance & Policy Committee held on Monday 27th June 2016 at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey, PE7 1AQ

Present: Cllr Dorling, Wicks, Butcher, Miscandlon

Officer in attendance: Mrs S Evans – Town Clerk & RFO

FP44/16 - To receive apologies from absent Members.

Cllr Mrs Jolley (unwell), Cllr Mason (prior engagement)

FP456/16.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP31/16

There were no declarations

FP46/16 – Public Forum.

There were no members of the public present

FP47/16 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on 23rd May 2016.

Ratified: The Minutes were approved.

FP48/16 Agenda Items for Discussion (Timed)

- **Neighbourhood Plan Survey Document (ED)**

Cllr Dorling has investigated some printing costs to help the group and ascertain if it would be more cost effective to print in house, from the initial costs received it would be better to outsource the printing. Members agreed that when the document was ready for printing, tenders would be sent out to all local businesses who were qualified to undertake this task.

- **Property working group update (D.M)**

Cllr Butcher advised the library first floor could be adapted to house the meeting room but there is no facility on the ground floor to house the Clerk. Cllr Butcher is attending a MAC meeting and will see if there is anything else available. Members agreed to retain this item on the agenda.

- **Asset Register update and adoption (RW)**

The Asset register is moving forward, Cllr Wicks requested confirmation of ownership of the following items, memorials, bus stops, allotments fencing, straw bear statue in the memorial garden. The only one that could not be confirmed was the straw bear statue, Cllr Butcher will investigate and report back. The Asset Register will remain an agenda item at future meetings.

- **Update on Office let. (ED)**

No further update, this will remain as an agenda item.

- **Smoking Policy for discussion (SE)**

Members thanked the Clerk for producing this policy and agreed to remove the 'Help to Stop Smoking paragraph', and to insert the dates. Proposed Cllr Dorling, seconded Cllr Butcher, unanimous vote in favour. This will be attached to the Minutes and be received at Full Council.

- **Commons Road double Yellow lines (DL)**

Cllr Mrs Laws was speaking on behalf of Cllr Whitwell who was absent. Highways do not have any funding for additional road works. FDC have approved a planning application for Mandalay Park, but with no S106 contribution for highways. Situation is now 31 units on site, a cattery close by that is expanding. The problem lies with the cottages opposite Commons Road, having no parking facilities, they are parking their vehicles on Commons Road but adhering to the ruling of 10 metres away from the corner. Low Loaders use the road to bring the portable homes to site and will be used if they need to move. Cllr Mrs Laws and Whitwell have asked that Whittlesey Town Council fund the yellow lines. Admin £250.00, TRO Advertising £1,000/£1,200, double yellow lines £72.00. Members discussed the above and it was agreed to look at this and the project for Windmill Street was not successful as an LHI submission. Both of these could possibly be funded by WTC Cllr Dorling and Cllr Mrs Laws to investigate all the costings.

- **Read to Succeed (AM)**

Cllr Miscandlon advised that the Mayors of the other Fenland councils are looking to donate £250.00 to Read to Succeed. Unanimous vote in favour.

FP49/16. Financials.

- Bank Reconciliation – Approved by members and attached.
- Year to date Figures – Approved by members and attached
- Payment List for approval – Approved by members and attached
- Uncashed Payments - Attached for information.

Election Costs – The Clerk advise this was still outstanding, Cllr Dorling to chase Cllr Boden for update on this invoice.

FP50/16 - Donation Requests.

Donations are dealt with at the following meetings February, April, July & November, except in other agreed meetings.

FP51/16 – Information

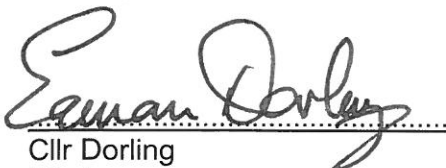
Donation thank you letters from Sir Harry Smith College re the donation for the gardens

FP52/16. – Date of Next Meeting – Monday 25th July 2016

FP53/16. Exclusion of the Public, including the Press.

Resolved that in respect of the following item of business, the public, including the press, will be excluded from the meeting, because of the confidential nature of the business to be discussed, publication of which would be prejudicial to the public interest

Meeting Closed: 7.40



Cllr Dorling
Chairman
Finance & Policy Committee