

FINANCE & POLICY COMMITTEE

Minutes of the meeting of the Finance & Policy Committee held on Monday 25th July 2016
at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey, PE7 1AQ

Present: Cllr Dorling, Wicks, Butcher, Mrs Jolley, Mason & Miscandlon

Officer in attendance: Mrs S Piergianni – Town Clerk & RFO

Recording: DS2500.

FP54/16 - To receive apologies from absent Members.

FP55/16.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP63/16

There were no declarations

FP56/16 – Public Forum.

There were no members of the public present.

FP57/16 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on 27th June 2016.

The minutes were approved, proposed Cllr Wicks, seconded Cllr Butcher all in favour.

FP58/16 Agenda Items for Discussion (Timed)

- Property working group update - Cllr Butcher had attended the last 'Making Assets Count' meeting' on behalf of Fenland District Council to ascertain more suitable premises for Whittlesey Town Council could be found.
- Asset Register update and adoption – Cllr Wicks requested that this be deferred to the next meeting of F & P in September
- Update on Office let. – Cllr Dorling advised members as follows: The interest that had been expressed by the Tour of Cambridgeshire had not developed any further at present. The Clerk had contacted one of the letting agents regarding the rental and been advised as follows: the price that the rooms are being advertised at is correct, Members discussed this in full and agreed not to reduce the prices, however the Clerk to contact both agents and advise that if prospective tenants came forward with an offer it must be passed to the council for consideration.
- Public Participation Policy - members reviewed the draft policy and requested minor amendments. Proposed Cllr Dorling, seconded Cllr Mrs Jolley, all in favour.

FP59/16. Financials.

- Bank Reconciliation – Members approved the reconciled accounts.
- Year to date Figures – The year to date figures were accepted.
- Payment List for approval – Members approved the payment list that was presented to them, the Clerk also requested payment approval for the following items that had been received after the list had been generated: Salaries – Piergianni and Davies, music concert steps, read to succeed books, Members were given details of all the additional payments and agreed for these to be paid. The Clerk will amend the payment list and send out to F & P members.

- Uncashed Payments – This was approved.
- The Clerk presented figures on a three-year plan with a new supplier via a broker (recommended by the SLCC) for the office gas and electric, members requested additional figures are obtained for one and two year contracts and these be presented to Full Council on 14th September 2016

FP60/16 - Donation Requests.

Donations are dealt with at the following meetings February, April, July & November, except in other agreed meetings.

- Rotary Club of Whittlesey – Cllr Wicks proposed £250.00, this was seconded Cllr Dorling, with a unanimous vote in favour. Members did request that the Clerk ascertain how the funds are divided up between the schools.
- Whittlesey Cricket Club – members discussed the donation request in depth and felt that at this time it was not prudent to fund the club to pay debts with public money. Cllr Mason proposed £1000.00, this was not seconded. Members agreed at this time not to offer a donation.
- Defibrillators for All – Members discussed this in detail and agreed unanimously not to offer a donation at this time.

FP61/16 – Information


Cllr Dorling advised he had removed the five-year plan from the agenda as the neighbourhood plan is moving forward.

FP62/16. – Date of Next Meeting – Monday 26th September 2016

FP63/16. Exclusion of the Public, including the Press.

Resolved that in respect of the following item of business, the public, including the press, will be excluded from the meeting, because of the confidential nature of the business to be discussed, publication of which would be prejudicial to the public interest.

Meeting Closed: 7.45



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Cllr Eamonn Dorling
Chairman
Finance & Policy Committee