

Whittlesey Town Council Finance & Policy Committee

Minutes of the Finance & Policy meeting on Monday 24th April 2017 at 6.30pm at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Dorling, Wicks, Butcher, Mason, Miscandlon, Mrs Jolley, Bristow

Officer in attendance: Mrs Susan Piergianni – Town Clerk & RFO

Recording: DS2500 .DS2

FP32/17 - To receive apologies from absent Members.

There were no declarations

FP33/17.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP41/17

- New Council Offices

FP34/17 – Public Forum.

There were no members of the public present.

FP35/17 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on 20th March 2017

Ratified: The Minutes were approved.

FP36/17 Agenda Items for Discussion (Timed)

- CAPALC Membership – Cllr Dorling advised members that this item will be deferred to the next meeting of F & P in May.
- NAS backup – Members asked for the Clerk and the Chairman of F & P to investigate this further. Cllr Wicks suggested a remote hard drive, but members were not too keen on this idea.
- Read to Succeed – Steve Barclay – Cllr Miscandlon reminded members that in 2016 Whittlesey and the other Fenland Councils all spent £250.00 on books. As a General Election has been called, any information like this cannot be discussed until after the election due to Purdah, in the case of Whittlesey Town Council, this will be the 19th June 2017.

FP37/17. Financials.

- Bank Reconciliation
 - Year to date Figures
 - Payment List for approval
 - Uncashed Payments
- The Clerk advised members that all the above documents will be sent out on email as she is finishing the year end.
- Yearend figures – The Clerk presented members with a draft of the 'Annual Statement' and supporting documents, members were also advised that accounts have been transferred to and Income and Expenditure accounting, The Clerk has also prepared additional documents



giving details of the S137, leases etc. for the Full Council as per the request from 2016.

FP38/17 - Donation Requests.

Donations are dealt with at the following meetings February, April, July & November.

- Whittlesey Festival – a donation of £3500.00 was proposed by Cllr Bristow, seconded Cllr Wicks with a unanimous vote in favour. Members did request that a copy of their accounts be obtained prior to the payment being made
- Whittlesey Library – Summer Reading Challenge – a donation of £500.00 was proposed by Cllr Mrs Jolley, seconded Cllr Mason with a unanimous vote in favour.
- Whittlesey Mud Walls Group – a donation of £300.00 was proposed by Cllr Wicks, seconded by Cllr Bristow with a unanimous vote in favour
- CAB – The donation had been approved at the Full Council, members reviewed the Draft Service Level agreement and made some changes, the Clerk will amend the document and send to Dr Batul Dungarwalla. Cllr Dorling suggested that the results from the CAB are monitored and reported back to F & P.

Whilst discussing the donations, the Clerk suggested that the donation form be amended to ask for bank details to enable payments to be made via bacs. Members were in full agreement and asked the Clerk to make the changes.

P39/17 – Information

There was no additional information.

FP4017 – Date of Next Meeting – Monday 15th May 2017

FP41/17. Exclusion of the Public, including the Press.

Resolved that in respect of the following item of business, the public, including the press, will be excluded from the meeting, because of the confidential nature of the business to be discussed, publication of which would be prejudicial to the public interest.

Meeting Closed: 6.40pm


Cllr Eamonn Dorling
Chairman
Finance & Policy Committee



