

Whittlesey Town Council

Finance & Policy Committee

Minutes of the Finance & Policy held on Monday 20th February at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Dorling, Butcher, Wicks, Mason, Miscandlon, Mrs Jolley, Bristow

Officer in Attendance: Mrs Sue Piergianni – Town Clerk

Recording: DS2500103.DS2

FP11/17 - To receive apologies from absent Members.

There were no apologies

FP12/17.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP20/17

- Grosvenor House & new property details.

Cllr Dorling declared he is an Independent Financial Adviser

Cllr Miscandlon declared an interest in the donation request from the CAB as he is a representative on the CAB panel for Fenland District Council

FP13/17 – Public Forum.

There were no members of the public present

FP14/17 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on 16th January 2017.

Ratified: The Minutes were approved

FP15/17 Agenda Items for Discussion (Timed)

- Neighbourhood Plan – Cllr Dorling reminded members that FC have approved three copies of the printing to accommodate all the people who will be completing these questionnaires. Cllr Dorling proposed the £1620.50 printing cost, this was seconded Cllr Bristow, unanimous vote in favour. Cllr Dorling advised members there will be a NHP small meeting after the planning meeting that evening would be attended by Cllr Curtis. The final parts of the survey document were being completed, they have a printing date, delivery dates and proposed dates for public meetings. Cllr Bristow advised members that each questionnaire delivery will be monitored by GPS tracking to demonstrate that all dwellings have been delivered to, it won't prove they have been put through the door, but will show they have been there. Cllr Mason asked what sort of return is expected, Cllr Dorling advised if it is anywhere approaching 10% that would be a good return. The questionnaire will also be put on the website following success using this method last year in respect of the Tour of Cambridgeshire Cycle Race survey.
- Financial update – Cllr Dorling advised members that at 7th Feb, we were 85% through the year and 63.5% spent against the budget. There may be an underspend of approximately 40K, which will go into the reserve towards the accommodation, the underspend has been due to building contingency which has not been needed, also donation requests to Youth Services where the organisation has disbanded.
- Anglian Water - The Clerk advised that the Council have been given the opportunity to change from Anglian Water to another supplier, the Clerk suggested that as this is new, it

may be better to stay with Anglian Water and see who the new organisations are and may be considered in the future.

- Grosvenor House Tenants – Members agreed to continue to Market the property and to deal with any applications on a case by case basis.

FP16/17. Financials.

- Bank Reconciliation - The bank reconciliation was accepted
- Year to date Figures – Cllr Bristow asked for explanation of the overspend for item 38 Allotments, the budget was for £1000.00, spend is £2,374.00, this was due to the new tender process has had been used by the council, the previous contractor did not quote so one of the three quotes received had to be chosen, also additional works to the centre hedge had been carried out this year and again had previously been carried out by the Community Payback Team who carried this out for free.
- Payment List for approval – There was no payments for approval. The Clerk advised members she was concerned about the recent invoice from S-Tech who are the Landlord insurers and cover all of his buildings with blanket cover insurance, WTC contribution this year is £1,028.00. We are unable to select our own insurance. The Clerk was asked to obtain a copy of the policy.
- Uncashed Payments - There is now one uncashed payment that is out of date, the Clerk will remove from the list.

FP17/17 - Donation Requests.

Donations are dealt with at the following meetings February, April, July & November.

- Citizens Advice Bureau – Members discussed the request for an additional £5,000.00 donation, which is on top of the original request for £500, members were advised that funding is being cut by FDC and that it seems WTC are being asked to pick up a large proportion of the deficit. Many options were discussed with members finally agreeing on the following: Members requested that the Clerk write to the CAB and request assurance that if the service would continue for 12 months, they could offer £1000.00, also request that a representative attend the next meeting of the F & P Committee to discuss all of this in more detail, this was proposed by Cllr Dorling, seconded Mrs Jolley, unanimous vote in favour.

FP18/17 – Information


FP19/17 – Date of Next Meeting – Monday 20th March 2017

FP20/17. Exclusion of the Public, including the Press.

Resolved that in respect of the following item of business, the public, including the press, will be excluded from the meeting, because of the confidential nature of the business to be discussed, publication of which would be prejudicial to the public interest.

- Grosvenor House

Meeting Closed 6.58


Cllr Eamonn Dorling
Chairman
Finance & Policy Committee