

Whittlesey Town Council

Finance & Policy Committee

Minutes of the Finance & Policy Meeting held on Monday 15th May 2017 at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Dorling, Wicks, Mason, Miscandlon, Bristow, Mrs Jolley, Butcher

Officer in attendance: Mrs Sue Piergianni

Recording: DS250011.DS2

FP43/17 – Election of the Chairman.

The Clerk asked for nominations for the position of Chairman for the next 12 months, Cllr Wicks proposed Cllr Dorling, this was seconded by Cllr Miscandlon with a unanimous vote in favour. There were no other nominations.

The Chairman made the following statement.

There are two distinct responsibilities for the committee to control and develop: The **Financial** control and direction of the Council, and **Policy** development, clarification and implementation.

Looking forward, there will be changes in the reporting format of Finance that will include the ongoing valuation of Assets and repayments of Capital and Interest.

There may be implications from a new political term that could span until 4th May 2023. One possible outcome could include a greater level of devolution to local level. WTC needs to be ready for such a challenge in terms of Assets, Accommodation, Personnel, Ability, Skills and Financial acumen to provide the level of service required by residents of Whittlesey and surrounding villages.

The Neighbourhood Plan will need to be an integral part of the Town's growth aspirations and other aspects articulated by the survey responses.

2017/18 is likely to see an increase in workload for the F&P committee, therefore it is suggested that this group works smarter by circulating suggestions, feedback and related contributions between meetings so that time spent in committee can be most effective. This will include circulating agenda items in advance of a meeting on the basis that it will have been considered before the scheduled meeting.

Members who do not agree with this evaluation need to be present, to challenge and contribute. Those that agree also need to challenge and contribute.

FP44/17 – Election of the Vice Chairman.

The Chairman asked for nominations for the position of Vice Chairman for the next 12 months, Cllr Mason proposed Cllr Bristow, seconded by Cllr Mrs Jolley, with a unanimous vote in favour. There were no other nominations

FP45/17 - To receive apologies from absent Members.

There were no apologies

FP46/17.- Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number FP52/17

There were no declarations

FP47/17 – Public Forum.

There were no members if the public present.

FP48/17 - To confirm and sign the Minutes from the last meeting of the Finance & Policy on 24th April 2017.

Ratified: The Minutes were approved.

FP49/17 Agenda Items for Discussion

- CAB Service Level Agreement

The Clerk advised the SLA has been retuned and signed by Mrs Batul Dungawalla, the CEO of the Citizens Advice Bureau. The Chairman advised members that quarterly payments will commence immediately, members were also advised that the figures for the first period will be received in due course.

- Policies for review.

The Chairman advised members that the Clerk will produce a list of all the polices that are held by the council to enable regular reviews. The drafts of the policy will be sent to members for comment before being recommend to Full Council for adoption

Members agreed to review two policies per month.

- Premises update.

The Chairman advised members that the purchase was progressing, Cllr Bristow suggested that the premises working party retain notes to feedback to Full Council. The working party will look at the future uses of the building. The working party will continue to be Cllr Mason, Dorling and Miscandlon with two additional members of the council who will appointed by the June 2017 meeting.

Cllr Dorling advised the finances will be in place and he is working with the Clerk with regards the date to the drawdown.

FP50/17. Financials.

- Bank Reconciliation
- Year to date Figures
- Payment List for approval
- Uncashed Payments

Members had received all these papers at the Full Council on the 10th May 2017, the Clerk will send a bank reconciliation and other figures prior to the next meeting.

FP51/17 - Donation Requests.

Donations are dealt with at the following meetings February, April, July & November.

FP52/17 – Information

The Clerk advised there was some remedial works to be carried out on Grosvenor House, some of the window beading had come away from the glass on the front windows on the first floor (left hand bay as you look at the office), a local contractor has been asked to give a report on the works that need to be carried out.

FP53/17 – Date of Next Meeting – Monday 19th June 2017

FP52/17. Exclusion of the Public, including the Press.

Resolved that in respect of the following item of business, the public, including the press, will be excluded from the meeting, because of the confidential nature of the business to be discussed, publication of which would be prejudicial to the public interest.

Meeting Closed: 6.26



Cllr Eamonn Dorling
Chairman
Finance & Policy Committee

