

## Community Project Committee

**Minutes of meeting of the Community Projects held on Wednesday 27<sup>th</sup> January 2016 at 6.00 at Grosvenor House, Grosvenor Road, Whittlesey.**

**Present:** Cllr Garratt, Wicks, Mrs Mayor, Whitwell

**Officer in Attendance:** Susan Evans Town Clerk & RFO

**Recording:** DS2500.46.DS2

### **CP01/16 - To receive apologies from absent Members.**

Cllr Mason (prior engagement)

### **CP02/16 - To confirm and sign the Minutes from the last meeting of the Project Committee of 25<sup>th</sup> November 2015.**

These had been received at Full Council on the 13<sup>th</sup> January 2016.

### **CP03/16 – Agenda Items for discussion**

- Allotment Inspection Update – The Clerk advised members that since the last inspection a number of allotments had been handed back, these were located very close to the existing half allotments, the Clerk suggested that these also be split into halves as the demand for these was higher. The Clerk also updated members on the Inspection sheet, again a couple of these had now been handed back and two others had requested half allotments, which could be catered for as they were near the existing ones. Members agreed to arrange another allotment inspection and feedback their findings to the Clerk, during this inspection they would mark out any other allotments that are being divided into half.
- Allotment Spreadsheet – The Clerk had updated the spreadsheet and circulated to members, this would be further updated by members once they had carried out their inspection and would become a working document. The Clerk advised that some of the issues on there could now be removed as they had been rectified, however she wanted to show members the progress that had been achieved prior to removal.
- Allotment Waiting List – The Clerk advised there were approximately 12 people on the waiting list, the increase has been due to the recent advert in 'Discovering Whittlesea', the majority of these were looking for half allotments so she would start to allocate them out as they were marked out and handed back by the previous occupants.
- Cllr Garratt suggested that the inspection of the allotments for the 'Best Kept Allotment' be started earlier, members agreed to commence the judging as follows, May, June & July. The Chairman advised members that the WAGS AGM was Wednesday 17<sup>th</sup> February 2016 and would be at the Falcon, the times to be confirmed. The Clerk will liaise with the current Chairman of the WAGS to ascertain the time and allotment meeting and see whether the agenda could be produced and go out on WTC paper with a couple of extra lines encouraging people to attend.
- Notice Board - Cllr Mrs Mayor advised that Mr Lutkin is going to start working on the notice board and once the location has been decided and requested that Cllr Garratt discuss this at the WAGS AGM



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- Update on Tenders -The Clerk advised that she had sent the tenders out, 4 had been requested, and 2 further packs were despatched to people who had previously just sent in their information.
- Update on the Music Festivals on the Market Place – Cllr Mason advised that the FED's have confirmed they are available and have confirmed by email, Shannon Buckdon will also be performing at this event. Members asked if anyone had been contacted regarding the SAG paperwork, the Clerk confirmed this had been sent off early January following Cllr Garratt's request. Cllr Garratt asked if the Clerk could contact Wayne from Fenland Electrical and request that the bunting is put up between the 4<sup>th</sup> and 10<sup>th</sup> June 2016, this will remain in place until after the last music festival in August 2016. Cllr Garratt also advised he had spoken to David Oliver at FDC cabinet members for licensing, he has confirmed that we don't need a licence for people to bring alcohol onto the market place, for e if they want to go to the supermarket to purchase it they can, if any of the pubs want to allow outside drinking with alcohol purchased from their establishments they need to obtain their own licence.

Members agreed to advertise the event in June as a 'Picnic on the Market place' as the event coincides with the celebrations for the Queens 90<sup>th</sup> Birthday. The Clerk suggested a list be produced of all the festivals and be sent to Discovering Whittlesea for inclusion every month. Members also suggested that posters be designed to advertise these events, Cllr Mason offered to speak to Mr David Bailey who designed the posters last year. Cllr Mason requested that the music event for August be discussed as it had not been finalised, Cllr Garratt advised members that the Motor City Vipers and Andy Coulson were available for the August event this was proposed by Cllr Garratt, seconded by Cllr Whitwell, 4 in favour and one abstention. Cllr Garratt advised members he would obtain confirmation of the price and availability of the MCV. The Clerk advised that if this event looks to attract a lot of people, we may have to pay for police presence if it is deemed necessary by Andy Morris – Events Co-ordinator for the police. Cllr Garratt asked for Andy Morris details to be sent to him. Cllr Garratt advised members that Hubs will be used as a base. Cllr Wicks he will speak Pete Walls from the cleansing team regarding the bi as he has experience on the quantity after the Straw Bear, he will also speak Pete Walls regarding the cleaning of the Butter Cross as the band in June will be located there for their June concert. Members also requested that the Union flag is flown at the Town Hall. The Clerk to speak to the Cleansing operative in Whittlesey and ask for some bags.

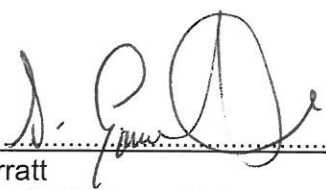
- Tour of Cambridgeshire – Cllr Whitwell advised members that all survey forms have been produced, and are being distributed, some have already been returned to the council, the website has already received about 40 responses. Cllr Whitwell will produce a sheet for full council with an update of the responses so far.
- Grit bin – The Clerk advised that CCC will fill the grit bins twice anything additional to this would be charged to the Town Council, the existing grit bins are located as follows: Bevilles Pasture – Pondersbridge, South Green - Coates, and in Whittlesey they are located on Broad Street, Market Place, Blunts Lane, Queen Street car park entrance and the Cemetery. The Clerk to email the Highways Officer to obtain cost for a new grit bin for Grosvenor Road Car park. Cllr Wicks to check the quantity of the grit bins in Coates and report back to the council.
- Update on the Bower – The Clerk advised members that the Mayor had written to all parties and she had subsequently spoken to James Rigney CCC regarding this, James had confirmed that he knew nothing about CCC responsibility for the pathway, James also confirmed that the three parties had corresponded via email and had arranged an onsite meeting.

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- Citizen of the Year – The Clerk advised members that she had emailed all the schools regarding this and letters would be going out to all other organisations in the next few days, the Citizen and Young Citizen will be in February edition of Discovering Whittlesea and had also been sent to the Cambs Times and ET but had yet to appear.
- Update on Hanging Baskets – Cllr Mrs Mayor is visiting the nurseryman tomorrow afternoon regarding colour scheme, Cllr Mrs Mayor along with Whittlesey in Bloom are looking at shades of purple and gold. Cllr Mrs Mayor has spoken to Bob Ollier to see if she could get him on board for the colours of FDC hanging baskets and the three tier planters. Cllr Mrs Mayor has been through a plant catalogue and decided the plants, however the final decision will rest on the advice given by the Nurseryman. Cllr Mrs Mayor advised that they are going for striking colours. Cllr Mrs Mayor advised that she now has permission to put extra planters on the market place barriers, they may not put two on the side of the thatched building.

**CP04/16 Date of next meeting** – 24<sup>th</sup> February 2016 at 6.00pm

Meeting Closed at 7.15



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Cllr Garratt  
Community Projects Chairman