

Community Project Committee

Minutes of meeting of the Community Projects held on Wednesday 23rd March 2016 at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey

Present: Cllr Garratt, Mason, Whitwell, Mrs Mayor

Officer in Attendance: Mrs Sue Evans – Town Clerk & RFO

Recording: DS2500.52.DS2

CP09/16 - To receive apologies from absent Members.

Cllr Wicks (personal)

CP10/16 - To confirm and sign the Minutes from the last meeting of the Project Committee of 24th February 2016.

The Clerk advised the recording reference was not correct and she would amend it.

Ratified: The Minutes were approved.

CP11/16 Agenda Items for discussion

Allotment Inspection Update

Cllr Garratt advised there is no update as no inspection has been undertaken, members agreed to carry out a full inspection of allotments on Wednesday 6th April at 6pm.

Allotment Waiting List

There are four people on the waiting list and two free allotments, the Clerk to offer out the free allotments as soon as possible

The Clerk advised members that half allotments now occupy all but two full allotments on the top left hand side of the site.

Allotment AGM update

Cllr Mrs Mayor advised a notice has been put on the gate and in the notice board advertising the Extra Ordinary Meeting, unfortunately the letter that was promised on the 17th February was not forthcoming. The meeting is on Thursday 31st March at 7.30pm at the Falcon. Cllr Mrs Mayor advised the new notice board is in place, the key holders are Whittlesey Town Council and Mr Tom Owen, both sets of contact details are on the notice board. Members agreed to look at taking the old notice board down when they carry out the inspection.

Cllr Whitwell asked if Notice boards like this could be put in the villages, Cllr Mrs Mayor has requested that Mr Grey Esson visit the allotment site to see if the new allotment notice board would be suitable for the villages. Member agreed to add this item to the next projects agenda.

Update on Tenders

Cllr Garratt, Whitwell and Mrs Mayor have arranged to meet the appointed contractors go through the contracts; they will meet at 5.15 on Tuesday 29th March 2016.

Update on the Music Festivals on the Market Place.

Cllr Garratt asked if the posters for the first event in June could not be put up around the town and circulated on social media sites. Posters will also go on the council notice board.

Cllr Mrs Mayor offered to put an advert together for the June music event, 'Party on the Market' to go in Discovering Whittlesea.

Members also discussed producing another press release for Discovering Whittlesea for the other two events that are scheduled in July and August.

The Clerk advised members that she still had not received confirmation from FDC for the dates of the fair and would chase as the bunting, barrier planters and hanging baskets are due to go up the same weekend, but may have to be delayed.

Grit Bins

Cllr Wicks was working on this however as he wasn't at the meeting, this item will be deferred to next meeting.

Citizen of the Year

Cllr Mrs Mayor, Mrs Laws and Bristow met and used the previous methodology for deciding the winner, that being the individual scoring of each nominee.

The Winner of the Citizen of the year is Mr Richard Exton who has been notified and will be attending the Full Council Meeting in April

The name of the 'Young Citizen' is not being released as they have not yet been made aware.

CP12/16 Date of next meeting – 27th April 2016

Meeting Closed: 6.30pm

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Cllr Steve Garratt
Chairman
Community Projects Committee