

WHITTLESEY TOWN COUNCIL

Community Project Committee

Minutes of the Community Projects Meeting held on Wednesday 4th April 2018 at 6.00pm
at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Mrs Mayor, Mason, Whitwell, Mrs Windle

Officer in Attendance: Mrs Sue Piergianni – Town Clerk & RFO

Recording: DS25.ds2

CP24/18 - To receive apologies from absent Members.

Cllr Garratt (Work)

CP25/18- To confirm and sign the Minutes from the last meeting of the Project Committee on Wednesday 7th March 2018

Ratified: The minutes were approved as a true record and duly signed.

CP26/18 – Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP30/18

There were no declarations.

CP27/18- Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes total.

There were no members of the public present.

CP28/18 – Agenda Items for discussion

- Allotment Waiting List – 10 on the waiting list with the majority wanting a half, the Clerk suggested that the committee consider changing some existing full allotment to halves, these should be on the same side as the existing half allotments to ensure the easy management.
- Compost bin and debris update – Cllr Mrs Mayor advised she had visited the last allotment that was considered to contain debris, the tenants have now tidied the allotment and it was deemed satisfactory. the Clerk to email the tenants and ask if they wish to meet a Councillor on site. Cllr Mrs Mayor advised that the Community payback team have cleared much of debris from the Eastern boundary, however they still need to clear the compost bins from the South East corner of the site and from inside the gate by the town council notice board. Cllr Mrs Mayor to ascertain which allotments at the South East corner still have compost areas outside of their allotment.
- Allotment Roadway Plainings - The contractor suggested after April, the Clerk to contact and see if there is a suitable date for the contractor to commence this work, this must allow for a notice to be published to notify allotment holders of the upcoming works.
- Allotment Paving repairs – Cllr Whitwell advised the account is set up at Buildbase, the Clerk to work on a schedule of works.
- Members discussed the fencing along the Eastern boundary, the Clerk to contact a local supplier and arrange a site meeting and obtain costings for supply only and supply and install. Cllr Mrs Mayor will attend the meeting.

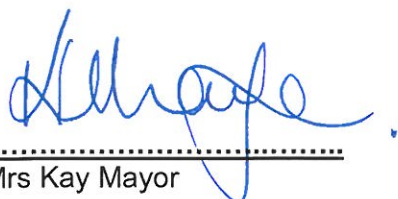
- Allotment centre hedge – This item to be removed from the agenda.
- Area between the new path and allotment hedge – Cllr Mrs Mayor advised that this area requires weeding again before seeding. The Clerk to obtain a cost for 5 ton of top soil and the seed. This area is owned by Cambridgeshire County Council, the Clerk to ask if highways will add this to their grass cutting schedule.
- New allotment paperwork update – this was approved at Full Council, the Clerk to print off the new 'You and Your Allotment' ready to give out to everyone who pays for their allotment.
- Allotment Payments – Friday 13th 9.30 – 11.30 Cllr Mrs Mayor. Cllr Mrs Mayor and Mrs Windle.
- Allotment Junior Trophy – Cllr Mrs Mayor and the Clerk to work on this.
- The Bower – Cllr Mrs Mayor to ask for a price for the Angle Iron from the fencing contractor. The benches along the Bower were painted in 2017 by Street pride and should not need further works, the benches at the Manor need repainting this year and 'Sadolin Classic' has been recommended as it doesn't peel, however there are many varieties, Cllr Mrs Mayor to confirm with the contractor which is the correct one.
- Hanging baskets – The Clerk confirmed she has spoken with both contractors and agreed the changes, these have been reflected in the changes to the schedules of works that have been issued to both.
- Duck Race – Cllr Mrs Mayor would like an email sent to 'Whitt the Duck' for his assistance at the Duck Race. She also advised that next year more volunteers are needed as she and the Clerk were left to pull all the ducks from the Bower.
- Music Events 2018 –
 - Event Funding – The funding is in place for 2018, this item can be removed.
 - Bands & supporting acts – All booked this item can be removed.
 - Check List – this is ongoing.
 - Sponsorship – Cllr Mrs Windle to amend the letter as per the comments from members. The email from Cllr Garratt was circulated to members and the content noted. Members acknowledged that he is against any proposal for sponsorship, however members agreed to proceed. This was proposed by Cllr Mason and seconded by Cllr Mrs Windle, with a unanimous vote in favour.
 - The Clerk advised that not all Cllrs had responded to her 'Doodle poll' regarding Stewarding for the event. Cllr Garratt has emailed advising he may have 2 / 3 people to assist, the Clerk was asked to obtain their contact details from Cllr Garratt.

CP29/18 Date of next meeting – 2nd May 2018

CP30/18 To discuss those items previously agreed at agenda item CP26/18.

There were no items for discussion

Meeting closed 19.21



.....
 Cllr Mrs Kay Mayor
 Chairman
 Community Projects Committee