



# WHITTLESEY TOWN COUNCIL

## Community Project Committee

### Minutes of meeting held on Wednesday 23<sup>RD</sup> November 2016 at 6.00 pm at Grosvenor House, Grosvenor Road, Whittlesey

Present: Cllr Garratt, Mrs Mayor, Wicks, Whitwell, Dorling

Officer in Attendance: Mrs Sue Piergianni – Town Clerk.

Recording: DS2500.86.DS2

#### CP57/16 - To receive apologies from absent Members.

Cllr Mason (holiday)

#### CP58/16- To confirm and sign the Minutes from the last meeting of the Project Committee of 26<sup>th</sup> October 2016.

Ratified: The Minutes were approved

#### CP59/16 – Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP62/16

There were not declarations.

#### CP60/16- Public Forum

There were no members of the public present.

To allow any member of the public to address the council. Time allowed 15 minutes total.

#### CP61/16 – Agenda Items for discussion

- Allotment Budget – Cllr Dorling advised the expected revenue from the allotments was £4500.00, £3989.42 had been received, that being (89%), the expenditure budgeted had been budgeted at £1000.00, but the spend was £2095.55 (£400.00 of the expenditure was the water contribution that the council pay). Members discussed the 2017 / 18 expenditure, Cllr Whitwell suggested an increase in the expenditure budget to £2000.00, Cllr Mrs Mayor advised that she had been contacted by allotment holders regarding the condition of the centre path and the very deep ruts that were in evidence, members discussed what remedial works could be undertaken and agreed to obtain costs. Cllr Wicks to contact Forterra with regards to crushed brick and the Clerk to email Les and obtain a cost for planings. Members agreed to increase the allotment rental to £48.00 for a whole and £24.00 for a half, this was proposed by Cllr Whitwell, seconded by Cllr Mrs Mayor with a unanimous vote in favour. The Clerk to email WAGS for the meeting schedule and also ask them to come to a meeting with the town council to discuss their plans for the community allotment.
- Allotment Waiting List – There are 9 currently on the waiting list, with 2 free allotments, the Clerk will be offering these out in the next few days.
- Evictions – Members agreed to carry out a full inspection on the 14<sup>th</sup> December 2016 at 9.30, the Clerk will create a new spreadsheet with all the numbers, dates the took the allotment if in the last year and comments, this will be populated by the committee and fed back to the Clerk for update and action. Cllr Garratt felt that the allotments needed marking when they are halves, however he found it hard to work out which allotment is what. Members discussed marking them out, but did not agree on how to.

- Notice Boards for the villages – Eastrea – replace existing notice board in the same location, Coates – locate by the bus stop on South Green, Turves locate by the war memorial, Pondersbridge – Bevilles Pasture, the location on Bevilles Pasture needs to be confirmed. Cllr Wicks was asked to obtain permission from all relevant bodies for the siting of the boards. (CCC – Turves, FDC -Eastrea, Turves, Coates – also the Whittlesey Charity for Coates), the Clerk suggested that maps be sent with all the letters clearly marking the specified area. Cllr Mrs Mayor to instruct Mr Lutkin to manufacture, however Mr Lutkin has requested that a ground survey be carried out at each location to ensure there were no cables / pipes are located where the posts will go. Cllr Whitwell asked what notices will be on the notice boards – Agenda's, notice of agenda, music events, councillor list, surgery details, remembrance, community events. Cllr Wicks suggested that we defer this item and discuss later as the notice boards will not be here in the next couple of weeks.
- Music Events 2017 – Cllr Garratt advised we still need two acts one for June and one for August. (supporting act does 1<sup>st</sup> hour, then 3<sup>rd</sup> hour)
- Route 63 Gate Keys – Cllr Whitwell advised that before the next meeting the new gate should be installed, it won't be locked for the first couple of weeks, WTC have the locks and keys, there will be a notice in the two magazines advising if people think they have a right for a key they will have to contact the Clerk and arrange to have a meeting and produce paperwork proving they have a right to vehicular access. Cllr Whitwell proposed that £30.00 deposit is charged for the key this was seconded by Cllr Mrs Mayor with a unanimous vote in favour.
- Meeting Dates 2017 – members are happy for the meeting to be moved to another day if it is agreed at full council

**CP62/16. To discuss those items previously agreed at agenda item F59/16**

There were no items for discussion.

**CP63/17. Date of next meeting.** – To be advised.

Meeting closed 7.15.

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Cllr Steve Garratt  
Chairman  
Community Projects Committee

RAY WHITWELL.