

WHITTLESEY TOWN COUNCIL

Community Project Committee

Minutes of the Community Project Committee held on Wednesday 7th March 2018 at Grosvenor House, Grosvenor Road, Whittlesey,

Present: Cllr Mrs Mayor, Whitwell, Mason, Windle

Officer in Attendance

Mrs Sue Piergianni – Town Clerk

Recording:

DS250.DS2

CP17/18 - To receive apologies from absent Members.

Cllr Garratt (Work)

CP18/18- To confirm and sign the Minutes from the last meeting of the Project Committee on Wednesday 7th February 2018

Ratified: The minutes were approved and signed.

CP19/18 – Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP23/18

There were no declarations and nothing to discuss under confidential items CP23/18

CP20/18- Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes total.

There were no members of the public present.

CP21/18 – Agenda Items for discussion

- Allotment Waiting List – The Clerk advised members there are 10 people on the waiting list.
- Compost bin and debris update. The Clerk advised that only one person had not responded to the letter regarding compost and debris, this clear up will not be undertaken by the Community Payback Team.
- Allotment Roadway Plainings – The contractor has advised to delay this until April.
- Allotment Paving repairs – The Clerk to set up the credit application with Build Base.
- Area between the new path and allotment hedge – Cllr Whitwell advised he had met with Alan Moore from the Payback Team, he has agreed to clear and tidy the area ready for seeding.
- New allotment paperwork (Application Form, Handbook, Contract, return document). Members agreed that the Clerk have the draft ready for Full Council.

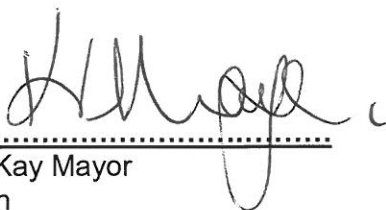


- Allotment Payments – The following dates have been agreed to assist with the allotment payments - Friday 13th April 2018, 9.30 – 11.30 Cllr Mrs Mayor will assist the Clerk and Saturday 21st 2018, 9 – 11 Cllr Whitwell and Mrs Mayor (Cllr Mrs Windle to confirm if she too can assist).
- Allotment Junior Trophy. The Clerk to chase the Chairman of the Allotment Society for clarification on the school's participation on the Community Allotment.
- The Bower, the wood for the bower is now stored with WTC, the angle iron needs ordering and cut into 1 metre lengths. The Clerk to ask Build base, if they can supply, if not the Roe Group in Fengate. Members agreed to report the condition of the footpath as this is a Health and Safety issue. The Clerk to email Karen Champion as the Rights of Way Officer and ask for her advice and advise that the payback team are due to repair the swims in the next few weeks.
- Duck Race – Posters are displaying giving details of where tickets can be purchased. The fire service has been asked to attend, the Clerk is still waiting for a response, Cllr Mrs Mayor has obtained the street permit to sell tickets for Friday 16th March and Friday 23rd March between the hours of 9.00 and 12.00)and also on the day (Monday 2 April) prior to the race. The Clerk to message Mrs Rodham to see if they are happy to assist again with canoes for the collection of the ducks.
- Hanging baskets – Cllr Whitwell advised that he and the Clerk will check all the correspondence from both contractors to ensure they are in full agreement.
- Citizen of the Year – Cllrs Mason and Mrs Windle offered to be on the group, members agreed to email all other Cllrs prior to Wednesday's Full Council if they wanted to be on this committee.
- Music Events 2018 –
 - Event Funding – In place.
 - Bands & supporting acts – The Clerk advised the contracts were in place.
 - Check List – this is ongoing.
 - Sponsorship – Cllr Mrs Windle to draft letters.
 - Electric points – The Clerk advised the new electric points were virtually completed on the Market place and suggested that the council have a set of keys for both. The Clerk to contact FDC for the keys.
 - Stewards – The Clerk to setup a doodle poll giving dates and times and asking for volunteers.

CP22/18 Date of next meeting – 4th April 2018

CP23/18 To discuss those items previously agreed at agenda item CP19/18.

There were no items for discussion



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 Cllr Mrs Kay Mayor
 Chairman
 Community Projects Committee

