

Community Project Committee



Minutes of the Community Project Meeting on Wednesday 25th May 2016 at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey.

Present: Cllr Garratt, Mrs Mayor, Mason, Whitwell.

Officer in Attendance: Mrs Sue Evans – Town Clerk

Recording: DS2500.66.DS2

CP19/16 – Election of the Chairman

Cllr Whitwell proposed Cllr Garratt, seconded by Cllr Mrs Mayor with a unanimous vote in favour.

CP20/16 – Election of the Vice Chairman

Cllr Mrs Mayor proposed Cllr Wicks, this was not seconded.

Cllr Garratt proposed Cllr Whitwell, seconded by Cllr Mason, Cllr Mrs Mayor abstained, other Cllrs were in favour. Therefore, Cllr Whitwell has been elected as Vice Chairman.

CP21/16 - To receive apologies from absent Members.

Cllr Wicks (holiday)

CP22/16 - To confirm and sign the Minutes from the last meeting of the Project Committee of 27th April 2016.

The minutes were approved.

CP23/16 – Declaration of Members Interests - There were no declarations

CP24/16- Public Forum

To allow any member of the public to address the council. Time allowed 15 minutes total.

There were no members of the public present.

CP25/16 – Agenda Items for discussion

- **Allotment Inspection Update.**

Inspection on 5th May, each allotment was marked using four categories, poor, satisfactory, Good, Excellent. 12 were categorised as poor, but letters would not be for a couple of weeks to allow more rental payments to be received.

- Allotment Waiting List – The Clerk advised there is no one on the waiting list and she will advertise with Discovering Whittlesey and the new Fens magazine, also additional information will be added to the WTC website.
- Allotment payments – it was agreed by members that this takes up a considerable amount of the Clerks time and that in 2017, perhaps some of the projects team could come in over two Saturdays for a couple of hours to collect payments. This would need to be notified to the allotment holders when the invoices go out.
- **Update on the Music Festivals on the Market Place.**

Cllr Garratt has confirmed Leanie Jayne will be doing two sets for the event. The event now has six confirmed stewards which is adequate. The briefing for the event will be at Grosvenor House at 12.30. Cllr Mason to see if the chairs can be borrowed from the Conservative Club for the

Peterborough Concert Band as the Town Council do not have enough. Cllr Mrs Mayor to ascertain if Mr Exton would be able to move them between the two locations.

The proposed playing order for the 12th June will be as follows:

2.00pm – 3.00pm - Peterborough Concert Band
3.00pm – 3.30pm - break
3.30pm – 4.30pm – Leanie
5.00pm – 6.00pm – Peterborough Concert Band

- **SAG meeting update and Police update.**

Cllr Whitwell advised that FDC had asked for an emergency contact ie a mobile to be advertised to deal with 'any complaints on the day'. Cllr Whitwell has offered to advertise his number with a note to call with any complaints. Cllr Garratt has spoken to Andy Morris who has confirmed he is happy with everything. Cllr Whitwell advised he had sent the paperwork in for the next two events, he is still waiting for an acknowledgment from the licensing team.

- **Litter bins at the Music festivals**

Litter bins for the first event organised. Cllr Whitwell advised there was no information in the recent set of paperwork regarding litter bins, Cllr Mrs Mayor to chase it up.

- **Bunting and Flag**

The Clerk advised that the bunting will be erected w/c 6th June after the fair has left. The cost for the erection of the bunting from Fenland Electrical is £100.00, the Clerk also advised that the union hand flags had arrived.

- **Must Farm**

The next visit has been arranged for Friday 10th June for Cllrs and their partners.

- **Grass Cutting B1040**

The grass should be cut in June and September; the Clerk will check with the contractors when this is planned in for (weather permitting).

Cllr Garratt advised that some of the new Willows on the B1040 had not taken, the Clerk to contact Phil Gray.

- **Grit Bin location**

The Clerk advised that confirmation had been received in writing from CCC highways approving the location in Coates. Members agreed that this would be purchased later in the year.

CP26/16 – Information

- **Picnic Benches at the Manor**

Photos of the benches have been taken, the materials purchased, the Community Payback Team will be starting the work on the weekend of the 28th May 2016 weather permitting.

Seats along the Bower

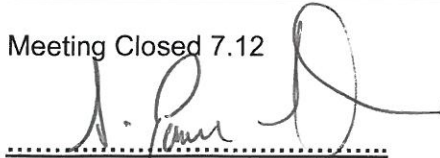
Cllr Garratt will speak to the Community Payback Team to see if they can carry out this work.

- **Town Walk weeding.**

Cllr Mrs Mayor advised this used to be on the County Council spray program, Cllr Boden is trying to get this put back on their spraying program and she will update members.

CP27/16 Date of next meeting – 27th July 2016

Meeting Closed 7.12


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Cllr Steve Garratt
Chairman
Community Projects Committee