

## Community Project Committee

### Minutes of meeting of the Community Projects held on Wednesday 27<sup>th</sup> April 2016 at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey

**Present:** Cllr Garratt, Mason, Mayor, Whitwell, Wicks

Officer in Attendance: Mrs Sue Evans – Town Clerk

Recording: DS2500.61.ds2

#### **CP13/16 - To receive apologies from absent Members.**

There are no apologies

#### **CP14/16 - To confirm and sign the Minutes from the last meeting of the Project Committee of 23<sup>rd</sup> March 2016.**

Ratified: The Minutes were approved.

#### **CP15/16 – Declaration of Members Interests**

There were no declarations

#### **CP16/16- Public Forum**

To allow any member of the public to address the council. Time allowed 15 minutes total.

There were no members of the public present.

#### **CP17/16 – Agenda Items for discussion**

##### **Allotment Inspection Update**

Cllr Mrs Mayor advised members that she visited the allotments on Monday 25<sup>th</sup> April 2016 to carry out a follow up inspection the previous one being two weeks before. Cllr Mrs Mayor was unable to complete the inspection due to the amount of people speaking to her regarding the damage that had occurred at the allotment site overnight on Saturday 23<sup>rd</sup> April 2016.

Members were advised that the Police were aware of the damage and had been in contact with the various allotment holders. The Clerk advised she has asked the Police via email where possible to monitor the site.

The Clerk to give a new allotment list to Cllr Mrs Mayor who will undertake another inspection on as soon as possible. The committee have agreed that further inspections will be carried by them as a whole every four weeks the agreed dates are 4<sup>th</sup> May, 1<sup>st</sup> June, 29<sup>th</sup> June at 6.00pm, 27<sup>th</sup> July at 10.00. During these inspections the allotments will be graded for the final judging that will take place during the first couple of weeks in August. Cllr Mrs Mayor to ask if either Mr Bob Ollier or Mr Andy Brown at Fenland District Council would undertake the final judging and select the winner.

Cllr Mrs Mayor will continue to do weekly inspections and work with the Clerk on the any necessary evictions that are required.

Members asked if the spreadsheet could be updated, the Clerk suggested that the spreadsheet now be A3 with as much information as possible present to enable the committee to have a complete picture when inspecting the allotments.

### **Allotment Waiting List**

The Clerk advised members that there are 6 on the waiting list and three free half plots and one full plot, these are currently being offered out by the Clerk. Cllr Whitwell added that some of the new people had been generated by enquiries on Street Life, the Clerk added that an advert will be in the May edition of Discovering Whittlesey.

### **Update on the Music Festivals on the Market Place.**

Cllr Garratt advised that he had not received any contact from FDC or the Police, Cllr Mrs Mayor will endeavour to contact Kim Winterton, Licensing Officer at FDC.

The Clerk was asked to create a spreadsheet showing all the costs for the music festivals, the budget that is in place is £3500.00.

### **SAG meeting update and Police update.**

Cllr Mrs Mayor asked for it to be minuted that when representatives from Whittlesey Town Council (Cllr Garratt, Mayor, Whitwell,) attended the SAG meeting, there was no Police or Fire presence at that meeting, the only external representative apart from Kim Winterton was the Ambulance Service.

The Clerk to chase Andy Morris with regards to arranging a meeting with Cllr Garratt and Whitwell.

### **Litter bins at the Music festivals**

Cllr Wicks had been advised by the SAG group that he has to go through a specific website to purchase the litter bins for the music festival, Cllr Mrs Mayor will contact Kim Winterton at FDC to obtain this information.

### **Hand held flags**

The bunting will go up on w/c 6<sup>th</sup> June at a cost of £100.00, Cllr Garratt has obtained a cost for the flags at 30p per flag, the Clerk to obtain a cost from the bunting supplier. If we are within the budget of £3500.00 we can purchase the flags, if we have exceeded the budget the expenditure would need to go to F & P.

### **Must Farm**

Cllr Wicks has sent one email and will chase for another council visit before the dig ends at the end of July.

### **Grit Bins**

Cllr Wicks advised members that a new grit bin could be located outside Coates School, on the grass bank just near the old Police house, just as it goes into Blackthorn. The Clerk to speak to Les Middleton Highways Supervisor, CCC to check the viability.

*[Handwritten signature]*

**Hanging Baskets.**

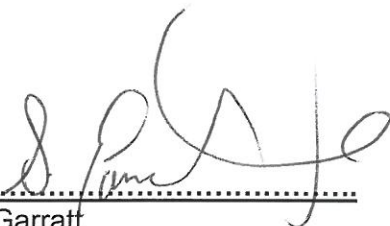
Cllr Mrs Mayor advised that there was a shortfall of 24 hanging baskets, the contractor will check the sheds where they were stored to see if they are still there.

The Clerk was asked to send a letter to Mr Mathers asking for an update on the location of the hanging baskets as the nursery need them immediately to start the planting. This information is needed by Friday 6<sup>th</sup> May.

CGM – These are the appointed contractors for the Grass Cutting, Cllr Whitwell asked if there had been any communication with CGM regarding the cutting of the wash. The Clerk advised that she had not received any communication and would chase up.

**CP18/16 Date of next meeting** 25<sup>th</sup> May 2016

Meeting Closed 19.16



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Cllr Garratt  
Chairman  
Community Projects Committee