

## COMMUNITY PROJECTS

Minutes of the Community Projects meeting held on Wednesday 4<sup>th</sup> January at 6.00pm at Grosvenor House, Grosvenor Road, Whittlesey.

**Present:** Cllr Whitwell, Wicks, Mason, Mrs Kay Mayor

**Officer in Attendance:** Mrs Sue Piergianni – Town Clerk & RFO

**Recording:** DS25200. DS2

### **CP01/17 – To receive apologies from absent Members.**

Cllr Garratt (work)

### **CP02/17 – To confirm and sign the Minutes from the last meeting of the Projects Committee on 23<sup>rd</sup> November 2016.**

Ratified: The Minutes were approved.

### **CP03/17 – Declaration of Members Pecuniary Interests, on items to be discussed later in the agenda and the Council to decide which items are to be discussed as confidential under agenda item number CP06/17.**

There were no member interests or confidential items.

### **CP04/17 – Public Forum.**

To allow any member of the public to address the Council. Time allowed 15 minutes total.

No members of the public were present.

### **CP05/17 – Agenda Items for discussion.**


- Allotments – Inspection December 14<sup>th</sup> 2016 – due to the Clerks absence the eviction letters had not been sent out. The Clerk advised she will send them out on Friday 6<sup>th</sup> January, Members will carry out another inspection on Wednesday 25<sup>th</sup> January. The allotments that have received a warning letter will also be inspected.
- Allotments – there are 8 on the waiting list and two free allotments, these will be allocated out in the next few days. 88A to be allocated to Sir Harry Smith – Cllr Mason to facilitate this and advise the Clerk.
- Allotments – Roadway – The committee discussed this with some of the allotment holders who suggested that additional chippings may not be needed Mr Brown is going to scrape the high areas and fill the low areas. No mention was made of the cost, the Clerk will contact Mr Brown and ascertain if there will be a charge.
- Allotment Payments – Members agreed to put this on the March Agenda.
- Notice Boards – Cllr Wicks will use the office camera and take pictures of all the proposed locations, the pictures will be marked and sent with a letter to all the relevant organisations to obtain permission. Cllr Wicks advised members the notice board in Pondersbridge will be located on Farcet Road. Members discussed the location at Turves and felt

clarification should be obtained on ownership of this site. The letters also need to ask that any underground services are identified by the land owners to prevent any problems occurring when the boards are installed.

- Music Events 2017 – Members understand that that we were still waiting for one further support act. Cllr Garratt to be asked if he had found anyone to take this up.
- Route 63 Cycle Path – The new gate was fitted on 17<sup>th</sup> December 2016, on the 22<sup>nd</sup> December someone had sawn through a metal pin approx 4 inches' diameter, the contractor was contacted and came out with a new pin, the old pin has been repaired and relocated in the gate, the new pin is being kept as a spare. When Cllr Whitwell is on holiday, the pin will be kept with Ken Creed. The CCTV team have been contacted regarding a mobile camera, however WTC have been advised these would not be suitable, but the Street Scene team do have cameras they may be able to lend us. Cllr Whitwell to contact Street Scene. Cllr Whitwell advised we had obtained 10 keys for the locks, (Cllr Whitwell x 1, Ken Creed x 1, Street Scene x 2, Forterra x 1, Fire Brigade x 1, PCSO Green x 1) these have been given FOC, should any land owners wish to obtain a key the cost will be a deposit of £30.00
- Contracts – B1040 – the contract states it be cut in October, WTC to contact CGM and request that the grass be cut in September and not October. The contract for hedge cutting at the allotment is only for the front hedge, WTC need to obtain a cost for the cutting of the centre hedge and to include this in the contract. Members also requested that the contract for the hedge cutting takes into consideration the exclusion dates for nesting birds. There should also be method statements for the hedge cutting advising what machinery will be used.
- Bower Footpath – ask Cllr Windle to commence investigations into the maintenance of the bank, path and treeline.
- Duck Race – Cllr Mason to speak to Creation Booth to obtain prices for tickets, St John Ambulance to be asked to check we have 1000 ducks. The Fire station be asked to attend. Cllr Mason to speak to Mr Rodham about having the canoe. The duck race will take place on 17<sup>th</sup> April 2017. Cllr Mrs Mayor has offered to administer the listing of tickets and the allocation of them for sale.
- Citizen of the year – The Clerk presented members with a new advertising poster that had been designed by Natasha Shiels of 'The Fens' magazine. The Clerk advised that she use this in the shops and schools as well as writing to all local organisations. Members asked if permission could be obtained from Natasha for the article to be sent to the Cambs Times and Peterborough Today. The Clerk to liaise with Natasha.

**CP06/17 – To discuss those items previously agreed at agenda item CP03/17**

Meeting closed at 7.05.



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Cllr Ray Whitwell  
Vice Chairman  
Community Projects Committee